

FOX CHAPEL AREA SCHOOL DISTRICT
REGULAR BUSINESS MEETING

OCTOBER 14, 2019

CALL TO ORDER

The regular business meeting of the Board of Directors of the Fox Chapel Area School District was called to order by president, Terry L. Wirginis, at 7:03 p.m. on October 14, 2019, in the LGI Room at Fox Chapel Area High School. An executive session was held at 6:50 p.m. to discuss potential litigation and a stipulated adjudication for a student.

The meeting was opened with the Pledge of Allegiance to the Flag.

ROLL-CALL

The Board members present at roll call were Messrs. Goode, Obernauer, Schmidt, and Wirginis, Dr. Cook, Mrs. Foster, Mrs. Garbisch, and Mrs. Rutkowski. Dr. Vyas was absent. Also present were Dr. Freeman, Dr. McCommons, Mr. Giuffre, and Mrs. Anuszek. Other members of the public were present.

GUESTS

There were no guests.

STUDENT GOVERNMENT REPRESENTATIVE

There was no report.

SUPERINTENDENT'S REPORT

• Superintendent Spotlight – Video produced by Ryan Devlin, high school multimedia teacher, featuring the global immersion partnership between O'Hara Elementary School and Peking University Elementary School, which brought 22 fifth-graders from China to our school district for two weeks in September

SOLICITOR'S REPORT

There was no report.

APPROVAL OF MINUTES

Mr. Wirginis asked if there were any additions or corrections to the minutes of the combined agenda study session and regular business meeting dated September 9, 2019; the minutes of the special meeting dated September 16, 2019; and the minutes of the special meeting dated October 3, 2019. Mrs. Garbisch made a motion to approve the minutes. Mr. Schmidt seconded the motion. There was a discussion. Dr. Cook made a motion to table approving the September 16, 2019, minutes until the board secretary can review the motion regarding "Special Counsel for a Personnel Matter" and correct. There was no second, and the motion failed. The minutes were approved as submitted with 6 in favor, and 1 opposed, Dr. Cook voting No. Mrs. Garbisch stepped out of the room and did not vote on this item.

PUBLIC COMMENTS

There were two comments.

1. Eric Hamilton, 184 Woodshire Drive, Pittsburgh, PA 15215, commented on the employment agreement on the agenda.
2. John Klamut, 616 Driftwood Drive, Pittsburgh, PA 15238, commented on Dr. Freeman's employment agreement.

NEW BUSINESS

The superintendent recommended that action be taken on the following items of business:

FACILITIES/TRANSPORTATION

A. Facilities/Transportation

No action is requested.

FINANCE

B. Finance

On motion by Mrs. Rutkowski and seconded by Mrs. Garbisch, it was unanimously resolved to approve the following Finance items:

1. Disbursements (A)

General fund disbursements (Fund 10) in the amount of \$12,244,069.97 from September 1, 2019, through September 30, 2019, are approved.

2. Disbursements (B)

GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$1,300,423.98 for September 2019 are approved.

3. Disbursements (C)

Capital projects fund disbursements (Fund 31) in the amount of \$1,018,321.70 for September 2019 are approved.

4. Interfund Transfer

Approve an interfund transfer from Fund 10 (General Fund) to Fund 31 (Capital Projects Fund) in the amount of \$483,000.00 to cover costs related to the parking lot improvements at O'Hara Elementary School and Fox Chapel Area High School, and the exterior doors replacement project at Fairview Elementary School.

5. Finance Report

The finance report for August 2019 is acknowledged and filed for audit.

6. Budget Transfers

The budget transfers for 2019-2020 are approved.

7. AdvanEdge Solutions, Inc. – E-Rate Consulting Services – Agreement

Approve the agreement with AdvanEdge Solutions, Inc. for E-Rate consulting services for funding year 2020-2021 at a cost of \$8,996.00.

8. Claims Compensation Bureau, LLC – Claim Service Agreement

Approve the agreement with Claims Compensation Bureau, LLC effective October 15, 2019.

INSTRUCTION

C. Instruction

On motion by Mr. Obernauer and seconded by Mrs. Garbisch, it was unanimously resolved to approve the following Instruction items:

1. Allegheny Intermediate Unit – Title IIA Non-Public School Agreements

Approve the agreements between the Fox Chapel Area School District and the Allegheny Intermediate Unit to provide Title IIA professional development services to the following non-public schools for the 2019-2020 school year:

Blessed Trinity Academy
Fox Chapel Country Day School
Shady Side Academy Middle School
Shady Side Academy Senior School

2. Stipulated Adjudication

Approve the stipulated adjudication for an unnamed student dated October 2, 2019.

LEGISLATION/POLICY

D. Legislation/Policy

No action is requested.

PERSONNEL

E. Personnel

Mr. Schmidt made a motion to approve the following Personnel items. Mrs. Garbisch seconded the motion. There was a discussion.

Dr. Cook made a motion to separate item 5. and vote on it separately. Mrs. Garbisch seconded the motion. There was a discussion. It was resolved to approve the motion, with 5 in favor, and 3 opposed, Mr. Goode, Mr. Schmidt, and Mr. Wirginis voting No.

Mr. Schmidt amended his original motion to approve items 1., 2., 3., and 4. Mrs. Garbisch seconded the motion. It was unanimously resolved to approve items 1., 2., 3., and 4.

Mr. Schmidt made a motion to approve item 5. Mrs. Garbisch seconded the motion. There was a discussion. It was unanimously resolved to approve item 5.

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Resignations

a. Food Services

- (1) The resignation of Angelic L. Gale, food services employee at Kerr Elementary School, due to personal reasons, is accepted effective September 26, 2019.

b. Supplemental Contracts – Athletic

- (1) The resignation of James W. Muir, assistant softball coach at Dorseyville Middle School, due to personal reasons, is accepted effective September 25, 2019.
- (2) The resignation of Vernon T. Yenick, head diving coach at Fox Chapel Area High School, due to personal reasons, is accepted effective September 20, 2019.

2. Appointments

a. Educational Support

- (1) LaTonda L. Bey is ratified as a personal care assistant at Dorseyville Middle School, effective September 16, 2019. Salary is set based on the salary scale for personal care assistants, Step 1, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the retirement of Brenda Nahrwold.

b. Food Services

- (1) Giuseppe Montemurro is ratified as a permanent, part-time (three hours per day) food services employee in the Fox Chapel Area High School cafeteria. Hourly wage is set based on the salary scale for food services employees, General Food Worker 3, with no fringe benefits, effective September 9, 2019. This position is available due to the change of status of Becky Panza.

c. Supplemental Contracts – Non-Athletic

- (1) The following non-athletic supplemental contracts are ratified for 2019-2020 school term:

Brianna M. Amoscato	Student Government Sponsor – Hartwood (50%)	\$ 487.50
Jill C. Bennett	Best Buddies Sponsor – DMS (50%) (Lv. Replace.)	\$ 590.50
Jacqueline J. Decker	Student Government Sponsor – Hartwood (50%)	\$ 487.50
Sarah E. Everest	Student Government Sponsor – Fairview (50%)	\$ 487.50
Karen A. Fornari	Bus Monitor #1 – O’Hara	\$1,397.00
Megan L. Glies	Mentor Teacher	\$2,128.00
Amy J. Jakubek	Student Government Sponsor – Kerr (33%)	\$ 325.00
James W. Jones	Overnight Camp Counselor – Hartwood	\$1,428.00
Richard G. Mathieu	Bus Monitor #2 – O’Hara	\$1,397.00
Julie A. Perrotte	Elementary Choral Director – O’Hara	\$1,277.00
Michael E. Rowe	Student Government Sponsor – Fairview (50%)	\$ 487.50
Diana M. Sayre-Dolan	Student Government Class Caucus Sponsor 4	\$1,387.00
Stanley S. Strzempek	Student Government Sponsor – Kerr (33%)	\$ 325.00
Christopher S. Studebaker	English/Language Arts Dept. Head – DMS	\$1,588.00
Stacey E. Trpcic	Student Government Sponsor – Kerr (33%)	\$ 325.00
Kristi E. Vacanti	Bus Monitor #3 – O’Hara	\$1,397.00
Kayla M. Warmbein	Student Government Sponsor – O’Hara	\$ 975.00

3. Change of Status

a. Educational Support

- (1) Erik C. Ingram, personal care assistant at Fox Chapel Area High School, is ratified as an instructional assistant at Fox Chapel Area High School, effective September 23, 2019. Salary is set based on the salary scale for instructional assistants, Step 2, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the resignation of Melissa Couch.

b. Food Services

- (1) Annette C. Kline, permanent, part-time (three hours per day) food services employee in the O'Hara Elementary School cafeteria, is ratified as a full-time (7.5 hours per day) food services employee at Fox Chapel Area High School. Hourly wage is set based on the salary scale for food services employees, general food worker 7, with fringe benefits, effective September 9, 2019. This position is available due to the resignation of Diane Diulus.
- (2) Becky F. Panza, permanent, part-time (three hours per day) food services employee in the Fox Chapel Area High School cafeteria, is ratified as a full-time (7.75 hours per day) food services employee at Fox Chapel Area High School. Hourly wage is set based on the salary scale for food services employees, general food worker 7, with fringe benefits, effective August 19, 2019. This position is available due to the retirement of Nora Haley.

4. Volunteer – Athletic

- a. The following athletic volunteer is ratified, effective October 1, 2019:

Quintin P. Wirginis High School Football

5. Employment Agreement

- (1) Bobbie L. Rothey is approved as the information management specialist and testing facilitator for the Fox Chapel Area School District, effective October 29, 2019, per the employment agreement. This position is available due to the retirement of Janet Byrnes.

Personnel Information Item:

6. Rescindment – Information

- a. The employment of Paula J. Scott, hired provisionally, effective October 1, 2019, pending completion of employment requirements, is rescinded, effective September 20, 2019, due to failure to complete employment requirements.

OPERATIONS/COOPERATIVE SERVICES

F. Operations/Cooperative Services

On motion by Mrs. Garbisch and seconded by Mr. Schmidt, and after a discussion, it was unanimously resolved to approve the following Operations/Cooperative Services items:

1. Fox Chapel Area School District Comprehensive Plan

Approve the district's Comprehensive Plan for the period July 1, 2020, through June 30, 2023. The plan will be submitted to the Pennsylvania Department of Education (PDE) for review through the Comprehensive Plan Portal. **The plan was posted for the 28-day review period both at the administrative offices and a local library (Cooper-Siegel Community Library) per PDE requirements. Additionally, the plan was posted on the district website.**

2. School Board Meetings – Revisions

- a. Approve the change of location for the School Board agenda study session meeting scheduled for November 4, 2019, at Kerr Elementary School to now be held in the LGI Room at Fox Chapel Area High School.
- b. Approve that the December 3, 2019, School Board reorganization meeting will begin at 7:00 p.m., immediately followed by the combined agenda study session and regular business meeting.

3. Change Orders – Kerr Elementary School Project

Approve change orders GC-025, GC-026, GC-027, FSE-001, CC-002, HC-001, EC-008, EC-009, and TDC-006 at a total cost of \$135,928.89 for the Kerr Elementary School project pending PDE approval of Plancon Part I.

**4. Change Orders – O’Hara Elementary School Campus
Parking Lots, Sidewalks, Related Stormwater Drains, and Lighting Improvements**

Approve change orders PC-001, PC-002, and EC-001 at a total cost of \$45,961.57 for the O’Hara Elementary School parking lot improvement project.

5. ALICE Training Institute LLC – Master Subscription Agreement

Approve the agreement between the Fox Chapel Area School District and the ALICE Training Institute LLC to provide Elearning subscription services for the term November 1, 2019, through June 30, 2022, at a total cost of \$16,110.67.

6. Omnigo Software, LLC – Subscription Services

Approve the proposal from Omnigo Software, LLC to provide Omnigo Education dispatch and records management system to the Fox Chapel Area School District School Police Officers effective October 14, 2019, through June 15, 2021, at a total cost of \$14,083.00.

**7. Pennsylvania School Boards Association (PSBA)
Service Agreement for Customized Workshop**

Ratify the agreement between the Fox Chapel Area School District and the Pennsylvania School Boards Association (PSBA) to provide a customized workshop on the topic of Using Social Media Responsibly for District Leadership, at a cost of \$800.00. **This workshop was held at the Fox Chapel Area School District administrative offices on October 7, 2019, for the Board and district administrators.**

**8. Award of Contracts
Fox Chapel Area High School Parking Lot Improvement Project**

Approve to award the contracts to the following bidders on the Fox Chapel Area High School parking lot improvement project for paving, underdrainage, and lighting, conditioned upon the contractors completing their post-bid award documents:

To Shields Asphalt Paving, Inc., for the general construction contract, with a base bid amount of \$1,634,005.88; and

To Merit Electrical Group, Inc., for the electrical construction contract, with a base bid amount of \$211,300.00.

FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

There was no report.

BOARD COMMENTS

There were two comments. Dr. Cook and Mr. Wirginis commented.

ADJOURNMENT

It was unanimously resolved to adjourn the meeting at 7:52 p.m.



Kathleen Anuszek
Board Secretary