

FOX CHAPEL AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS

Agenda Study Session  
November 4, 2019 – LGI Room  
Fox Chapel Area High School

Regular Business Meeting  
November 11, 2019 – LGI Room  
Fox Chapel Area High School

*This meeting may be recorded or broadcast.*

*Attached Pages*

I. CALL TO ORDER

*PLEDGE OF ALLEGIANCE*

II. ROLL CALL

III. GUESTS

•The Fox Chapel Area High School Boys Varsity Golf Team won the PIAA and WPIAL Class AAA team championships, and the WPIAL Class AAA Section 4 team title. The team members were: seniors **Scott Bitar**, **Amani D'Ambrosio**, **Jack Flanagan**, **Will Livingston**, **Matthew Mattioli**, **Brevin Urso**, and **Arnold Vento**; junior **Aidan Oehrle**; and sophomores **Owen Delaney** and **Zachary Paper**. The team's section record was 12 wins and no losses. The team was not only undefeated in section play, but also in dual match play.

Additionally, Scott was the WPIAL Class AAA individual champion, and Scott and Aidan both qualified for the PIAA West Region Tournament that was held at Tom's Run Golf Course October 15, 2019. Scott also qualified for the PIAA individual championships that were held at Heritage Hills Golf Resort in York, Pennsylvania, October 21 and 22.

•Fox Chapel Area High School senior golfer **Scott Bitar** was named to the 2019 American Junior Golf Association (AJGA) Scholastic Junior All-America Team. Only 24 of the nation's brightest minds and best junior golfers were named to the team. The team consists of 12 young men and 12 young women who demonstrate the ability to excel not only on the golf course, but also in the classroom and the community.

"These 24 students exemplify sportsmanship on the golf course and citizenship in their schools at the highest level," said Stephen Hamblin, AJGA executive director. "By celebrating this great accomplishment we are helping to fulfill our mission of developing golf's next generation."

To be eligible for the AJGA Scholastic Junior All-America Team, applicants must be high school juniors or seniors with a top finish in an AJGA Open or Invitational event. After qualifying, selections were based on standardized test scores, GPA, school leadership, and community service.

Scott maintains a 4.48 GPA and has high SAT and ACT scores. His best 2019 golf finish was T10 in the Imperial Headwear Junior Classic in August. His community involvement includes National Honor Society, assistant to the priest at St. Joseph's Parish, captain of the high school varsity golf team, and captain of the basketball winter league team. Scott is the only golfer from Pennsylvania to be named to the AJGA Scholastic Junior All-America Team.

The Junior All-America Team will be honored at the Rolex Junior All-America Awards Banquet on November 24 at the PGA National Resort & Spa in Palm Beach Gardens, Florida. By being named to the team, each player is also eligible to participate in the Rolex Tournament of Champions, one of the most prestigious events in junior golf, which will take place on the PGA National Resort & Spa's Champion and Fazio Courses November 23-28.

•The Fox Chapel Area High School Girls Varsity Tennis Team won the PIAA Class AAA team championship and the WPIAL Class AAA Section 3 team title. The team members were: seniors

**Charlotte James and Amanda Schilcher; juniors Molly Dean, Alexandria Morton, and Paige Theoret; sophomores Baylin Bitar, Anna Ferris, Carissa Shepard, and Katherine Voigt; and freshmen Emilia Cody, Catherine Petrovich, and Diya Reddy.** The team manager was junior **Emily Fera**. The team was undefeated in section play with a record of 9-0.

Additionally, Charlotte won the WPIAL Class AAA singles championship. She is the first Fox Chapel Area female singles player to win a WPIAL Class AAA singles title. She also qualified for the PIAA Class AAA singles championship. The PIAA team tournament was held October 25 and 26, 2019, and the PIAA individual tournament was held November 1 and 2 at Hershey Racquet Club in Hershey, Pennsylvania.

•The Fox Chapel Area High School Girls Varsity Golf Team won the WPIAL Class AAA Section 4 team title. The team members were: seniors **Chloe Bennett, Madilyn Harajda, Molly Mozurak, Kyrie Nestel, and Emily Scheffler; juniors Kathryn Chivinsky, Elizabeth Conroy, Maggie Kelly, Erika Litwin, and Zoey Zoschg; sophomores Nina Busch, Lauren Childs, Erin Drahnak, Francesca Heidinger, Eleanor Peterson, and Grace Rygelski; and freshman Jordan Geidel.** The team’s section record was 12 wins and no losses.

Additionally, Nina placed second at the WPIAL Class AAA individual tournament and qualified for the PIAA West Region individual tournament that was held at Tom’s Run Golf Course October 15, 2019. The WPIAL tournament was held at Diamond Run Golf Club October 2.

•The Fox Chapel Area High School boys’ cross country team captured the Division I, WPIAL Class AAA Section 4 team title. The team members were: seniors **Christian Fitch, Keith Haw, and Oscar Oliva; juniors Shane Funk, Ryan Kenyon, and Jose Morales; and sophomores Owen Carter, Jordan Gwin, Jack Lorence, and Ethan Napolitan.** The team was undefeated in the section with a record of 8-0.

Additionally, seniors **Christian, Brooke Krally, and Grace Sisson** all qualified for the PIAA Class AAA Cross Country Championships. The state meet was held November 2, 2019, in Hershey, Pennsylvania.

IV. STUDENT GOVERNMENT REPRESENTATIVE

V. SUPERINTENDENT'S REPORT

Page 6

VI. SOLICITOR'S REPORT

VII. APPROVAL OF MINUTES

- Approve the minutes of the regular business meeting dated October 14, 2019.

\* **Motion:** Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the October 14, 2019, minutes are approved as written.

Roll Call Vote:

VIII. PUBLIC COMMENTS – If you would like to make a public comment, please complete the sign-in sheet upon arrival at the meeting.

IX. NEW BUSINESS

- The superintendent is recommending that action be taken on the following items of business:

A. Facilities / Transportation (Dr. Vyas)

No action is requested.

B. Finance (Mrs. Rutkowski)

1. Disbursements (A)

- General fund disbursements (Fund 10) in the amount of \$7,644,608.75 from October 1, 2019, through October 31, 2019, are approved.

**2. Disbursements (B)**

- GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$686,566.31 for October 2019 are approved.

**3. Disbursements (C)**

- Capital projects fund disbursements (Fund 31) in the amount of \$298,821.76 for October 2019 are approved.

**4. Finance Report**

*Page 7*

- The finance report for September 2019 is acknowledged and filed for audit as attached.

**5. Budget Transfers**

- The budget transfers for 2019-2020 are approved.

**6. Student Activity Financial Reports**

- The first quarter 2019-2020 middle school and high school student activity financial reports are acknowledged and filed for audit.

**7. DQE Communications – Increased Services**

- Approve the increased services to the agreement dated March 3, 2017, between the Fox Chapel Area School District and DQE Communications for additional Internet bandwidth.

**8. PowerSchool Group LLC – Renewal Agreement**

- Approve the agreement between the Fox Chapel Area School District and PowerSchool Group LLC for eFinancePLUS and employee benefits software at a cost of \$69,140.22.

**9. Award of Bids**

- The administration is authorized to award the following bids for the 2019-2020 school year:

Athletic Supplies Bids – Spring

BSN Sports P.O. Box 49 Jenkintown, PA 19046	\$5,000.64
---	------------

Pyramid School Products 6510 N. 54th Street Tampa, FL 33610	\$1,077.15
---	------------

MF Athletic P.O. Box 8090 Cranston, RI 02920	\$240.95
--	----------

Aluminum Athletic Equipment Co. 1000 Enterprise Drive Royersford, PA 19468	\$1,251.00
--	------------

Riddell 7501 Performance Lane North Ridgeville, OH 44039	\$59.36
--	---------

\* **Motion:** Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
that Finance items 1, 2, 3, 4, 5, 6, 7, 8, and 9 are approved.

**Roll Call Vote:**

**C. Instruction (Mr. Obernauer)**

**1. The Watson Institute – WISCA Program – Agreement**

- Ratify the agreement between the Fox Chapel Area School District and the Watson Institute for one unnamed student enrolled in the Watson Institute Social Center for Academic Achievement (WISCA) program for the 2019-2020 school year at a cost of \$45,825.00. **This is a renewal of services.**

**2. Family Counseling Center of Armstrong County – Agreement for Services**

- Ratify the agreement for services between the Fox Chapel Area School District and the Family Counseling Center of Armstrong County, for child and adolescent partial hospitalization services effective October 30, 2019. **This is a new agreement for services.**

**3. Cares of Western PA, Inc. – Transition Services Agreement**

- Approve the transition services agreement between the Fox Chapel Area School District and Cares of Western PA, Inc. for services to an unnamed student effective January 3, 2020. **This is a renewal of services.**

**4. January 2020 Graduates**

- The following students are eligible for midyear graduation, subject to final approval by the high school lead principal:

Isabel Acevedo  
 Madison Baldus  
 Cody Carson  
 Jon Paul DeLuca  
 Jaclyn Filo  
 Susan Hicks  
 Zane Ingram  
 Nicole Lazaro  
 Kaylie Leas  
 Arbay Muhina  
 Eve-Lyn Nicklas  
 Kayla Norkevicius  
 Lucy Perkins  
 Christina Saleone  
 Amanda Schilcher  
 Parker Shaw  
 Sydney Svoboda  
 Michael Thalimer  
 Jacob Tommasin  
 Madaline Viale  
 Victoria Williams  
 Ethan Wyman  
 Zachery Zapf

\* **Motion:** Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that Instruction items 1, 2, 3, and 4 are approved.

**Roll Call Vote:**

**D. Legislation / Policy (Mr. Schmidt)**

No action is requested.

**E. Personnel (TBD)**

**F. Operations / Cooperative Services (Mrs. Garbisch)**

**1. Change Orders – Kerr Elementary School Project**

- Approve change orders PC-002, HC-002, HC-003, and TDC-007 at a total cost of \$15,477.02 for the Kerr Elementary School project pending PDE approval of Plancon Part I.

**2. StarHouse Media, LLC – License Agreement**

- Ratify the license agreement between the Fox Chapel Area School District and StarHouse Media, LLC, to grant a single license for the limited, non-broadcast, public exhibition of the film Screenagers Next Chapter on November 12, 2019, at a cost of \$650.00.

**3. Fox Chapel Area School District  
Comprehensive Emergency Management (CEM) Plan**

- Approve the district’s Comprehensive Emergency Management (CEM) Plan. This multi-hazard plan replaces the basic emergency plan, and is in compliance with state and federal emergency guidelines under the Federal Emergency Management Agency (FEMA), the National Incident Management System (NIMS), and the Pennsylvania Emergency Management Agency (PEMA). This plan must be updated and approved annually.

- \* **Motion:** Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that Operations / Cooperative Services items 1, 2, and 3 are approved.

**Roll Call Vote:**

**X. FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE**

**XI. BOARD COMMENTS**

**XII. ADJOURNMENT**

- \* **Motion:** Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the meeting is adjourned. Time: \_\_\_\_\_.

**Voice Vote:**

**NOTE:** Attachments cited within the agenda have not been included for the public. Anyone interested in reviewing the attachments may do so by contacting the Board Secretary during regular business hours.

SUPERINTENDENT'S REPORT

A. Enrollment and Fire Drills

Page 8

B. Information

• Marching Foxes Win First Place at Moon Area Competition

The Fox Chapel Area High School Marching Band won first place at a Pennsylvania Interscholastic Marching Band Association (PIMBA) competition. The Marching Foxes placed first in Class 2A at the competition which was held October 12, 2019, at Moon Area High School. The Marching Foxes earned a combined score of 78.78, earning high honors for outstanding visual and general effect.

This year’s show, “Conquest,” features the main theme music from HBO’s award-winning television series “Game of Thrones,” the epic sounds of “Adiemus” by Karl Jenkins, and the music from the motion picture “Gladiator” by Hans Zimmer.

The Fox Chapel Area High School Marching Band is under the student leadership of drum majors senior **Hanna Chen** and junior **Jack Scott**, and band directors **Daryl Lesnik** and **Evan Hertrick**.

• High School Students Place Third in Regional Math Competition

Four Fox Chapel Area High School freshmen placed in the regional CalcuSolve competition. The team of **Elijah Conklin**, **Ananth Kashyap**, **Jonathan Li**, and **Ethan Tan** won third place in the team competition for grades nine and ten. Additionally, Jonathan placed third in the individual category of the competition.

The contest was held October 17, 2019, at Duquesne University, and students from across the Pittsburgh area participated. The competition is an academic event of the Allegheny Intermediate Unit and was sponsored by the II-VI Foundation.

CalcuSolve is a competition that tests students’ problem-solving skills related to mathematics. Students compete as part of a team, as well as individually.

• Students Place in Steel City Forensic Tournament

Two Fox Chapel Area High School students placed in the Sterner Steel City Invitational Forensic Tournament. The Public Forum Debate team of sophomores **Griffin Kerstetter** and **Ian Mackey-Piccolo** won fifth place.

The tournament was held October 12, 2019, at Pittsburgh Central Catholic High School. Approximately 70 students from nine high schools from Pennsylvania competed at the event.

C. Fox Chapel Area School Board Upcoming Meetings

November 11, 2019

7:00 p.m.	Regular Business Meeting	High School	LGI Room
-----------	--------------------------	-------------	----------

Tuesday, December 3, 2019

7:00 p.m.	Reorganization Meeting Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
-----------	---	-------------	----------

FOX CHAPEL AREA SCHOOL DISTRICT

Fund 10 Financial Report for the Month of:  
September, 2019

REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH RECEIPTS*	FISCAL YEAR TO DATE**
Balance Sheet Receipts			\$ -	\$ 30,597.72	
1000 - Instruction			\$ -	\$ 29,208.39	
2000 - Support Services			\$ -	\$ 7,611.21	
3000 - Non-Instructional			\$ -	\$ -	
4000 - Facilities			\$ -	\$ -	
5000 - Other Financing Uses			\$ -	\$ -	
Total Expenditure Contras			\$ -	\$ 36,819.60	
6000-Local Revenue -	\$ 78,102,415	\$ 78,163,283	\$ 60,868.43	\$ 20,372,391.86	\$ 55,561,554.94
7000-State Revenue -	\$ 19,752,264	\$ 19,986,016	\$ 233,751.60	\$ 3,040,338.32	\$ 2,703,095.24
8000-Federal Revenue -	\$ 786,036	\$ 812,657	\$ 26,621.00	\$ 397,767.25	\$ -
9000-Other Financing Sources -	\$ 747,351	\$ 747,351	\$ -	\$ -	\$ 629,387.21
<b>TOTAL REVENUES/RECEIPTS</b>	<b>\$ 99,388,066</b>	<b>\$ 99,709,307</b>	<b>\$ 321,241</b>	<b>\$ 23,877,914.75</b>	<b>\$ 58,894,037.39</b>
		<i>Difference</i>	\$	\$ -	

EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH DISBURSEMENTS*	FISCAL YEAR TO DATE**
Balance Sheet Accounts -				\$ 9,438,477.26	
1000-Instruction -	\$ 62,429,919	\$ 62,418,494	-\$ 11,424.71	\$ 1,083,182.98	\$ 7,375,127.05
2000-Support Services -	\$ 30,663,810	\$ 30,755,135	\$ 91,324.85	\$ 772,216.60	\$ 6,699,945.86
3000-NonInstructional Services -	\$ 2,735,782	\$ 2,807,206	\$ 71,423.53	\$ 58,404.75	\$ 294,871.04
4000-Facilities (Buildings/Sites) -	\$ 254,100	\$ 254,100	\$ -	\$ 18,618.88	\$ 99,092.35
5000-Other Financing Uses -	\$ 5,617,622	\$ 6,517,622	\$ 900,000.00	\$ 870,242.69	\$ 4,816,071.36
6000-Local Revenue -			\$ -	\$ 2,926.81	\$ -
7000-State Revenue -			\$ -	\$ -	\$ -
8000-Federal Revenue -			\$ -	\$ -	\$ -
9000-Other Financing Sources -			\$ -	\$ -	\$ -
<i>Budgetary Reserve</i>	\$ 2,101,841	\$ 2,101,841	\$ -	\$ -	\$ -
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 103,803,074</b>	<b>\$ 104,854,398</b>	<b>\$ 1,051,324</b>	<b>\$ 12,244,069.97</b>	<b>\$ 19,285,107.66</b>
		<i>Difference</i>	\$	\$ -	
<b>NET INCREASE (DECREASE) TO G/L CASH (All Cash Accounts)</b>			\$	<b>11,633,844.78</b>	as of 10.3.19

\*Current Month Receipts & Disbursements reflect actual money taken in or paid out during the month. They may not necessarily be attributed to the current fiscal year.

\*\* Fiscal Year to Date totals reflect actual allocations for 2019-2020 Fiscal Year, including all adjusting entries.

**Current Month Adjustments:**

Revenues Received in PSDLAF	\$3,458,056.39	
Transfers from PNC TO PSDLAF	\$15,000,000.00	
Revenues Received via Journal Entry/Non-Cash Acct	\$15,170.50	
	\$18,473,226.89	\$5,404,687.86 PNC Revenue

Disbursements from PSDLAF	\$1,765,807.12	
Transfers from PSDLAF to PNC	\$0.00	
Transfer from OTHER Acct to PNC	\$0.00	
Disbursements via Journal Entries/non-cash accounts	\$4,713.06	
	\$1,770,520.18	\$10,473,549.79 PNC Disbursements
		\$10,473,549.79

Plus Prior Month Voided Checks      \$2,026.16      \$2,026.16  
 -\$5,066,835.77 Net Increase (Decrease) to PNC Cash Accts

**PNC CASH ACCOUNTS ONLY**

	Combined		Ending Balances	
	Starting Balance	General	Tax Acct	Total PNC
Total CASH Balance	\$15,435,838.30	\$8,470,479.27	\$1,951,733.16	\$10,422,212.43
Outstanding Checks	\$586,030.56	\$639,240.46	\$0.00	\$639,240.46
Bank Statement Adjustment (+ / -)	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL AVAILABLE CASH BALANCE</b>	<b>\$14,849,807.74</b>	<b>\$7,831,238.81</b>	<b>\$1,951,733.16</b>	<b>\$9,782,971.97</b>
General Ledger Balance	\$14,806,920.13	\$7,788,351.20	\$1,951,733.16	\$9,740,084.36
Adjustments*	\$42,887.61	\$42,887.61	\$0.00	\$42,887.61
<b>TOTAL GENERAL LEDGER BALANCE</b>	<b>\$14,849,807.74</b>	<b>\$7,831,238.81</b>	<b>\$1,951,733.16</b>	<b>\$9,782,971.97</b>
			Net Increase (Decrease) PNC	-\$5,066,835.77
			Adjusted Net Increase (Decrease)	-\$5,066,835.77

**Fox Chapel Area School District**  
**Enrollment**  
**November 2019**

School	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Fairview Elementary School		18	19	20	21	20	18								375
		18	21	20	21	21	18								
		18	21	20	21	21	19	20							
Hartwood Elementary School		23	18	21	25	22	21								368
		23	17	22	24	21	23								
		23	18	22	24	23	21								
Kerr Elementary School	20	18	20	21	20	19	18								413
		18	19	20	17	20	20								
		18	21	21	19	22	20								
		17	25												
O'Hara Elementary School		21	21	20	23	24	23								674
		22	21	20	23	23	22								
		22	21	21	22	22	22								
		21	21	20	22	24	21								
		21	21	20	24	24	22								
Dorseyville Middle School								319	324	293				936	
Fox Chapel Area High School										325	341	322	343	1,331	
<b>TOTAL</b>	<b>20</b>	<b>278</b>	<b>324</b>	<b>288</b>	<b>306</b>	<b>326</b>	<b>288</b>	<b>319</b>	<b>324</b>	<b>293</b>	<b>325</b>	<b>341</b>	<b>322</b>	<b>343</b>	<b>4,097</b>

As of October 2019

Includes Kerr Elementary Spanish Immersion (25) and Kerr Pilot Pre-Kindergarten (20) Programs

Fire Drills		
Fairview Elementary School	10/24/19	4 Minutes 26 Seconds
Hartwood Elementary School	10/28/19	4 Minutes 43 Seconds
Kerr Elementary School	10/21/19	3 Minutes 0 Seconds
O'Hara Elementary School	10/11/19	14 Minutes 49 Seconds
Dorseyville Middle School	10/30/19	7 Minutes 0 Seconds
Fox Chapel Area High School	10/29/19	2 Minutes 30 Seconds