

FOX CHAPEL AREA SCHOOL DISTRICT

COMBINED AGENDA STUDY SESSION  
AND REGULAR BUSINESS MEETING

JANUARY 7, 2019

**CALL TO ORDER**

The combined agenda study session and regular business meeting of the Board of Directors of the Fox Chapel Area School District was called to order by president, Terry L. Wirginis, at 7:00 p.m. on January 7, 2019, in the LGI room at Fox Chapel Area High School.

The meeting was opened with the Pledge of Allegiance to the Flag.

**ROLL-CALL**

The Board members present at roll call were Messrs. Mauro, Obernauer, Schmidt, Vyas, and Wirginis, Dr. Cook, Mrs. Foster, Mrs. Garbisch, and Mrs. Rutkowski. Mrs. Garbisch was present via telephone. Also present were Dr. Freeman, Dr. McCommons, Mr. Giuffre, and Mrs. Anuszek. Other members of the public were present.

**GUESTS**

- **Music Performance** – Dorseyville Middle School Violin Ensemble
- **School Director Recognition Month** – Kerr Elementary School Students

**STUDENT GOVERNMENT REPRESENTATIVE**

Justin Breen, student government president, gave his report.

**SUPERINTENDENT'S REPORT**

- Peter J. Vancheri, CPA, Hosack, Specht, Muetzel & Wood LLP, presented the district's audit for the fiscal year ended June 30, 2018.
- Jonathan T. Nauhaus, Dorseyville Middle School Principal – Dorseyville Middle School enhanced schedule for the 2019-2020 school year.
- Superintendent Spotlight – Video produced by Ryan Devlin, high school multimedia teacher, featuring the Paws-itive Behavior Program at Dorseyville Middle School. Students have the opportunity to earn Paws-itive rewards slips for good behavior and for demonstrating the DMS core values.
- **Telethon Raises More Than \$43,500!**

Fox Chapel Area School District students held their 29th annual telethon Friday, December 21, 2018, and raised more than \$43,500! This brings the money raised by Fox Chapel Area students and staff to more than \$849,500 over the last 29 years for various local and regional charities.

The telethon raised money for Make-A-Wish® Greater Pennsylvania and West Virginia and involved students and staff from all six schools in the Fox Chapel Area School District (Fairview, Hartwood, Kerr, and O'Hara elementaries; Dorseyville Middle School; and Fox Chapel Area High School). The public may still make donations to the telethon through the Make-A-Wish website at <http://site.wish.org/goto/foxchapelschools>.

The telethon was coordinated by the Fox Chapel Area High School Student Government and the digital media production students of the high school who plan and produce the event. It was available in high

definition and was streamed live on the Swift Fox Media YouTube channel. The telethon can be viewed at <https://www.youtube.com/watch?v=aGSG0sUJAbo>.

Make-A-Wish is a nonprofit organization dedicated to fulfilling the wishes of children between the ages of 2½ and 18 who are living with critical illnesses. Make-A-Wish Greater Pennsylvania and West Virginia has served nearly 19,000 children in 57 Pennsylvania counties and the state of West Virginia in its 35-year history.

The fundraising for Make-A-Wish the last two years was a return to the telethon's roots as Make-A-Wish was the Fox Chapel Area High School Telethon's first charity in 1990.

#### • High School Forensic Tournament Winners

Five Fox Chapel Area High School students were recently named winners in forensic competitions.

—High school sophomore **Jackson Romero** won third place in Lincoln Douglas Debate at the annual Grizzly Classic Invitational Forensic Tournament. The competition was held November 30 and December 1, 2018, at Wadsworth High School in Ohio. Approximately 690 students from 30 high schools in Ohio and Pennsylvania participated in the tournament.

—Four juniors were recognized for "Outstanding Performance" for finishing in the top five at the annual North Catholic High School Forensic Tournament. The students are **Jackson Boychuk** in Student Congress, **Rajeev Godse** in Impromptu Speaking, and the team of **J. Oliver Choo** and **Sina Shaikh** in Public Forum Debate.

The North Catholic Forensic Tournament was held December 8 at North Catholic High School. A total of 284 students representing 27 high schools from across Western Pennsylvania competed in various speech and debate events at the competition.

#### • High School Students Place at UVA Model UN Conference

Four Fox Chapel Area High School students won awards at the 38th Annual University of Virginia High School Model United Nations (VAMUN) Conference. Juniors **Rajeev Godse** and **Aaron Santilli** both won Honorable Mentions (equivalent to third place), and the team of juniors **Hanna Chen** and **Henry Jacques** were given a Verbal Commendation (equivalent to fourth place).

Approximately 1,100 students from 50 high schools from seven states and the District of Columbia participated in the University of Virginia High School Model UN Conference. The conference was held November 16-18, 2018, at the University of Virginia.

The purpose of the Model UN conferences is to enable students to role-play and simulate the countries in the United Nations. As a part of the conferences, students debate and try to solve global problems from the perspectives of other countries.

#### • Boys' Soccer Players Named to All-Star Teams/Coach Named Coach of the Year

Five Fox Chapel Area High School boys' soccer players have been named to all-star teams. Juniors **Zane Ingram** and **Joshua Miller** were named to the 2018 WPIAL Class 4A Section 1 First Team. Senior **Alexander Marotte** and junior **Thomas Tsai** were named to the second team, and junior **David Shin** received an honorable mention to the team. Additionally, their coach, **Erik Ingram**, was named the WPIAL Class 4A Section 1 Coach of the Year.

Additionally, two of the players were also named to Valley News Dispatch all-star teams. Zane was named to the first team, and Joshua was named to the second team. The students were featured in the December 2, 2018, print edition of the Valley News Dispatch, as well as on the newspaper's website.

• **Girls' Soccer Players Named to All-Star Teams**

Two Fox Chapel Area High School girls' soccer players were named to 2018 WPIAL Class 4A Section 1 all-star teams. Senior **Maura Curry** was named to the first team and senior **Kate Feczko** received an honorable mention to the team.

• **Girls' Volleyball Players Named to All-Star Team**

Two Fox Chapel Area High School girls' volleyball players were named to a 2018 WPIAL Class 4A Section 1 All-Star Team. Senior **Jessica Michel** and junior **Jessica Klein** were named to the second team.

**SOLICITOR'S REPORT**

There was no report.

**APPROVAL OF MINUTES**

Mr. Wirginis asked if there were any additions or corrections to the minutes of the combined agenda study session and regular business meeting or the reorganization meeting dated December 3, 2018. On motion by Mr. Schmidt and seconded by Mr. Obernauer, the minutes were unanimously approved as submitted.

**PUBLIC COMMENTS**

There were two comments.

1. Beth Snitz, 114 Alpine Circle, Pittsburgh, PA 15215, commented on school start time.
2. David Work, 170 Woodshire Drive, Pittsburgh, PA 15215, commented on the district audit report.

**NEW BUSINESS**

The superintendent recommended that action be taken on the following items of business:

**FACILITIES/TRANSPORTATION**

**B. Facilities/Transportation**

No action is requested.

**FINANCE**

**C. Finance**

On motion by Mr. Mauro and seconded by Mrs. Foster, it was unanimously resolved to approve the following Finance items:

**1. Disbursements (A)**

General fund disbursements (Fund 10) in the amount of \$9,916,402.30 from December 1, 2018, through December 31, 2018, are approved.

**2. Disbursements (B)**

GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$1,036,621.91 for December 2018 are approved.

**3. Disbursements (C)**

Capital projects fund disbursements (Fund 31) in the amount of \$64,379.79 for December 2018 are approved.

**4. Finance Report**

The finance report for November 2018 is acknowledged and filed for audit.

**5. Budget Transfers**

The budget transfers for 2018-2019 are approved.

**6. 2017-2018 Audit Report**

The audit report submitted by Hosack, Specht, Muetzel & Wood LLP for the fiscal year ended June 30, 2018, is approved.

**7. Resolution 2019-1 – FCASD Election Not to Increase Tax Rate Above the Index**

The Fox Chapel Area School District resolution 2019-1 electing not to increase the tax rate above the index in the 2019-2020 General Operating Budget is approved.

**8. Allegheny Intermediate Unit Joint Purchasing Program – Resolution**

Approve the resolution authorizing the participation of the Fox Chapel Area School District in the Allegheny Intermediate Unit Joint Purchasing Program for the 2019-2020 school year, and authorizing the appointment of Kimberly M. Pawlishak and Daniel Breitzkreutz as representatives of the district.

**INSTRUCTION**

**D. Instruction**

No action is requested.

**LEGISLATION/POLICY**

**E. Legislation/Policy**

On motion by Mr. Schmidt and seconded by Mrs. Rutkowski, and after a discussion, it was unanimously resolved to approve the following Legislation/Policy items:

**1. Policy – New**

Approve the following new policy:

No. 006.1 – Attendance at Meetings Via Electronic Communications

**2. Policies – Revised**

Approve the following revised policies:

No. 006 – Meetings

No. 108 – Adoption of Textbooks

No. 246 – School Wellness

No. 302 – Employment of Superintendent/ Assistant Superintendent

No. 311 – Reduction of Staff

No. 806 – Child Abuse

No. 808 – Food Services

**PERSONNEL**

**F. Personnel**

On motion by Mrs. Rutkowski and seconded by Mr. Schmidt, it was unanimously resolved to approve the following Personnel items:

*Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.*

**1. Resignations**

**a. Custodial/Maintenance**

- (1) The resignation of Thomas L. Gent, 10-month custodian at Fox Chapel Area High School, due to personal reasons, is accepted effective December 10, 2018.

**b. Employment Agreements**

- (1) The resignation of Brittany R. Burkhart, school police officer for Fox Chapel Area School District, due to personal reasons, is accepted effective February 4, 2019.
- (2) The resignation of Lawrence W. Deer, applications systems manager for Fox Chapel Area School District, due to personal reasons, is accepted effective January 21, 2019.

**2. Leave**

**a. Professional**

- (1) Alexis F. Bergau, elementary teacher at Kerr Elementary School, is approved for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective January 21, 2019, with return scheduled for July 1, 2019.

**3. Leave Replacement**

**a. Professional**

- (1) Kayla M. Warmbein is approved as a second-semester leave replacement elementary teacher at O'Hara Elementary School. This position is available due to the retirement of Thomas Hong.

Certification: Instructional I  
Education: B.A., Westminster College, 2018  
Experience: .5 year, Upper St. Clair School District  
Effective: January 21, 2019 - Day after the last day for students for the 2018-2019 school year  
Salary: \$47,048 (prorated) based on Step 1, B+0  
Fringe Benefits: As Per Collective Bargaining Agreement

**4. Appointments**

**a. Educational Support**

- (1) Joseph A. Gibson is ratified as a personal care assistant at Dorseyville Middle School, effective January 7, 2019. Salary is set based on the salary scale for personal care assistants, Step 1, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the resignation of Deborah Volek.
- (2) Melissa E. Wiest is approved as a 10-month, five-hours per day building secretary at Fairview Elementary School, effective January 21, 2019. Salary is set based on the salary scale for 10-month secretaries, Step 3, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the transfer of Michelle Gurtner.

**b. Supplemental Contracts – Athletic**

- (1) The following athletic supplemental contracts are approved, effective March 9, 2019:

Ronald P. Frank	Freshman Baseball Assistant Coach - HS	\$2,358
Charles A. Mesiano	Freshman Baseball Head Coach - HS	\$3,627

**5. Employment Agreement**

**a. Ancillary Services**

- (1) George J. Kavish III is ratified as a 10-month, eight-hours per day, district driver for Fox Chapel Area School District, effective December 10, 2018, as per the employment agreement. This position is available due to the death of Christopher Wiatrowski.

**6. Change of Status**

**a. Leave Replacement**

- (1) Olivia J. McCall, first-semester leave replacement reading teacher at Kerr Elementary School, is approved as a second-semester leave replacement elementary teacher at Kerr Elementary School, effective January 21, 2019, through the day after the last day of school for students for the 2018-2019 school year. This position is available due to the childrearing leave of Alexis Bergau.

**7. Extra Innings**

- a. Cara E. Reese is approved as an Extra Innings substitute teacher for the 2018-2019 school term at a rate of \$30.00 per hour.

**8. Volunteer – Athletic**

- a. The following athletic volunteer is ratified, effective December 20, 2018:

Daniel B. DiCillo II	High School Boys' Basketball
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**OPERATIONS/COOPERATIVE SERVICES**

**G. Operations/Cooperative Services**

On motion by Dr. Vyas and seconded by Mrs. Foster, it was unanimously resolved to approve the following Operations/Cooperative Services items:

**1. Change Orders – O’Hara Elementary School Alterations Project**

Approve change orders HC-007, HC-008, HC-009, and EC-013 at a total cost of \$23,430.64 for the O’Hara Elementary School alterations project pending PDE approval of Plancon Part I. These change orders were reviewed and recommended for approval by the Fox Chapel Area School Authority Advisory.

**2. Change Orders – Kerr Elementary School Project**

Approve change orders GC-005, GC-006, and GC-007 at a total cost of \$20,036.59 for the Kerr Elementary School project pending PDE approval of Plancon Part I. These change orders were reviewed and recommended for approval by the Fox Chapel Area School Authority Advisory.

**3. Blackboard, Inc. – Agreement**

Approve the agreement between the Fox Chapel Area School District and Blackboard, Inc. effective February 1, 2019, through June 30, 2022, for the development and implementation of a new district website at an initial cost of \$13,138.89 for the period February 1, 2019, through June 30, 2019. The cost will be \$8,750.00 per year for the period July 1, 2019, through June 30, 2022.

**4. Student Teaching Affiliation Agreement**

Approve the following student teaching affiliation agreement:

Bloomsburg University of Pennsylvania

**5. Donation – Fox Chapel Area High School Library**

Accept the donation of \$2,000.00 to the Fox Chapel Area High School Library from Steven Blackmore in memory of his mother, Caroline Blackmore.

**FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE**

Lisa Lang, Fox Chapel Educators Association president, gave her report.

**BOARD COMMENTS**

There were five comments. Dr. Cook, Mr. Obernauer, Dr. Vyas, Mr. Mauro, and Mr. Wirginis commented.

**ADJOURNMENT**

It was unanimously resolved to adjourn the meeting at 8:11 p.m.



Kathleen Anuszek  
Board Secretary