

FOX CHAPEL AREA SCHOOL DISTRICT

COMBINED AGENDA STUDY SESSION
AND REGULAR BUSINESS MEETING

SEPTEMBER 9, 2019

CALL TO ORDER

The combined agenda study session and regular business meeting of the Board of Directors of the Fox Chapel Area School District was called to order by president, Terry L. Wirginis, at 7:00 p.m. on September 9, 2019, in the LGI Room at Fox Chapel Area High School. An executive session was held at 6:30 p.m. to discuss a personnel issue, a contract issue, and potential litigation. An executive session was held after the meeting to discuss Dr. Freeman's request for a special investigation.

The meeting was opened with the Pledge of Allegiance to the Flag.

ROLL-CALL

The Board members present at roll call were Messrs. Obernauer, Schmidt, Vyas, and Wirginis, Dr. Cook, Mrs. Foster, Mrs. Garbisch, and Mrs. Rutkowski. Mr. Mauro was absent. Also present were Dr. Freeman, Dr. McCommons, Mr. Giuffre, and Mrs. Anuszek. Other members of the public were present.

GUESTS

• Fox Chapel Area High School senior **Brent Brewster** was named Western Pennsylvania's Most Positive High School Athlete in boys swimming last spring. Brent received the award June 17, 2019, at the Eighth Annual C Harper Positive High School Athlete Awards banquet that was held at the Senator John Heinz History Center and the Western Pennsylvania Sports Museum. A total of 60 winners representing 30 boys' and girls' sports were honored as part of the Positive High School Athlete Awards presented by Hines Ward. Additionally, 2019 graduate **Kate Carnevale**, was given a Comeback Player award as part of the banquet.

STUDENT GOVERNMENT REPRESENTATIVE

There was no report.

SUPERINTENDENT'S REPORT

• Superintendent Spotlight – Video produced by Ryan Devlin, high school multimedia teacher, featuring the brand-new Kerr Elementary School through the eyes of its students

• **Sophomore Earns Swimming All-American Honors**

Sophomore **Zoe Skirboll** was named a National Interscholastic Swimming Coaches Association All-American for her accomplishments during her freshman year. Student-athletes are named to the list based on the top 100 recorded times in each event in the season. Zoe was selected based on her times in the 200 individual medley and the 100 breaststroke.

SOLICITOR'S REPORT

There was no report.

APPROVAL OF MINUTES

Mr. Wirginis asked if there were any additions or corrections to the minutes of the combined agenda study session and regular business meeting dated August 12, 2019. On motion by Mrs. Garbisch and seconded by Mrs. Foster, the minutes were unanimously approved as submitted.

PUBLIC COMMENTS

There were seven comments.

1. Arnold Cook, 413 N. Pasadena Drive, Pittsburgh, PA 15215, commented on the investigation by special counsel.
2. Nathaniel C. Myers III, 1299 Fox Chapel Road, Pittsburgh, PA 15238, commented on the ability to comment at the beginning and end of the meeting, mutual distrust, and transparency.
3. Kelly Caracciolo, 127 Woodshire Drive, Pittsburgh, PA 15215, commented on recess at Kerr Elementary School, the status of the high school parking lot, and the Fairview Elementary School exterior door project change order.
4. David Work, 170 Woodshire Drive, Pittsburgh, PA 15215, commented on having the budget aligned with actual receipts and monthly spending.
5. Marybeth Dadd, 132 Riverwatch Drive, Pittsburgh, PA 15238, commented on the pending superintendent search.
6. John Klamut, 616 Driftwood Drive, Pittsburgh, PA 15238, commented on the investigation by special counsel.
7. Allison Stein, 900 Settlers Ridge Road, Pittsburgh, PA 15238, commented on the ability to comment at the beginning and end of the meeting and Board interaction at meetings.

OLD BUSINESS

•Mr. Wirginis and Mrs. Garbisch reported on the upcoming superintendent search. It was recommended that no action be taken at this time, and that the search be conducted after the reorganized board is seated.

•Investigation by Special Counsel Summary of Findings – Thomas E. Breth, Dillon McCandless King Coulter & Graham L.L.P. Mr. Breth answered questions, and there was a discussion.

NEW BUSINESS

The superintendent recommended that action be taken on the following items of business:

FACILITIES/TRANSPORTATION

A. Facilities/Transportation

No action is requested.

FINANCE

B. Finance

On motion by Mrs. Foster and seconded by Mrs. Garbisch, it was unanimously resolved to approve the following Finance items:

1. Disbursements (A)

General fund disbursements (Fund 10) in the amount of \$9,016,574.56 from August 1, 2019, through August 31, 2019, are approved.

2. Disbursements (B)

GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$2,926,184.44 for August 2019 are approved.

3. Disbursements (C)

Athletic capital projects fund disbursements (Fund 32) in the amount of \$2,328.50 for August 2019 are approved.

4. Disbursements (D)

Capital projects fund disbursements (Fund 31) in the amount of \$1,126,689.45 for August 2019 are approved.

5. Interfund Transfer

Approve an interfund transfer from Fund 10 (General Fund) to Fund 31 (Capital Projects Fund) in the amount of \$900,000.00 to cover costs related to the parking lot improvements at O'Hara Elementary School and Fox Chapel Area High School.

6. Finance Report

The finance report for July 2019 is acknowledged and filed for audit.

INSTRUCTION

C. Instruction

On motion by Mr. Obernauer and seconded by Mrs. Garbisch, and after a discussion, it was unanimously resolved to approve the following Instruction items:

1. Sari L. Brecosky – Literacy Consultant

Approve literacy consultant services to the Fox Chapel Area School District by Sari L. Brecosky during the 2019-2020 school term at a cost of \$15,000.00 plus transportation and lodging. **Last year, the Primary Teacher Academy (PTA) provided training for Fox Chapel Area School District teachers at no fee, but also serviced other districts providing our district a gross revenue of \$133,000.00, with a projected gross revenue for 2019-2020 of \$148,000.00.**

2. Allegheny Intermediate Unit – Title I Non-Public School Agreement

Approve the agreement between the Fox Chapel Area School District and the Allegheny Intermediate Unit to provide Title I services to Blessed Trinity Academy for eligible Title I students residing within the Fox Chapel Area School District for the 2019-2020 school year.

3. Step By Step Learning, LLC – Services Agreement

Approve the services agreement between the Fox Chapel Area School District and Step By Step Learning, LLC to provide Title I services to Christ the Divine and St. Joseph School for eligible Title I students residing within the Fox Chapel Area School District for the 2019-2020 school year.

4. Patricia J. Osan, Physical Therapist – Contractual Agreement

Ratify the contractual agreement between the Fox Chapel Area School District and Patricia J. Osan to provide physical therapy services to students identified by the district for the period July 1, 2019, through June 30, 2020. **This is a renewal of services.**

5. STAT Staffing Medical Services, Inc. – Staffing Agreement

Ratify the staffing agreement between the Fox Chapel Area School District and STAT Staffing Medical Services, Inc. to provide nursing services to the district effective August 26, 2019. **This is a renewal of services.**

LEGISLATION/POLICY

D. Legislation/Policy

No action is requested.

PERSONNEL

E. Personnel

On motion by Mrs. Rutkowski and seconded by Mrs. Garbisch, and after a discussion, it was unanimously resolved to approve the following Personnel items:

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Resignations

a. Professional

- (1) The resignation of Mark L. Earley, business education teacher at Fox Chapel Area High School, under the retirement incentive approved at the May 8, 2017, Board meeting, is accepted effective January 20, 2020.
- (2) The resignation of David G. Goggin, social studies teacher at Dorseyville Middle School, under the retirement incentive approved at the May 8, 2017, Board meeting, is accepted effective January 20, 2020.
- (3) The resignation of Henry J. Gonzalez, Spanish teacher at Fox Chapel Area High School, under the retirement incentive approved at the May 8, 2017, Board meeting, is accepted effective January 20, 2020.

b. Educational Support

- (1) The resignation of Michelle J. Couch, instructional assistant at Fox Chapel Area High School, due to personal reasons, is accepted effective September 9, 2019.

c. Employment Agreement

- (1) The resignation of Janet M. Byrnes, Information Management Specialist and Testing Facilitator for Fox Chapel Area School District, due to retirement, is accepted effective January 6, 2020.

d. Food Services

- (1) The resignation of Diane L. Diulus, food services employee at Fox Chapel Area High School, due to personal reasons, is accepted effective September 5, 2019.

e. Supplemental Contracts – Athletic

- (1) The resignation of Patricia A. Panos, girls field hockey 1st assistant coach at Fox Chapel Area High School, due to personal reasons, is accepted effective August 12, 2019.

- (2) The resignation of Nanci M. Goldberg, intramural activity sponsor #3 at Dorseyville Middle School, due to personal reasons, is accepted effective August 16, 2019.

f. Supplemental Contracts – Non-Athletic

- (1) The resignation of Henry J. Gonzalez, class sponsor for Fox Chapel Area High School, due to retirement, is accepted effective July 1, 2019.
- (2) The resignation of William P. Ivins, spring musical stage director for Fox Chapel Area High School, due to personal reasons, is accepted effective July 1, 2019.
- (3) The resignation of William P. Ivins, spring musical set designer for Fox Chapel Area High School, due to personal reasons, is accepted effective July 1, 2019.
- (4) The resignation of Erin E. Wetherill, sixth grade class sponsor for Dorseyville Middle School, due to personal reasons, is accepted effective July 1, 2019.

2. Leaves

a. Professional

- (1) Kara K. Cornett, elementary teacher at O'Hara Elementary School, is ratified for medical leave, effective August 15, 2019, with return scheduled for February 18, 2020.
- (2) Gail J. Hetu, special education teacher at Fox Chapel Area High School, is approved for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective September 29, 2019, with return scheduled for November 19, 2019.
- (3) Jennifer Pro, special education teacher at Dorseyville Middle School, is ratified for a first-semester medical sabbatical, effective August 15, 2019, with return scheduled for January 20, 2020.

3. Appointments

a. Educational Support

- (1) Kim M. Bendis is ratified as a personal care assistant at O'Hara Elementary School, effective August 29, 2019. Salary is set based on the salary scale for personal care assistants, Step 1, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the resignation of Danielle Desmond.
- (2) Colleen S. Lazaro is ratified as a personal care assistant at O'Hara Elementary School, effective August 28, 2019. Salary is set based on the salary scale for personal care assistants, Step 1, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the transfer of Andrea Davies.
- (3) Melissa E. Whitfield is ratified as a 12-month building secretary at Fox Chapel Area High School, effective August 29, 2019. Salary is set based on the salary scale for 12-month secretaries, Step 3, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the retirement of Bettyann Diller.

b. Food Services

- (1) Paula J. Scott is approved as a permanent, part-time (3.25 hours per day) food services employee in the Dorseyville Middle School cafeteria. Hourly salary is set at \$10.25 per hour with no fringe benefits, effective October 1, 2019. This position is available due to the retirement of Donna Varley.
- (2) Mary V. Traggardh is ratified as a permanent, part-time (3.25 hours per day) food services employee in the Dorseyville Middle School cafeteria. Hourly salary is set at \$10.25 per hour with no fringe benefits, effective August 19, 2019. This position is available due to the resignation of Carrie McCully.
- (3) Nancy Zottola is ratified as a permanent, part-time (5 hours per day) food services employee in the Fox Chapel Area High School cafeteria. Hourly salary is set at \$10.40 per hour with no fringe benefits, effective September 3, 2019. This position is available due to the resignation of Sherry Dugan.

c. Supplemental Contracts – Non-Athletic

- (1) The non-athletic supplemental contracts for the 2019-2020 school term are ratified/approved.
- (2) The following non-athletic supplemental contract is ratified for 2018-2019 school term, effective May 1, 2019:

Cheryl R. Beckas	Computer Maintenance Specialist – HW (Leave Replacement)	\$1,352
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d. Supplemental Contracts – Athletic

- (1) The following athletic supplemental contracts are ratified/approved for the 2019-2020 school term:

David W. Humiston	Girls Field Hockey 1 st Assistant Coach – HS	\$3,983
Matthew L. Kamenicky	Football Assistant Coach – DMS	\$2,190
Mackenzie M. Seymour	Intramurals Activity Sponsor #3	\$1,869

4. Leave Replacements

a. Professional

- (1) Matthew L. Kamenicky is ratified as a first-semester leave replacement special education teacher at Dorseyville Middle School. This position is available due to the medical sabbatical of Jennifer Pro.

Certification: Instructional I
Education: B.S. Clarion University, 2019
Experience: Student Teaching, Clarion Area School District
Student Teaching, Hampton Township School District
Effective: August 21, 2019 – January 17, 2020
Salary: \$48,348 (prorated) based on Step 1, B+0
Fringe Benefits: As Per Collective Bargaining Agreement

- (2) Joshua J. Randall is ratified as a leave replacement elementary teacher at O'Hara Elementary School. This position is available due to the medical leave of Kara Cornett.

Certification: Instructional I
Education: B.A., Chatham University, 2019
Experience: Substitute Teaching, Fox Chapel Area School District
Effective: August 15, 2019 – February 18, 2020
Salary: \$48,348 (prorated) based on Step 1, B+0
Fringe Benefits: As Per Collective Bargaining Agreement

- (3) Emily R. Suchevid is ratified as a one-year leave replacement elementary teacher at Kerr Elementary School. This position is available due to increased enrollment.

Certification: Instructional I
Education: B.A., Westminster College, 2016
Experience: Substitute Teaching, Fox Chapel Area School District
Substitute Teaching, Riverview School District
Effective: August 15, 2019 – Day after last day for students for the 2019-2020 school year
Salary: \$48,348 (prorated) based on Step 1, B+0
Fringe Benefits: As Per Collective Bargaining Agreement

5. Change of Status

a. Administration

- (1) Stephen P. Edwards, assistant principal at O'Hara Elementary School, is ratified as principal at Fairview Elementary School, effective August 23, 2019. Salary is set at \$120,000 (prorated) per year with benefits as per the Act 93 Administrative Compensation and Performance Appraisal Agreement. This position is available due to the resignation of Rebecca Stephan.

6. Summer Program – 2019

a. Elementary

- (1) Monica M. Walter is ratified as a Fox Chapel Area School District Elementary Summer Learning Academy teacher at a rate of \$30.00 per hour with a maximum of 150 hours.

OPERATIONS/COOPERATIVE SERVICES

F. Operations/Cooperative Services

Mrs. Garbisch made a motion to approve the following Operations/Cooperative Services items. Mrs. Rutkowski seconded the motion. There was a discussion.

Dr. Cook made a motion to separate item 2. and vote on it separately. Mr. Obernauer seconded the motion. There was a discussion.

Dr. Cook amended her motion adding language that item 2. be verified with proper paperwork. Mr. Obernauer seconded the motion. There was a discussion.

On motion by Mrs. Garbisch and seconded by Mr. Schmidt, it was unanimously resolved to approve items 1., 3., 4., 5., 6., and 7.

Dr. Cook made a motion to approve item 2. with confirmation that all paperwork is in order. Mr. Obernauer seconded the motion. There was a discussion. The motion failed, with 1 in favor and 7 opposed, Mrs. Foster, Mrs. Garbisch, Mr. Obernauer, Mrs. Rutkowski, Mr. Schmidt, Dr. Vyas, and Mr. Wirginis voting No.

On motion by Mr. Schmidt and seconded by Mrs. Garbisch, item 2. was approved, with 7 in favor and 1 opposed, Dr. Cook voting No.

1. Change Orders – Kerr Elementary School Project

Approve change orders GC-023, GC-024, EC-006, EC-007, and TDC-005 at a total cost of \$34,261.15 for the Kerr Elementary School project pending PDE approval of Plancon Part I.

2. Change Order – Fairview Elementary School Exterior Doors Replacement Project

Approve change order GC-001 at a cost of \$25,848.00 for the Fairview Elementary School exterior doors replacement project.

**3. Authorization to Advertise for Bids
Fox Chapel Area High School Parking Lot Improvement Project**

Authorize the advertisement of bids for the Fox Chapel Area High School parking lot improvement project for paving, underdrainage, and lighting.

4. Choral Program Accompanists – Agreements

- a. The agreement between Corinne Adkins and the Fox Chapel Area School District as choral program accompanist is ratified, beginning July 1, 2019, through June 30, 2020. **This is a renewal of services.**
- b. The agreement between Benjamin Bliss and the Fox Chapel Area School District as choral program accompanist is ratified, beginning July 1, 2019, through June 30, 2020. **This is a renewal of services.**

5. Kennywood – School Picnic Agreement

Approve the agreement between the Fox Chapel Area School District and Kennywood for the Wednesday, May 27, 2020, school picnic. There is no cost to the school district.

6. YMCA of Greater Pittsburgh – Contract

Approve the contract between the Fox Chapel Area School District and the YMCA of Greater Pittsburgh effective October 1, 2019, through September 30, 2020. The YMCA will purchase snacks from the Fox Chapel Area School District for participants in the after-school program. There is no cost to the district.

7. Donation – FC Helping FC Fund

Accept a donation to the Fox Chapel Area School District FC Helping FC Fund in the amount of \$500 from the Pittsburgh North Optimist Foundation.

PENNSYLVANIA SCHOOL BOARDS ASSOCIATION (PSBA) OFFICER ELECTION

G. Pennsylvania School Boards Association (PSBA) Officer Election

On motion by Mr. Schmidt and seconded by Mrs. Garbisch, it was unanimously resolved to approve the following Pennsylvania School Boards Association (PSBA) Officer Election item as attached:

1. Slate of Candidates for 2020

Approve the support of the slate of officers for the 2020 PSBA election. The board secretary will electronically cast the vote on behalf of the Board of School Directors.

a. Governing Board:

- President Elect (one-year term) – Choose up to one.
Art Levinowitz, Upper Dublin School District (Montgomery County)
- Vice President (one-year term) – Choose up to one.
David Hein, Parkland School District (Lehigh County)

- Section 5 Advisor (two-year term) – Choose up to one.
Marsha Pleta, Washington School District (Washington County)

b. Insurance Trust:

- Trustee (term ends 12.31.22) – Choose up to two.
Kathy K. Swope, Lewisburg School District
Mark B. Miller, Centennial School District

c. School Board Secretaries Forum Steering Committee:

- Forum Steering Committee (term ends 12.31.21, two-year term) – Choose up to three.
Bethanne Zeigler, Shikellamy School District
Jamie Lynn Zimerofsky, Schuylkill Intermediate Unit 29 and Technology Center
Jennifer Davidson, Manheim Township School District

FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

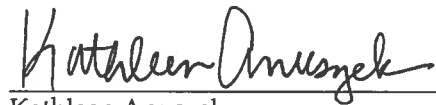
Lisa Lang, Fox Chapel Educators Association president, gave her report.

BOARD COMMENTS

There were seven comments. Dr. Cook, Mr. Obernauer, Dr. Vyas, Mrs. Garbisch, Mr. Schmidt, Mrs. Foster, and Mr. Wirginis commented.

ADJOURNMENT

It was unanimously resolved to adjourn the meeting at 9:18 p.m.



Kathleen Anuszek
Board Secretary

Voting receipt - 2020 Election

Receipt code: **XRN9**

Time of vote: **2019-09-10 10:47:36 US/Eastern**

IP address: **192.124.34.30**

PSBA Officer Elections

Voting Procedure

President-Elect: **Art Levinowitz***

Vice President: **David Hein***

Section 5 Advisor: **Marsha Pleta**

PSBA Insurance Trust Trustees

Trustee (term ends Dec. 31, 2022)

Seat 1: **Kathy Swope**

Seat 2: **Mark B. Miller**

School Board Secretaries Forum

Forum Steering Committee (2-year term ends Dec. 31, 2021): **Bethanne Zeigler**
Jaime Lynn Zimerofsky
Jennifer Davidson