

January 13, 2020

CALL TO ORDER/ROLL CALL — The Board of School Directors of the Fox Chapel Area School District held its combined agenda study session and regular business meeting at Fox Chapel Area High School January 13, 2020. President Somer Obernauer Jr. called the meeting to order at 7 p.m. Also in attendance were Vice President Marybeth Dadd; Assistant Secretary Edith L. Cook, Ph.D.; Treasurer Eric G. Hamilton; Ronald P. Frank; Adam G. Goode; and Vanessa K. Lynch.

GUESTS

- **School Director Recognition Month** – Hartwood Elementary School Students

STUDENT GOVERNMENT REPRESENTATIVE

SUPERINTENDENT'S REPORT

- **Financial Statements** – Peter J. Vancheri, CPA, Hosack, Specht, Muetzel & Wood LLP, presented the district financial statements for the fiscal year ended June 30, 2019.

- **Five-Year Capital Projects Plan** – **Daniel Breitreutz**, Director of Ancillary Services

- **Public School Employees' Retirement System (PSERS) Overview** – **Kimberly Pawlishak**, Business Manager

- **Superintendent Spotlight** – Video produced by **Ryan Devlin**, high school multimedia teacher, featuring the schoolwide Positive Behavior Interventions and Supports (PBIS) program at Kerr Elementary School. Among the topics that the PBIS program is covering this year is bullying prevention. This video was not able to be viewed at the December 3, 2019, meeting.

Enrollment and Fire Drills — The Board received the enrollment and the fire drills report.

Information

- **Telethon for Library Raises More than \$46,500**

Fox Chapel Area School District students held their 30th annual telethon December 20, 2019, and raised more than \$46,500! This year's total brings the money raised by Fox Chapel Area students and staff to more than \$901,950 over the last 30 years for various local and regional charities.

The telethon raised money for the Sharpsburg Community Library and involved students and staff from all six schools in the district. The public may still make donations to the telethon through the website at <https://secure.givelively.org//donate/community-library-association/sharpsburg-community-library/fox-chapel-area-school-district-telethon>.

The telethon was coordinated by the Fox Chapel Area High School Student Government and the digital media production students of the high school who plan and produce the event. The telethon was streamed live on the Swift Fox Media YouTube Channel and can be watched at any time at <https://www.youtube.com/watch?v=42LMvJA4UtY>.

The Sharpsburg Community Library is a branch of the Cooper-Siegel Community Library offering a full range of library services: computers for public use; new fiction; non-fiction; DVDs and books on CD; programs for adults, including art classes and book groups; and programs for children including story times, chess club, and STEAM programs.

- **Student Named Semifinalist in Coca-Cola Scholarship Program**

Fox Chapel Area High School senior **Rajeev Godse** has been selected as a semifinalist for the 2020 class of the Coca-Cola Scholars Program. Rajeev is one of 1,928 high school seniors from across the nation (and one of 80 from Pennsylvania) to be chosen as a semifinalist from more than 93,000 applicants. Students are selected based on their academic excellence, leadership, and service demonstrated in school and community activities.

"We believe that identifying these young leaders throughout the country and encouraging their passion for serving others not only empowers the students, but also lifts up those around them," said Jane Hale Hopkins, president of the Foundation. "The Coca-Cola system is dedicated to giving back to the communities they serve, and the Coca-Cola Scholars Foundation is proud to be a part of that commitment."

Semifinalists will now complete phase two of the application process, which includes essays, recommendations, and transcripts. An independent selection committee will review the applications and select 250 Regional Finalists by the end of January to participate in online or in-person interviews. A total of 150 Coca-Cola Scholars will be named in March and will be invited to come to Atlanta in April for a celebratory banquet and a leadership development institute facilitated by program alumni.

The Coca-Cola Scholars Foundation, a joint effort of Coca-Cola Bottlers across America and The Coca-Cola Company, is the largest corporate-sponsored, achievement-based scholarship program in the United States. With the 2020 class, the Coca-Cola Scholars Foundation will have provided more than 6,300 Coke Scholars nationwide with more than \$72 million in scholarships over the course of 32 years.

• **North Catholic High School Forensic Tournament Winners**

Four Fox Chapel Area High School students were recognized for “Outstanding Performance” for finishing in the top five in their events at the annual North Catholic High School Forensic Tournament. The students are senior **Rajeev Godse** and sophomore **Alaina Kaslewicz** in Impromptu Speaking, and the team of juniors **Hannah Jahnke** and **Annabella Zgurzynski** in Duo Interpretation.

The North Catholic Forensic Tournament was held December 14, 2019, at North Catholic High School. A total of 254 students representing 24 high schools from across Western Pennsylvania competed in various speech and debate events at the tournament.

• **Wadsworth Grizzly Forensic Tournament Winners**

Two Fox Chapel Area High School students were named winners in the annual Wadsworth Grizzly Classic Forensic Tournament. The Policy Debate team of senior **Rajeev Godse** and junior **Jackson Romero** advanced to the quarterfinal elimination round placing them in the top eight in the tournament.

The competition was held December 6 & 7, 2019, at Wadsworth High School in Ohio. Approximately 700 students from 36 high schools in Maryland, Ohio, Pennsylvania, and West Virginia participated in the tournament.

• **Soccer Player Named to All-State Team**

Fox Chapel Area High School boys soccer player senior forward **Zane Ingram** was named to the Pennsylvania Soccer Coaches Association all-state team. A total of 13 players from the WPIAL were named to the team.

• **Students Named to Newspaper All-Star Soccer Teams**

Six Fox Chapel Area High School soccer players were named to newspaper all-star soccer teams. Senior **Zane Ingram** was named to the Pittsburgh Post-Gazette all-area team. The team was selected by the newspaper’s scholastic sports staff. Additionally, four Fox Chapel Area High School boys soccer players and two girls soccer players were named to Valley News Dispatch all-star teams. Zane was named to the boys first team, and senior **Joshua Miller**, junior **Anthony Shin**, and sophomore **Eli Yofan** were all named to the second team. Junior **Lucy Ream** was named to the girls first team, and senior **Claudia DeMartino** was named to the second team.

• **Cross Country Runners Named to Special Teams**

Ten Fox Chapel Area High School cross country runners were named to Valley News Dispatch cross country teams. Seniors **Christian Fitch** and **Grace Sisson** received runner of the year honors. Senior **Brooke Krally** and junior **Shane Funk** were named to the first team, and senior **Oscar Oliva**, juniors **Ryan Kenyon** and **Jose Morales**, and sophomores **Jack Lorence** and **Ethan Napolitan** were named to the second team. Sophomore **Riley McIntyre** received an honorable mention to the team.

• **Student Named to All-Star Volleyball Team**

Fox Chapel Area High School senior **Jessica Klein** was named to the All-WPIAL Class 4A second girls volleyball team. The team members were selected by the coaches.

• **Students Named to Newspaper All-Star Football Teams**

Five Fox Chapel Area High School varsity football players were named to 2019 all-star football teams. Seniors **Samuel Brown** and **Shane Susnak** were named to the Valley News Dispatch first team. Seniors **Ryan Billings** and **Alexander Wecht**, and sophomore **Lorenzo Jenkins** were named to the second team. Additionally, Ryan, Lorenzo, and Shane were named to the Pittsburgh Post-Gazette WPIAL Class 5A Northern offensive team, and Sam and Alex were named to the newspaper’s defensive team.

•**Fox Chapel Area School Board Upcoming Meetings**

February 3, 2020 – 7 p.m. – Agenda Study Session – Hartwood Elementary School – Library

February 10, 2020 – 7 p.m. – Regular Business Meeting – High School LGI Room

March 2, 2020 – 7 p.m. – Agenda Study Session – Fairview Elementary School Gym

March 9, 2020 – 7 p.m. – Regular Business Meeting – High School LGI Room

April 13, 2020 – 7 p.m. – Combined Agenda Study Session & Regular Business Mtg. – High School LGI Room

May 4, 2020 – 7 p.m. – Combined Agenda Study Session & Regular Business Mtg. – Dorseyville MS Aud.

June 1, 2020 – 7 p.m. – Agenda Study Session – O'Hara Elementary School Auditorium

June 8, 2020 – 7 p.m. – Regular Business Meeting – High School LGI Room

SOLICITOR'S REPORT

APPROVAL OF MINUTES — Approved the minutes of the reorganization meeting and the combined agenda study session and regular business meeting dated December 3, 2019.

PUBLIC COMMENTS — Anyone wishing to make a public comment was asked to complete the sign-in sheet.

OLD BUSINESS

Superintendent Search Update — Upon the recommendation of the School Board superintendent search committee, the Board approved the hiring McPherson Jacobson, LLC as consultants for the superintendent search according to the terms and conditions of the contract for services at a total fee of \$19,900.00.

Response to Public Comments — Greg Dolan made a public comment at the December 3, 2019, combined agenda study session and regular business meeting. The superintendent responded to Mr. Dolan's public comment, and it is posted on the district's website under the School Board section.

NEW BUSINESS — The superintendent recommended that action be taken on the following items of business:

Finance

Disbursements (A) — The general fund disbursements (Fund 10) in the amount of \$10,009,256.10 from December 1, 2019, through December 31, 2019, were approved.

Disbursements (B) — The GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$357,510.48 for December 2019 were approved.

Disbursements (C) — The capital projects fund disbursements (Fund 31) in the amount of \$4,445.00 for December 2019 were approved.

Finance Report — The finance report for November 2019 was acknowledged and filed for audit.

Budget Transfers — Several budget transfers for 2019-2020 were approved.

2018-2019 Audit Report — The audit report submitted by Hosack, Specht, Muetzel & Wood LLP for the fiscal year ended June 30, 2019, was approved.

Resolution 2020-1 – FCASD Election Not to Increase Tax Rate Above the Index — Approved the Fox Chapel Area School District resolution 2020-1 electing not to increase the tax rate above the index in the 2019-2020 general operating budget.

AMCA Systems, LLC – ACA (Affordable Care Act) TaxTrack Software Agreement — Ratified the agreement between the Fox Chapel Area School District and AMCA Systems, LLC for ACA (Affordable Care Act) TaxTrack Software at a cost of \$2,550.00. **This is a renewal of services.**

Allegheny Intermediate Unit Joint Purchasing Program – Resolution — Approved the resolution authorizing the participation of the Fox Chapel Area School District in the Allegheny Intermediate Unit Joint Purchasing Program for the 2020-2021 school year, and authorizing the appointment of **Kimberly M. Pawlishak** and **Daniel Breitreutz** as representatives of the district. **This is a renewal of participation.**

Western Pennsylvania Electric Consortium — Approved the district's continued participation in the Western Pennsylvania Electric Consortium. The new contract period will begin on the meter read date in January 2021 and will extend for a one, two, or three year period based on pricing received from up to six major electric suppliers. **This is a renewal of participation.**

OMNI Financial Group, Inc. – Amendments to Services Agreement — Approved the hardship amendments pursuant to the services agreement for the 457 plan managed by the OMNI Financial Group, Inc. that was approved March 9, 2015. **These amendments are due to updated IRS regulations.**

Band Uniforms — Authorized the administration to issue a purchase order to DeMoulin Brothers & Company, COSTARS contract 037-006, in the amount of \$82,498.50 for new band uniforms for official purchase as part of the 2020-2021 budget. **New band uniforms were last purchased in 2008.**

Alternative Benefit Solutions — Authorized the reimbursement to each employee of any unpaid reimbursement submission made in 2019 to the flexible spending account plan offered by the district and managed by Alternative Benefit Solutions. The total cost of reimbursement to all such employees shall not exceed \$8,548.19.

Instruction

Stipulated Adjudication — Approved the stipulated adjudication for an unnamed student dated December 12, 2019.

Legislation/Policy

Policies – Revised — The Board voted to table approving the following revised policies: No. 150 – Title I – Comparability of Services, No. 201 – Admission of Students, No. 204 – Attendance, No. 208 – Withdrawal from School, No. 209 – Health Examinations/Screenings, No. 335 – Family and Medical Leaves, No. 705 – Facilities and Workplace Safety, No. 709 – Building Security, No. 805 – Emergency Preparedness and Response and Attachment 1 (Safe2Say Something Procedures), No. 805.1 – Relations With Law Enforcement Agencies, and No. 808 – Food Services.

Personnel

Candidates for employment under this section were approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

Resignations

Food Services — Accepted the following food services resignations:

- **Mary E. Hetrick**, food services employee for Dorseyville Middle School, due to retirement, effective January 2, 2020.
- **Nancy Zottola**, food services employee for Fox Chapel Area High School, due to personal reasons, effective January 2, 2020.

Supplemental Contracts – Non-Athletic — Accepted the following non-athletic supplemental contract resignations:

- **Richard G. Mathieu**, bus monitor #2 at O'Hara Elementary School, due to personal reasons, effective December 16, 2019.
- **Shelley A. Zottola**, safety patrol sponsor at O'Hara Elementary School, due to personal reasons, effective December 3, 2019.

Appointments

Educational Support — Approved/ratified the following educational support appointments:

- **Megan L. Bizon** as a personal care assistant at Kerr Elementary School, effective January 22, 2020. Salary was set based on the salary scale for personal care assistants, Step 1, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to increased enrollment.
- **St. Claire O. Friend** as a personal care assistant at Hartwood Elementary School, effective January 6, 2020. Salary was set based on the salary scale for personal care assistants, Step 1, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the transfer of **Joanne Kycynka**.
- **Shonie E. Walters** as a business office accounts payable/purchasing secretary for Fox Chapel Area School District, effective January 14, 2020. Salary was set based on the salary scale for 12-month secretaries, Step 3, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the resignation of **Elisa Vagnozzi**.

Food Services — Approved the following food services appointment:

- **Tonya L. Rodey** as a permanent, part-time (four hours per day) food services employee in the Dorseyville Middle School cafeteria. Hourly wage was set based on the scale for food service employees, general food worker 6, with no fringe benefits, effective January 14, 2020. This position is available due to the retirement of **Mary Hetrick**.

Custodial/Maintenance — Approved the following custodial/maintenance appointment:

- **Brian L. Smith** as a 10-month, eight-hour per day custodian at O'Hara Elementary School, effective January 14, 2020. Salary and fringe benefits were set as per the Service Employees International Union Local 32BJ Collective Bargaining Agreement. This position is available due to the resignation of **David Fowler**.

Supplemental Contracts – Athletic — The following athletic supplemental contracts were approved, effective March 2, 2020: **Nathan W. Geller** – Baseball Freshman Head Coach and **Matthew L. Kamenicky** – Baseball Head Coach – MS.

Supplemental Contracts – Non-Athletic — The following non-athletic supplemental contracts were ratified for the 2019-2020 school year: **Jeffrey J. Bonifate** – Computer Maintenance Specialist – O'Hara; **Richard G. Mathieu** – Safety Patrol Sponsor – O'Hara; **Mary Jo Montgomery** – Spring Musical Set Design – HS; **Benjamin P. Murray** – Spring Musical Stage Director – HS; and **Stephanie S. Reilly** – Spring Musical Production Assistant – HS.

Change of Status

Educational Support — Ratified the following educational support change of status:

- **Kimberly A. Panza**, a personal care assistant at O'Hara Elementary School, as an instructional assistant at O'Hara Elementary School, effective December 3, 2019. Salary was set based on the salary scale for instructional assistants, Step 2, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the resignation of **Shelley Zottola**.

Leave Replacement

Professional — Approved the following professional leave replacement:

- **Jessica J. Morris** as a second-semester leave replacement English teacher at Fox Chapel Area High School effective January 17, 2020, through the day after the last day for students for the 2019-2020 school year. Salary was set (prorated) based on Step 1, M+0, with fringe benefits as per the collective bargaining agreement. This position is available due to the medical leave of **Donna Rust**.

Extra Innings

Teachers (Fairview, Hartwood, and Kerr) — The following people, previously approved as Extra Innings teachers for the 2019-2020 school term at an hourly rate with a maximum of 60 hours of planning/instruction, were approved for a stipend of \$1,600: Fairview Elementary School – **Amelia C. Dickson, Lindsay E. Patterson, and Sarah A. Savitz**; Hartwood Elementary School – **Amy L. DeMann**; and Kerr Elementary School – **Lauren E. Beran, Elizabeth R. King, and Jessica A. Tomasino**. This is due to Kelly Educational Staffing's regulations regarding substitutes employed by the district.

Teachers (O'Hara) (1) — The following person was approved as an Extra Innings teacher for the 2019-2020 school term for a stipend of \$1,600.00 with a maximum of 60 hours of planning/instruction: **Sheri L. Palivoda**. This is due to Kelly Educational Staffing's regulations regarding substitutes employed by the district.

Teachers (O'Hara) (2) — The following person was approved as an Extra Innings teacher for the 2019-2020 school term at an hourly rate with a maximum of 60 hours of planning/instruction: **Kathryn L. Mueller**.

Instructional Assistant (Hartwood) — The following person was approved as an Extra Innings instructional assistant for the 2019-2020 school term at an hourly rate with a maximum of 36 hours: **Barbara J. Meade**.

Purchase-of-Service Agreement

Health Services — Ratified the health services agreement between **Kristine Orosz** and the Fox Chapel Area School District, effective July 1, 2019, through June 30, 2020, at an hourly rate. **This is a renewal of services.**

Volunteer

Athletic — The following athletic volunteer was approved, effective March 2, 2020: **Paul A. Moviel** – Baseball – HS.

Volunteer

Non-Athletic — The following non-athletic volunteer was approved, effective January 14, 2020: **Melissa J. Zoschg** – Future Business Leaders – HS.

Operations/Cooperative Services

Change Orders – Kerr Elementary School Project — Approved change orders GC-029, GC-030, PC-003, HC-004, HC-005, HC-006, HC-007, EC-011, EC-012, TDC-008, TDC-009, TDC-010, TDC-011, TDC-012, TDC-013, TDC-014, and TDC-015 at a total cost of \$128,303.91 for the Kerr Elementary School project pending PDE approval of Plancon Part I.

Change Order – O’Hara Elementary School Campus Parking Lots, Sidewalks, Related Stormwater Drains, and Lighting Improvements — Approved change order GC-001 at a cost of \$8,992.67 for the O’Hara Elementary School parking lot improvement project.

Resolution 2020-2 — Approved resolution 2020-2 recognizing Fox Families Care as a Nonschool-Affiliated Organization (NSAO), as that term is defined in Board policy 915.

Donation – Dorseyville Middle School Orchestra Student Activities Account — Accepted the donation of \$300.00 to the Dorseyville Middle School Orchestra Student Activities Account from Laura Baldwin.

Donation – Creation of Scholarship Fund — Authorized the acceptance of a donation in the amount of \$200,000.00 from the Estate of Patricia Jane Young for the creation of a scholarship fund in the name of her deceased son, James Randy Tipe, for graduating seniors residing within Indiana Township who wish to pursue a college education, and to authorize the administration to implement such terms and conditions as deemed appropriate and desirable to meet the donor’s intent.

PUBLIC COMMENTS — Anyone wishing to make a public comment was asked to complete the sign-in sheet.

FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

BOARD COMMENTS

ADJOURNMENT — The meeting was adjourned at 9:49 p.m.

The Fox Chapel Area School District is an equal rights and opportunity school district. The school district does not discriminate on the basis of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, or handicap/disability. The district shall make reasonable accommodations for identified physical and mental impairments that constitute disabilities, consistent with the requirements of federal and state laws and regulations.

Additional information pertaining to civil rights, school district policies, and grievance procedures can be obtained by contacting the compliance officers listed below between 8 a.m. and 4 p.m. Monday-Friday. This notice is available from the compliance officers in large print, on audiotape, and in Braille.

Title IX: David P. McCommons, Ed.D. (412/967-2456)
Section 504 and ADA: Timothy A. Mahoney (412/967-2435)
Address: Fox Chapel Area School District, 611 Field Club Road, Pgh., PA 15238