

FOX CHAPEL AREA SCHOOL DISTRICT

SPECIAL MEETING

OCTOBER 3, 2019

**CALL TO ORDER**

The special meeting of the Board of Directors of the Fox Chapel Area School District was called to order by president, Terry L. Wirginis, at 6:30 p.m. on October 3, 2019, in the LGI Room at Fox Chapel Area High School.

The meeting was opened with the Pledge of Allegiance to the Flag.

**ROLL-CALL**

The Board members present at roll call were Messrs. Obernauer, Schmidt, and Wirginis, Dr. Cook, Mrs. Foster, Mrs. Garbisch, and Mrs. Rutkowski. Mrs. Garbisch was present via telephone. Dr. Vyas was absent. Also present were Dr. Freeman, Dr. McCommons, Mr. Giuffre, and Mrs. Anuszek. Other members of the public were present.

**PUBLIC COMMENTS**

There were no comments.

**INTERVIEW OF BOARD CANDIDATES**

**A. Names of Candidates (in alphabetical order)**

1. Jonathan Colton
2. Dawn DiPasquale
3. David H. Gibel
4. Adam Goode

Dr. Cook made a motion to ask the candidates questions 1., 2., and 6., from the Fox Chapel Area School District Board Operations Guidelines No. 004-BOG-3. Mr. Schmidt seconded the motion, there was a discussion, and it was unanimously approved.

**APPOINTMENT OF BOARD CANDIDATE**

**A. Region III, unexpired term of Robert Mauro**

There was a discussion of the candidates. Mr. Wirginis called for nominations of Board member, Region III, unexpired term of Robert Mauro. Mr. Schmidt nominated Adam Goode, seconded by Mrs. Rutkowski. Dr. Cook nominated Dawn DiPasquale, seconded by Mr. Obernauer.

No other nominations were made, and nominations were closed by Mr. Wirginis.

On roll call vote, Adam Goode received six votes from Mrs. Foster, Mrs. Garbisch, Mr. Obernauer, Mrs. Rutkowski, Mr. Schmidt, and Mr. Wirginis. Dawn DiPasquale received one vote from Dr. Cook.

Adam Goode was appointed to fulfill the Region III, unexpired term of Robert Mauro.

**OATH OF OFFICE**

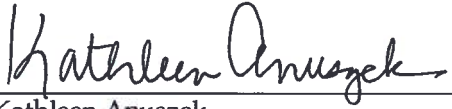
The oath of office for newly appointed Region III Board member, Adam Goode, to fill the unexpired term of Robert Mauro, was administered by Kathleen Anuszek, commissioned notary public, as attached.

**BOARD COMMENTS**

There were six comments. Dr. Cook, Mr. Obernauer, Mr. Schmidt, Mrs. Foster, Mrs. Rutkowski, and Mr. Wirginis commented.

**ADJOURNMENT**

It was unanimously resolved to adjourn the meeting at 7:25 p.m.

A handwritten signature in black ink that reads "Kathleen Anuszek". The signature is written in a cursive style with a horizontal line underneath the name.

Kathleen Anuszek  
Board Secretary

# BOARD OF SCHOOL DIRECTORS OF THE FOX CHAPEL AREA SCHOOL DISTRICT

## OATH OF OFFICE AS SCHOOL DIRECTOR

I, Adam Goode, do solemnly swear  
(or affirm) that I will support, obey and defend the Constitution of the  
United States and Constitution of this Commonwealth, and that I will  
discharge the duties of my office with fidelity.

Date: October 3, 2019

  
Signature Adam Goode

### Certificate of Temporary President or other authorized official administering the oath (Revised Uniform Law on Notarial Acts, 57 Pa.C.S. § 315)

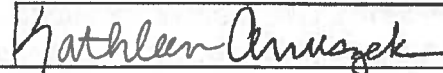
State of Pennsylvania }  
County of Allegheny }

COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
Kathleen Anuszek, Notary Public  
O'Hara Twp., Allegheny County  
My Commission Expires July 29, 2021  
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

On this date, October 3, 2019, in accordance with Section 321 of the Public School Code of 1949, I administered the foregoing oath of office to the person whose name and signature appear above, who appeared before me in person, who was known to me (or satisfactorily proven) to be such person, and whose signature subscribing to this oath I witnessed, all immediately preceding the issuance of this certificate.

Name of Person Administering Oath (print): Kathleen Anuszek

Title: Commissioned Notary Public

Signature of Person Administering Oath: 

My commission expires: July 29, 2021

*[Expiration date of commission is required only if the oath was administered by a notary public]*

*\* It is recommended that this form be appended to the minutes of the meeting at which the oath was administered, or at which the certificate was presented if the oath was taken at another time. An explanation of applicable provisions of law is provided on the reverse side of this certificate.*

### ***Explanation of Applicable Provisions of Law***

*Section 321 of the School Code requires that a school director “shall take and subscribe to” the oath of office, the prescribed wording of which is set forth in Section 321. 24 P.S. § 3-321.*

*“Subscribe” means to place a signature on a document. This certificate form was developed by the Pennsylvania School Boards Association for this purpose because no other specific official form has been designated.*

*Section 402 of the School Code empowers the Temporary President at the annual organization meeting of a school board to administer the oath of office to school directors who have not already been sworn. 24 P.S. § 4-402. When the oath is administered at times other than the annual organization meeting in December, there is no authority for a Temporary President of a school board to administer the oath, and another official with such power is needed for that function.*

*It is not necessary for a newly elected or re-elected school director to wait until the organization meeting to take the oath of office, and the oath can be administered at any time after the individual receives the certificate of election from the county by any official having the general power to administer oaths. Such officials include judges or other judicial officers, clerks of court, designated staff of the county prothonotary, and commissioned notaries public. 42 Pa.C.S. § 327; 42 Pa.C.S. § 2737; 57 Pa.C.S. § 310.*

*If a newly elected or re-elected school director fails to take the oath of office within ten days after the beginning of the term of office (first Monday of December following the election), the school board can declare the seat vacant and appoint a replacement. 24 P.S. § 3-319.*

*The lower part of the form, to be completed by the Temporary President or other person administering the oath, is required as a result of Act 73 of 2013, which adopted the Revised Uniform Law on Notarial Acts (RULONA) for Pennsylvania. Effective October 26, 2017, under RULONA any person administering an oath is deemed to be acting as a “notarial officer” performing a “notarial act”, even if not a commissioned notary public. 57 Pa.C.S. § 302. RULONA requires such notarial officers to sign and issue a certificate documenting each notarial act performed. 57 Pa.C.S. § 315.*

*RULONA now requires any person administering an oath of office to sign and issue a certificate of doing so for each person to whom the oath is administered, including when the Temporary President does so at a school board’s annual organization meeting. Completion of the lower portion of this oath certificate form is necessary to meet the requirements of RULONA.*