

FOX CHAPEL AREA SCHOOL DISTRICT

COMBINED AGENDA STUDY SESSION
AND REGULAR BUSINESS MEETING

JANUARY 13, 2020

CALL TO ORDER

The combined agenda study session and regular business meeting of the Board of Directors of the Fox Chapel Area School District was called to order by president, Somer Obernauer Jr., at 7:00 p.m. on January 13, 2020, in the LGI Room at Fox Chapel Area High School. An executive session was held at 6:00 p.m. to discuss some personnel and contractual issues, and litigation. The executive session continued after the meeting was adjourned to continue discussion of the personnel matter.

The meeting was opened with the Pledge of Allegiance to the Flag.

ROLL-CALL

The Board members present at roll call were Messrs. Frank, Goode, Hamilton, and Obernauer, Dr. Cook, Ms. Dadd, and Mrs. Lynch. Absent were Dr. Vyas and Mrs. Rutkowski. Also present were Dr. McCommons, Mr. Giuffre, and Mrs. Anuszek. Dr. Freeman was absent. Other members of the public were present.

GUESTS

- **School Director Recognition Month** – Hartwood Elementary School Students

STUDENT GOVERNMENT REPRESENTATIVE

Sina Shaikh, student government president, gave his report.

SUPERINTENDENT'S REPORT

- Peter J. Vancheri, CPA, Hosack, Specht, Muetzel & Wood LLP, will present the district financial statements for the fiscal year ended June 30, 2019.
- Five-Year Capital Projects Plan – Daniel Breitreutz, Director of Ancillary Services
- Public School Employees' Retirement System (PSERS) Overview – Kimberly Pawlishak, Business Manager
- Superintendent Spotlight – Video produced by Ryan Devlin, high school multimedia teacher, featuring the schoolwide Positive Behavior Interventions and Supports (PBIS) program at Kerr Elementary School. Among the topics that the PBIS program is covering this year is bullying prevention. This video was not able to be viewed at the December 3, 2019, meeting.
- **Telethon for Library Raises More than \$46,500**

Fox Chapel Area School District students held their 30th annual telethon December 20, 2019, and raised more than \$46,500! This year's total brings the money raised by Fox Chapel Area students and staff to more than \$901,950 over the last 30 years for various local and regional charities.

The telethon raised money for the Sharpsburg Community Library and involved students and staff from all six schools in the district. The public may still make donations to the telethon through the website at <https://secure.givelively.org//donate/community-library-association/sharpsburg-community-library/fox-chapel-area-school-district-telethon>.

The telethon was coordinated by the Fox Chapel Area High School Student Government and the digital media production students of the high school who plan and produce the event. The telethon was streamed

live on the Swift Fox Media YouTube Channel and can be watched at any time at <https://www.youtube.com/watch?v=42LMvJA4UtY>.

The Sharpsburg Community Library is a branch of the Cooper-Siegel Community Library offering a full range of library services: computers for public use; new fiction; non-fiction; DVDs and books on CD; programs for adults, including art classes and book groups; and programs for children including story times, chess club, and STEAM programs.

• Student Named Semifinalist in Coca-Cola Scholarship Program

Fox Chapel Area High School senior **Rajeev Godse** has been selected as a semifinalist for the 2020 class of the Coca-Cola Scholars Program. Rajeev is one of 1,928 high school seniors from across the nation (and one of 80 from Pennsylvania) to be chosen as a semifinalist from more than 93,000 applicants. Students are selected based on their academic excellence, leadership, and service demonstrated in school and community activities.

“We believe that identifying these young leaders throughout the country and encouraging their passion for serving others not only empowers the students, but also lifts up those around them,” said Jane Hale Hopkins, president of the Foundation. “The Coca-Cola system is dedicated to giving back to the communities they serve, and the Coca-Cola Scholars Foundation is proud to be a part of that commitment.”

Semifinalists will now complete phase two of the application process, which includes essays, recommendations, and transcripts. An independent selection committee will review the applications and select 250 Regional Finalists by the end of January to participate in online or in-person interviews. A total of 150 Coca-Cola Scholars will be named in March and will be invited to come to Atlanta in April for a celebratory banquet and a leadership development institute facilitated by program alumni.

The Coca-Cola Scholars Foundation, a joint effort of Coca-Cola Bottlers across America and The Coca-Cola Company, is the largest corporate-sponsored, achievement-based scholarship program in the United States. With the 2020 class, the Coca-Cola Scholars Foundation will have provided more than 6,300 Coke Scholars nationwide with more than \$72 million in scholarships over the course of 32 years.

• Wadsworth Grizzly Forensic Tournament Winners

Two Fox Chapel Area High School students were named winners in the annual Wadsworth Grizzly Classic Forensic Tournament. The Policy Debate team of senior **Rajeev Godse** and junior **Jackson Romero** advanced to the quarterfinal elimination round placing them in the top eight in the tournament.

The competition was held December 6 & 7, 2019, at Wadsworth High School in Ohio. Approximately 700 students from 36 high schools in Maryland, Ohio, Pennsylvania, and West Virginia participated in the tournament.

• North Catholic High School Forensic Tournament Winners

Four Fox Chapel Area High School students were recognized for “Outstanding Performance” for finishing in the top five in their events at the annual North Catholic High School Forensic Tournament. The students are senior **Rajeev Godse** and sophomore **Alaina Kaslewicz** in Impromptu Speaking, and the team of juniors **Hannah Jahnke** and **Annabella Zgurzynski** in Duo Interpretation.

The North Catholic Forensic Tournament was held December 14, 2019, at North Catholic High School. A total of 254 students representing 24 high schools from across Western Pennsylvania competed in various speech and debate events at the tournament.

• Soccer Player Named to All-State Team

Fox Chapel Area High School boys soccer player senior forward **Zane Ingram** was named to the Pennsylvania Soccer Coaches Association all-state team. A total of 13 players from the WPIAL were named to the team.

• **Students Named to Newspaper All-Star Soccer Teams**

Fox Chapel Area High School senior **Zane Ingram** was named to the Pittsburgh Post-Gazette all-area team. The team was selected by the newspaper's scholastic sports staff.

Additionally, four Fox Chapel Area High School boys soccer players and two girls soccer players were named to Valley News Dispatch all-star teams. Zane was named to the boys first team, and senior **Joshua Miller**, junior **Anthony Shin**, and sophomore **Eli Yofan** were all named to the second team. Junior **Lucy Ream** was named to the girls first team, and senior **Claudia DeMartino** was named to the second team.

• **Cross Country Runners Named to Special Teams**

Ten Fox Chapel Area High School cross country runners were named to Valley News Dispatch cross country teams. Seniors **Christian Fitch** and **Grace Sisson** received runner of the year honors. Senior **Brooke Krally** and junior **Shane Funk** were named to the first team, and senior **Oscar Oliva**, juniors **Ryan Kenyon** and **Jose Morales**, and sophomores **Jack Lorence** and **Ethan Napolitan** were named to the second team. Sophomore **Riley McIntyre** received an honorable mention to the team.

• **Student Named to All-Star Volleyball Team**

Fox Chapel Area High School senior **Jessica Klein** was named to the All-WPIAL Class 4A second girls volleyball team. The team members are selected by the coaches.

• **Students Named to Newspaper All-Star Football Teams**

Five Fox Chapel Area High School varsity football players were named to 2019 all-star football teams. Seniors **Samuel Brown** and **Shane Susnak** were named to the Valley News Dispatch first team. Seniors **Ryan Billings** and **Alexander Wecht**, and sophomore **Lorenzo Jenkins** were named to the second team. Additionally, Ryan, Lorenzo, and Shane were named to the Pittsburgh Post-Gazette WPIAL Class 5A Northern offensive team, and Sam and Alex were named to the newspaper's defensive team.

SOLICITOR'S REPORT

Mr. Giuffre reported that there is a second public comment section at the end of the meeting. He said he will be working with administration to make recommendations to the Board to ensure that the policies are consistent with the current practices. He also gave an update on the Tri-COG Land Bank.

APPROVAL OF MINUTES

Mr. Obernauer asked if there were any additions or corrections to the minutes of the reorganization meeting or the combined agenda study session and regular business meeting dated December 3, 2019. On motion by Mr. Hamilton and seconded by Mr. Goode, the minutes were unanimously approved as submitted.

PUBLIC COMMENTS

There were two comments.

1. Megan Amster, 109 Eton Drive, Pittsburgh, PA 15215, commented on the timing of the approval of the school calendar.
2. Lisa Rendall, 120 Rodgers Drive W, Pittsburgh, PA 15238, commented on the transparency of the health services purchase-of-service agreement on the agenda.

OLD BUSINESS

A. Superintendent Search Update

On motion by Mr. Frank and seconded by Mr. Hamilton, and after a discussion, it was unanimously resolved to approve the following superintendent search item, that was recommended by the School Board superintendent search committee:

Approve hiring McPherson & Jacobson, L.L.C. as consultants for the superintendent search according to the terms and conditions of the contract for services at a total fee of \$19,900.00.

B. Response to Public Comments – Greg Dolan made a public comment at the December 3, 2019, combined agenda study session and regular business meeting. The superintendent responded to Mr. Dolan's public comment, and it is posted on the district website under the School Board section.

NEW BUSINESS

The superintendent recommended that action be taken on the following items of business:

FACILITIES/TRANSPORTATION

No action is requested.

FINANCE

B. Finance

On motion by Mr. Hamilton and seconded by Mr. Frank, and after a discussion, it was unanimously resolved to approve the following Finance items:

1. Disbursements (A)

General fund disbursements (Fund 10) in the amount of \$10,009,256.10 from December 1, 2019, through December 31, 2019, are approved.

2. Disbursements (B)

GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$357,510.48 for December 2019 are approved.

3. Disbursements (C)

Capital projects fund disbursements (Fund 31) in the amount of \$4,445.00 for December 2019 are approved.

4. Finance Report

The finance report for November 2019 is acknowledged and filed for audit.

5. Budget Transfers

The budget transfers for 2019-2020 are approved.

6. 2018-2019 Audit Report

The audit report submitted by Hosack, Specht, Muetzel & Wood LLP for the fiscal year ended June 30, 2019, is approved.

7. Resolution 2020-1 – FCASD Election Not to Increase Tax Rate Above the Index

The Fox Chapel Area School District resolution 2020-1 electing not to increase the tax rate above the index in the 2019-2020 General Operating Budget is approved.

8. AMCA Systems, LLC – ACA (Affordable Care Act) TaxTrack Software Agreement

Ratify the agreement between the Fox Chapel Area School District and AMCA Systems, LLC for ACA (Affordable Care Act) TaxTrack Software at a cost of \$2,550.00. **This is a renewal of services.**

9. Allegheny Intermediate Unit Joint Purchasing Program – Resolution

Approve the resolution authorizing the participation of the Fox Chapel Area School District in the Allegheny Intermediate Unit Joint Purchasing Program for the 2020-2021 school year, and authorizing the appointment of Kimberly M. Pawlishak and Daniel Breitreutz as representatives of the district. **This is a renewal of participation.**

10. Western Pennsylvania Electric Consortium

Approve continued participation in the Western Pennsylvania Electric Consortium. The new contract period will begin on the meter read date in January 2021 and will extend for a one, two, or three year period based on pricing received from up to six major electric suppliers. **This is a renewal of participation.**

11. OMNI Financial Group, Inc. – Amendments to Services Agreement

Approve the hardship amendments pursuant to the services agreement for the 457 plan managed by the OMNI Financial Group, Inc. that was approved March 9, 2015. **These amendments are due to updated IRS regulations.**

12. Band Uniforms

Authorize the administration to issue a purchase order to DeMoulin Brothers & Company, COSTARS contract 037-006, in the amount of \$82,498.50 for new band uniforms for official purchase as part of the 2020-2021 budget. **New band uniforms were last purchased in 2008.**

13. Alternative Benefit Solutions

Authorize the reimbursement to each employee of any unpaid reimbursement submission made in 2019 to the flexible spending account plan offered by the district and managed by Alternative Benefit Solutions. The total cost of reimbursement to all such employees shall not exceed \$8,548.19.

INSTRUCTION

C. Instruction

On motion by Ms. Dadd and seconded by Mrs. Lynch, it was unanimously resolved to approve the following Instruction item:

1. Stipulated Adjudication

Approve the stipulated adjudication for an unnamed student dated December 12, 2019.

LEGISLATION/POLICY

D. Legislation/Policy

Mr. Goode made a motion to approve the following Legislation/Policy item. Dr. Cook seconded the motion. There was a discussion.

Mr. Hamilton made a motion to table the motion. Ms. Dadd seconded the motion. There was a discussion. It was unanimously resolved to approve tabling the motion.

1. Policies – Revised

Approve the following revised policies:

- No. 150 – Title I – Comparability of Services
- No. 201 – Admission of Students
- No. 204 – Attendance
- No. 208 – Withdrawal from School
- No. 209 – Health Examinations/Screenings
- No. 335 – Family and Medical Leaves
- No. 705 – Facilities and Workplace Safety
- No. 709 – Building Security
- No. 805 – Emergency Preparedness and Response and Attachment 1 (Safe2Say Something Procedures)
- No. 805.1 – Relations With Law Enforcement Agencies
- No. 808 – Food Services

PERSONNEL

E. Personnel

On motion by Mr. Frank and seconded by Mr. Goode, it was unanimously resolved to approve the following Personnel items:

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Resignations

a. Food Services

- (1) The resignation of Mary E. Hetrick, food services employee for Dorseyville Middle School, due to retirement, is accepted effective January 2, 2020.
- (2) The resignation of Nancy Zottola, food services employee for Fox Chapel Area High School, due to personal reasons, is accepted effective January 2, 2020.

b. Supplemental Contracts – Non-Athletic

- (1) The resignation of Richard G. Mathieu, bus monitor #2 at O'Hara Elementary School, due to personal reasons, is accepted effective December 16, 2019.
- (2) The resignation of Shelley A. Zottola, safety patrol sponsor at O'Hara Elementary School, due to personal reasons, is accepted effective December 3, 2019.

2. Appointments

a. Educational Support

- (1) Megan L. Bizon is approved as a personal care assistant at Kerr Elementary School, effective January 22, 2020. Salary is set based on the salary scale for personal care assistants, Step 1, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to increased enrollment.
- (2) St. Claire O. Friend is ratified as a personal care assistant at Hartwood Elementary School, effective January 6, 2020. Salary is set based on the salary scale for personal care assistants, Step 1, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the transfer of Joanne Kycynka.
- (3) Shonie E. Walters is approved as a business office accounts payable/purchasing secretary for Fox Chapel Area School District, effective January 14, 2020. Salary is set based on the salary scale for 12-month secretaries, Step 3, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the resignation of Elisa Vagnozzi.

b. Food Services

- (1) Tonya L. Rodey is approved as a permanent, part-time (four hours per day) food services employee in the Dorseyville Middle School cafeteria. Hourly wage is set based on the scale for food service employees, general food worker 6, with no fringe benefits, effective January 14, 2020. This position is available due to the retirement of Mary Hetrick.

c. Custodial/Maintenance

- (1) Brian L. Smith is approved as a 10-month, eight-hour per day custodian at O'Hara Elementary School, effective January 14, 2020. Salary and fringe benefits are set as per the Service Employees International Union Local 32BJ Collective Bargaining Agreement. This position is available due to the resignation of David Fowler.

d. Supplemental Contracts – Athletic

- (1) The following athletic supplemental contracts are approved, effective March 2, 2020:

Nathan W. Geller	Baseball Freshman Head Coach	\$3,700
Matthew L. Kamenicky	Baseball Head Coach, MS	\$2,690

e. Supplemental Contracts – Non-Athletic

- (1) The following non-athletic supplemental contracts are ratified for the 2019-2020 school year:

Jeffrey J. Bonifate	Computer Maintenance Specialist, O'Hara	\$ 486
Richard G. Mathieu	Safety Patrol Sponsor, O'Hara	\$2,449
Mary Jo Montgomery	Spring Musical Set Design	\$2,893
Benjamin P. Murray	Spring Musical Stage Director	\$4,065
Stephanie S. Reilly	Spring Musical Production Assistant	\$1,270

3. Change of Status

- a. Kimberly A. Panza, personal care assistant at O'Hara Elementary School, is ratified as an instructional assistant at O'Hara Elementary School, effective December 3, 2019. Salary is set based on the salary scale for instructional assistants, Step 2, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the resignation of Shelley Zottola.

4. Leave Replacement

a. Professional

- (1) Jessica J. Morris is approved as a second-semester leave replacement English teacher at Fox Chapel Area High School. This position is available due to the medical leave of Donna Rust.

Certification: Instructional I
Education: M.A., University of Pittsburgh, 2019
B.A., University of Pittsburgh, 2018
Experience: Substitute, North Allegheny School District
Effective: January 17, 2020 - Day after last day for students for the 2019-2020 school year
Salary: \$56,648 (prorated) based on Step 1, M+0
Fringe Benefits: As Per Collective Bargaining Agreement

5. Extra Innings

a. Teachers

- (1) The following, previously approved as Extra Innings teachers for the 2019-2020 school term at a rate of \$30.00 per hour with a maximum of 60 hours of planning/instruction, are approved for a stipend of \$1,600. This is due to Kelly Educational Staffing's regulations regarding substitutes employed by the district.

Fairview Elementary School

Amelia C. Dickson
Lindsay E. Patterson
Sarah A. Savitz

Hartwood Elementary School

Amy L. DeMann

Kerr Elementary School

Lauren E. Beran
Elizabeth R. King
Jessica A. Tomasino

- (2) The following is approved as an Extra Innings teacher for the 2019-2020 school term for a stipend of \$1,600.00 with a maximum of 60 hours of planning/instruction. This is due to Kelly Educational Staffing's regulations regarding substitutes employed by the district.

O'Hara Elementary School

Sheri L. Palivoda

- (3) The following is approved as an Extra Innings teacher for the 2019-2020 school term at a rate of \$30.00 per hour with a maximum of 60 hours of planning/instruction:

O'Hara Elementary School

Kathryn L. Mueller

b. Instructional Assistant

- (1) The following is approved as an Extra Innings instructional assistant for the 2019-2020 school term at a rate of \$20.00 per hour with a maximum of 36 hours:

Hartwood Elementary School

Barbara J. Meade

6. Purchase-of-Service Agreement

a. Health Services

- (1) A purchase-of-service agreement between Kristine Orosz and the Fox Chapel Area School District is ratified, effective July 1, 2019, through June 30, 2020, at a rate of \$60.00 per hour. **This is a renewal of services.**

7. Volunteer – Athletic

- a. The following athletic volunteer is approved, effective March 2, 2020:

Paul A. Moviel Baseball – HS

8. Volunteer – Non-Athletic

- a. The following non-athletic volunteer is approved, effective January 14, 2020:

Melissa J. Zoschg Future Business Leaders – HS

OPERATIONS/COOPERATIVE SERVICES

F. Operations/Cooperative Services

On motion by Mrs. Lynch and seconded by Mr. Frank, and after a discussion, it was unanimously resolved to approve the following Operations/Cooperative Services items:

1. Change Orders – Kerr Elementary School Project

Approve change orders GC-029, GC-030, PC-003, HC-004, HC-005, HC-006, HC-007, EC-011, EC-012, TDC-008, TDC-009, TDC-010, TDC-011, TDC-012, TDC-013, TDC-014, and TDC-015 at a total cost of \$128,303.91 for the Kerr Elementary School project pending PDE approval of Plancon Part I.

**2. Change Order – O’Hara Elementary School Campus
Parking Lots, Sidewalks, Related Stormwater Drains, and Lighting Improvements**

Approve change order GC-001 at a cost of \$8,992.67 for the O’Hara Elementary School parking lot improvement project.

3. Resolution 2020-2

Approve resolution 2020-2 recognizing Fox Families Care as a Nonschool-Affiliated Organization (NSAO), as that term is defined in Board policy 915.

4. Donation – Dorseyville Middle School Orchestra Student Activities Account

Accept the donation of \$300.00 to the Dorseyville Middle School Orchestra Student Activities Account from Laura Baldwin.

5. Donation – Creation of Scholarship Fund

Authorize the acceptance of a donation in the amount of \$200,000.00 from the Estate of Patricia Jane Young for the creation of a scholarship fund in the name of her deceased son, James Randy Tipe, for graduating seniors residing within Indiana Township who wish to pursue a college education, and to authorize the administration to implement such terms and conditions as deemed appropriate and desirable to meet the donor’s intent.

PUBLIC COMMENTS

There were two comments.

1. Elizabeth Klamut, 616 Driftwood Drive, Pittsburgh, PA 15215, thanked the School Board for the deliberation and commented on the description of the executive session.
2. Kelly Caracciolo, 127 Woodshire Drive, Pittsburgh, PA 15215, thanked the School Board for the discussion, and commented on standing committees and the Authority Board.

FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE


There was no report.

BOARD COMMENTS

There were three comments. Mr. Frank, Dr. Cook, and Mrs. Lynch commented.

ADJOURNMENT

It was unanimously resolved to adjourn the meeting at 9:48 p.m.



Kathleen Anuszek
Board Secretary