

FOX CHAPEL AREA SCHOOL DISTRICT

REGULAR BUSINESS MEETING

NOVEMBER 12, 2018

CALL TO ORDER

The regular business meeting of the Board of Directors of the Fox Chapel Area School District was called to order by president, Terry L. Wirginis, at 7:05 p.m. on November 12, 2018, in the LGI room at Fox Chapel Area High School. A committee of the whole meeting was held prior to the meeting at 6:30 p.m.

The meeting was opened with the Pledge of Allegiance to the Flag. Mr. Wirginis asked for a moment of silence for the victims and families of the Tree of Life tragedy.

ROLL-CALL

The Board members present at roll call were Messrs. Mauro, Obernauer, Schmidt, Vyas, and Wirginis, Dr. Cook, Mrs. Foster, and Mrs. Rutkowski. Absent was Mrs. Garbisch. Also present were Dr. Freeman, Dr. McCommons, Mr. Giuffre, and Mrs. Anuszek. Other members of the public were present.

GUESTS

There were no guests.

SUPERINTENDENT'S REPORT

• Superintendent Spotlight – Video produced by Ryan Devlin, high school multimedia teacher, featuring fifth-grade students at Kerr Elementary School who were highlighted in a WQED special “Learning: Getting from Here to There”

• **School District ALICE Certified**

The Fox Chapel Area School District has been named an “ALICE Certified Organization” and is now one of less than 50 in the nation. The certification means that the district “has successfully met the requirements of the ALICE Training Institute’s Certified Organization program, in active shooter response preparedness...” The district has trained ALICE Certified Employees, participated in an Active Shooter Proactive Response Drill, and has a Proactive Response Outline in EOPs (Emergency Operations Plans). The certification is good for the 2018-2019 school year.

ALICE, an active shooter response program, stands for Alert, Lockdown, Inform, Counter, and Evacuate and the ALICE Training Institute is located in Medina, Ohio. Over the past few years, the district has participated in active shooter response drills and other safety instruction related to the ALICE Training Institute.

• **Students Place at Upper St. Clair Novice Forensic Tournament**

Six Fox Chapel Area High School students recently placed at the annual Upper St. Clair Novice Forensic Tournament. The Policy Debate team of sophomore **Mark Puthenpurayil** and freshman **Nathaniel Mueller** won second place. Sixth-place awards went to the team of senior **Jonah Green** and junior **Jonathan Rodrigues** in Public Forum Debate, and sophomore **Suparna Agrawal** in Extemporaneous Speaking. Seventh place was awarded to freshman **Siddharth Yende** in Lincoln Douglas Debate.

The Upper St. Clair Novice Forensic Tournament was held October 27, 2018, at Fort Couch Middle School. More than 240 students from 23 schools from Western Pennsylvania and Eastern Ohio competed at the tournament.

SOLICITOR'S REPORT

There was no report.

APPROVAL OF MINUTES

Mr. Wirginis asked if there were any additions or corrections to the minutes of the combined agenda study session and regular business meeting dated October 8, 2018. On motion by Mr. Schmidt and seconded by Mrs. Foster, the minutes were unanimously approved as submitted.

PUBLIC COMMENTS

There were three comments.

1. Greg Winks, 5289 Caste Drive, Pittsburgh, PA 15236, commented on the use of solar energy at the new Kerr Elementary School.
2. R.J. Gillner, 124 Charles Street, Pittsburgh, PA 15238, commented on the school start time at the high school.
3. George Stewart, 602 Glengary Drive, Pittsburgh, PA 15215, commented on the use of solar energy at the new Kerr Elementary School.

NEW BUSINESS

The superintendent is recommending that action be taken on the following items of business:

NEW ITEM

A. New Item

On motion by Mr. Schmidt and seconded by Mr. Obernauer, and after a discussion, it was unanimously resolved to approve the following new item:

To approve the superintendent forming a committee to further study school start times.

FACILITIES/TRANSPORTATION

B. Facilities/Transportation

No action is requested.

FINANCE

C. Finance

On motion by Mr. Mauro and seconded by Mrs. Rutkowski, it was unanimously resolved to approve the following Finance items:

1. Disbursements (A)

General fund disbursements (Fund 10) in the amount of \$7,318,573.66 from October 1, 2018, through October 31, 2018, are approved.

2. Disbursements (B)

GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$625,802.63 for October 2018 are approved.

3. Disbursements (C)

Athletic capital projects fund disbursements (Fund 32) in the amount of \$2,230.00 for October 2018 are approved.

4. Disbursements (D)

Capital projects fund disbursements (Fund 31) in the amount of \$31,345.00 for October 2018 are approved.

5. Finance Report

The finance report for September 2018 is acknowledged and filed for audit.

6. Budget Transfers

The budget transfers for 2018-2019 are approved.

7. Student Activity Financial Reports

The first quarter 2018-2019 middle school and high school student activity financial reports are acknowledged and filed for audit.

8. AdvanEdge Solutions, Inc. – E-Rate Consulting Services – Agreement

Approve the agreement with AdvanEdge Solutions, Inc. for E-Rate consulting services for funding year 2019-2020 for Kerr Elementary School at a cost of \$4,996.00.

9. Award of Bids

The administration is authorized to award the following bids for the 2018-2019 school year:

Athletic Supplies Bids – Spring

School Specialty Bid Department 140 Marble Drive Lancaster, PA 17601	\$2,302.16
Pyramid School Products 6510 N. 54th Street Tampa, FL 33610	\$965.10
Century Sports 115 E. McMurray Road McMurray, PA 15317	\$11,252.49
MF Athletic P.O. Box 8090 Cranston, RI 02920	\$97.00

INSTRUCTION

D. Instruction

On motion by Mr. Obernauer and seconded by Dr. Cook, it was unanimously resolved to approve the following Instruction items:

1. Makeup Days – Kerr Elementary School

Approve the following makeup days for Kerr Elementary School students:

Monday, November 26, 2018
Monday, January 21, 2019
Monday, February 18, 2019

2. January 2019 Graduates

The following students are eligible for midyear graduation, subject to final approval by the high school lead principal:

Catherine Balanquet
Chynnah Bennett
Jacalyn Braun
Jose Caraballo
Brandon Cartlidge
Billie Caruso
Lindsey Cupps
Gabriella DiMatteo
Jaden Gross
Brooke Huber
Megu Kataoka
Brandon Labonte
Alexander Madden
Derek Marasco
Connor Martin
Rachel Perlebach
Angela Tain
Gavin Thomas
Daniel Williams
Jeremiah Wright

LEGISLATION/POLICY

E. Legislation/Policy

On motion by Mr. Schmidt and seconded by Mr. Obernauer, it was unanimously resolved to approve the following Legislation/Policy items:

1. Policy – Reviewed

Approve the policy below with no changes. This policy must be reviewed every three years as required by the Pennsylvania School Code.

No. 249 – Bullying/Cyberbullying

2. Policies – Revised

Approve the following revised policies:

- No. 210.1 – Possession/ Administration of Asthma Inhalers/Epinephrine Auto-Injectors
- No. 810 – Transportation

PERSONNEL

F. Personnel

On motion by Mrs. Rutkowski and seconded by Mr. Mauro, and after a discussion, it was unanimously resolved to approve the following Personnel items:

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Resignations

a. Educational Support

- (1) The resignation of Robin A. McAnulty, library clerk at Fairview Elementary School, due to personal reasons, is accepted effective November 7, 2018.

b. Custodial/Maintenance

- (1) The resignation of John M. Dean II, 10-month custodian at Dorseyville Middle School, due to retirement, is accepted effective January 3, 2019.

c. Nutrition Center

- (1) The resignation of Jennifer A. Detwiler, nutrition center employee at Fox Chapel Area High School, due to personal reasons, is accepted effective November 1, 2018.

d. Supplemental Contracts – Athletic

- (1) The resignation of John T. Alerich, wrestling coach at Dorseyville Middle School, due to personal reasons, is accepted effective October 23, 2018.
- (2) The resignation of Shane P. Billings, freshman football head coach at Fox Chapel Area High School, due to personal reasons, is accepted effective October 28, 2018.

2. Leaves

a. Professional

- (1) Jennifer A. Armenis, art teacher at O'Hara Elementary School, is approved for a one-year unpaid leave for international study, effective the first day of the 2019-2020 school term, with return scheduled for the first day of the 2020-2021 school term.
- (2) Kara K. Cornett, kindergarten teacher at O'Hara Elementary School, is approved for a second-semester medical sabbatical, effective January 21, 2019, with return scheduled for the first day of the 2019-2020 school term.

3. Appointments

a. Professional

- (1) Stephanie S. Reilly is approved as a business education/mathematics teacher at Fox Chapel Area High School. This position is available due to the retirement of Randi Leonard.

Certification: Instructional II
Education: M.S.M.E., West Virginia University, 1998
Teaching Certificate, University of Pennsylvania, 2008
Experience: 5 Years, Plum Borough School District
2 Years, Norwin School District
Effective: To Be Determined
Salary: \$61,752 based on Step 8, M+0
Fringe Benefits: As Per Collective Bargaining Agreement

b. Nutrition Center

- (1) Sandra M. Nowak is ratified as a permanent, part-time (5.5 hours per day) nutrition center employee in the O'Hara Elementary School cafeteria. Hourly salary is set at \$10.00 per hour with no fringe benefits, effective November 2, 2018. This position is available due to the resignation of Rebecca Enciso.

c. Supplemental Contracts – Athletic

- (1) The following athletic supplemental contracts are approved for the remainder of the 2018-2019 school term:

Kaila J. Derry	Swimming 3rd Assistant Coach – HS	\$3,305
Rebecca L. Hartrum	Girls' Lacrosse Head Coach – HS	\$5,534
Erik C. Ingram	Wrestling Assistant Coach – MS	\$4,357

d. School Police Officer

- (1) Brittaney R. Burkhart is approved pending court approval as a school police officer for the Fox Chapel Area School District, effective November 14, 2018, per the employment agreement.

e. Ancillary Services

- (1) David C. Twidwell is approved as the facilities shift supervisor for the Fox Chapel Area School District, effective November 13, 2018, per the employment agreement.

4. Change of Status

a. Leave Replacement

- (1) Kelsey L. Phillips, first-semester leave replacement elementary teacher at O'Hara Elementary School, is approved for an extension of the leave replacement position through the day after the last day of school for students for the 2018-2019 school term. This position is available due to the medical sabbatical of Kara Cornett.

5. Western PA Learning Academy Specialty Workshop

- a. The employees listed below are approved as Western PA Learning Academy specialty workshop facilitators (design and host). All workshop facilitators will receive 35% of the registration fees (minimum enrollment required).

Lesley Cowles
Chad Morley
Donna Rust

OPERATIONS/COOPERATIVE SERVICES

G. Operations/Cooperative Services

On motion by Dr. Vyas and seconded by Mrs. Rutkowski, it was unanimously resolved to approve the following Operations/Cooperative Services items:

**1. AIA Documents B102-2007 and B201-2007 – Thomas & Williamson, LLC
Fairview Elementary School Exterior Doors Replacement Project**

Approve the agreement between the Fox Chapel Area School District and Thomas & Williamson, LLC for engineering and construction management services related to the Fairview Elementary School exterior doors replacement project.

2. Change Order – Dorseyville Middle School Alterations Project

Approve change order GC-011 at a cost of (\$500.00) for the Dorseyville Middle School alterations project pending PDE approval of Plancon Part I. This change order was reviewed and recommended for approval by the Fox Chapel Area School Authority Board.

3. Change Orders – O'Hara Elementary School Alterations Project

Approve change orders GC-024, GC-025, GC-026, and HC-006 at a total cost of \$31,769.30 for the O'Hara Elementary School alterations project pending PDE approval of Plancon Part I. These change orders were reviewed and recommended for approval by the Fox Chapel Area School Authority Board.

4. Change Orders – Kerr Elementary School Project

Approve change orders GC-003 and GC-004 at a total cost of \$40,201.22 for the Kerr Elementary School project pending PDE approval of Plancon Part I. These change orders were reviewed and recommended for approval by the Fox Chapel Area School Authority Board.

5. Donation – Kerr Elementary School Nurse's Office

Accept the donation of \$500.00 to the nurse's office at Kerr Elementary School from the Pittsburgh North Optimist Club for the purchase of clothing for students in need.

6. Donation – Black Student Union

Accept the donation of \$700.00 to the Black Student Union at Fox Chapel Area High School from Gretchen and William Generett Jr. to be used for a field trip and future events.

**7. Development Agreement – Township of O'Hara
Kerr Elementary School Project**

Approve the development agreement between the Fox Chapel Area School District and the Township of O'Hara for the Kerr Elementary School final land development plan.

STUDENT GOVERNMENT REPRESENTATIVE

There was no report.

FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

Lisa Lang, Fox Chapel Educators Association president, gave her report.

BOARD COMMENTS

There were five comments. Dr. Cook, Mr. Obernauer, Dr. Vyas, Mr. Schmidt, and Mr. Wirginis commented.

ADJOURNMENT

It was unanimously resolved to adjourn the meeting at 7:36 p.m.



Kathleen Anuszek
Board Secretary