

January 10, 2023

Dear Parents and Guardians,

The Fox Chapel Area School District is continuing its Pre-Kindergarten program for the 2023-2024 school year. This will be the fifth year for the Pre-Kindergarten program, which is housed at Kerr Elementary School in O'Hara Township (341 Kittanning Pike, Pittsburgh, PA 15215). The program is open to students across the district who turn 4 on or before September 1, 2023.

The Pre-Kindergarten program will run from 8:30 a.m. to 3 p.m. Monday through Friday and will consist of a 4-year-old classroom with 20 students. **Students must meet certain eligibility requirements, which are detailed below.** The program will have a classroom teacher and an instructional assistant. All students must be toilet-trained. Training pants are NOT permitted, and children **must** be able to use the bathroom without adult assistance. Parents/guardians **must** be able to provide transportation to and from school. The program requires a five-day-a-week commitment. The district's policy states that after 10 absences, a child may be withdrawn from the program.

Please note that students are eligible for this program based on their family's income. To be eligible for the program, the family's income must be below the 300% poverty level for the size of the family. Please reference the chart below. If your income is above these guidelines, your child will not be eligible for the program.

2022 Federal Poverty Level Guidelines 300%			
Family Size	Annual Income	Monthly Income	Weekly Income
1	\$ 40,770	\$ 3,398	\$ 784
2	\$ 54,930	\$ 4,577	\$1,056
3	\$ 69,090	\$ 5,757	\$1,329
4	\$ 83,250	\$ 6,938	\$1,601
5	\$ 97,410	\$ 8,117	\$1,873
6	\$111,570	\$ 9,297	\$2,146
7	\$125,730	\$10,477	\$2,418
8	\$139,890	\$11,657	\$2,690
Each Additional	\$ 14,160	\$ 1,180	\$ 272

Enrollment forms, including the Pre-Kindergarten program application and income verification form, are available on the district's Pre-Kindergarten website at prek.fcasd.edu. Please complete both forms and provide proof of income (a copy of most recent W-2 or three current pay stubs).

Please send the completed application, along with all of the required paperwork to:

Fox Chapel Area School District Pre-Kindergarten Program

c/o Dr. Ashley Constantine
611 Field Club Road
Pittsburgh, PA 15238

Reminder: Applications will be accepted from **January 10 to March 24, 2023**. If more than 20 applications are received by **March 24**, a random selection process will occur the week of **April 10** to select students for the program. Parents/guardians who have a child selected for the program will receive an acceptance letter by mid-April with additional information to begin the registration process. All other eligible students will be placed on an ordered wait list.

Any questions should be directed to Dr. Ashley Constantine, Fox Chapel Area School District's executive director of elementary education and instruction, at ashley_constantine@fcasd.edu or 412/967-2455. Additional information is also available at prek.fcasd.edu.

Sincerely,

Dr. Ashley Constantine
Executive Director of Elementary Education and Instruction