

**Fox Chapel Area School Authority Advisory  
Business Meeting Minutes  
August 26, 2019**

The meeting of the Fox Chapel Area School Authority Advisory was held at Fox Chapel Area High School, Staff Development Room, 611 Field Club Road, Pittsburgh, PA 15238 on Monday, August 26, 2019. The meeting was called to order at 7:04 A.M.

**Roll Call**

All members were present as follows: Bob Saunders, Richard Ranii, Bill Kiszka, John Casile, and Keith Fenton.

Others present at the meeting were: Dave McCommons, Dan Breitzkreutz, Paul Giuffre, Terry Wirginis, Nancy Foster, Eric Schmidt, Somer Obernauer, Dan Macek, and Kathleen Anuszek. Gene Freeman was absent. John Hays joined the meeting at 7:06 a.m.

**Business Items**

A. **Approval of Minutes**

**On motion by Mr. Ranii and seconded by Mr. Casile, the minutes from the June 24, 2019, business meeting were unanimously approved.**

B. **Approval of August 5, 2019, Disbursements**

**On motion by Mr. Ranii and seconded by Mr. Kiszka, the disbursements from Fund 31, Fund 32, and Fund 33 for August 5, 2019, in the amount of \$1,919,968.06 were unanimously approved.**

C. **Approval of August 26, 2019, Disbursements**

**On motion by Mr. Ranii and seconded by Mr. Casile, the disbursements from Fund 31 and Fund 33 for August 26, 2019, in the amount of \$2,145,387.57 were unanimously approved.**

D. **Kerr Elementary School Construction Project/Update**

Mr. Hays reported there were revisions to the parking for teachers – there is room for all to park in the lower lot, temporarily; there are a couple spaces for visitors, and about five spaces under the canopy (not marked as spaces); the bus loop has been extended; there have been no technical difficulties; there was one water leak from a rooftop unit that has been taken care of; the kitchen staff is figuring out the new equipment; Dr. McCommons complimented Mr. Hays, Mr. Breitzkreutz, Paul Noro and staff for making this a success; Mr. Hays went on to say a punchlist has been developed, and 99% will be completed after school hours; there is also landscaping to be completed; regarding the demolition of the old Kerr, they are waiting for clearance from Allegheny

County – someone should be out today or tomorrow – they seem to understand the urgency of the situation; they will start to take the building down from the bus loop side over, and the final outside wall will be taken down on a Saturday; by the end of October everything should be completed 100%; any leftover dirt must be hauled to an approved DEP site; a temporary occupancy permit was issued by O'Hara Township; the fire hydrant needs to be elevated six feet, and a small wall may have to be built; Mr. Schmidt suggested spinning the hydrant 180 degrees instead, and there was a discussion.

Change orders were discussed regarding additional guardrail at western stairs, motorized system for window shades, floor boxes in library/stack room, power to motorized system for window shades, and wiring for the floor boxes.

**On motion by Mr. Kiszka and seconded by Mr. Ranii, the change orders for the Kerr Elementary School project in the amount of \$34,261.15 were unanimously approved.**

There was a discussion regarding the operation of the cameras, the separation between the parking ballers at the entrance, the remaining contingency, the look of the air conditioning rooftop units, the ramp to the parking lot, and a possible canopy for students exiting to buses during inclement weather.

**E. High School and O'Hara Elementary School Paving Projects**

Mr. Hays reported on the O'Hara project and said it is complete, aside from the need for dedicated wiring for cameras in the parking lots, which will probably be shown as a change order next month. The "asphalt reclamation" method was used at O'Hara and will also be used at the high school. The parking lots should last 20-25 years. Mr. Hays reported that the curbs and sidewalks are complete for the high school project, and said they are working on backfilling. He said asphalt is to be laid by all handicapped ramps. Design is almost complete for the paving, underdrainage, and lighting at the high school.

**On motion by Mr. Ranii and seconded by Mr. Kiszka, the authorization to advertise for bids for the paving, underdrainage, and lighting for the high school project was unanimously approved.**

There was a discussion about some pieces of curb that were not replaced near the administrative offices.

**F. Fairview Elementary School Door Project**

Mr. Hays reported that they are waiting on hardware for the front doors. The original hardware received would not fit, so they had to reorder.

A change order was discussed regarding door alterations at the lower level of the administrative offices at the high school.

**On motion by Mr. Ranii and seconded by Mr. Fenton, the change order for the Fairview Elementary School door project in the amount of \$25,848.00 was unanimously approved.**

**Other Business**

There was a discussion regarding the remaining bond in fund 33. Mr. Breitzkreutz reported it is approximately \$2 million.

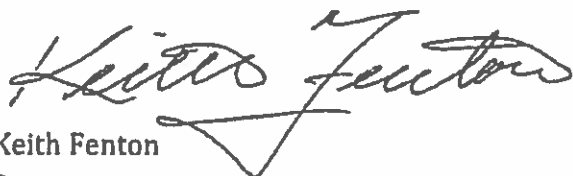
Mr. Hayes said options will be presented regarding enclosures for the rooftop HVAC units at Kerr.

Mr. Breitzkreutz will update the authority advisory between meetings on any issues that arise with ongoing projects.

**Adjournment**

**On motion by Mr. Ranii and seconded by Mr. Kiszka, it was unanimously resolved to adjourn the meeting at 7:56 a.m.**

Respectfully submitted,

A handwritten signature in black ink that reads "Keith Fenton". The signature is written in a cursive style with a large, sweeping flourish at the end.

Keith Fenton  
Secretary