

**FOX CHAPEL AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**Agenda Study Session
October 7, 2019 – LGI Room
Fox Chapel Area High School**

**Regular Business Meeting
October 14, 2019 – LGI Room
Fox Chapel Area High School**

This meeting may be recorded or broadcast.

Attached Pages

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. GUESTS

• Fourteen Fox Chapel Area High School seniors have been designated as National Merit Semifinalists and 12 have been named Commended Students in the 2020 National Merit Scholarship Program conducted by the National Merit Scholarship Corporation (NMSC). The Semifinalists from Fox Chapel Area High School are **Paige Asbury, Amelia Bothe, Hanna Chen, J. Oliver Choo, Hazel Cline, Oskar Ernharth, Claire Fenton, Rajeev Godse, Noah Hertzman, Christiana Paljug, Sina Shaikh, Jake Sperry, Felix Vesper, and Aaron Wu.** The Commended Students from Fox Chapel Area High School are **Jackson Boychuk, Rachel Ferris, Evan Gu, Abigail Miller, Zeynep Ozkaya, Leda Perdriel-Arons, Anzu Sekikawa, David Shin, Shane Susnak, Ameya Velankar, William Wang, and Michael Weiss.**

All of these students were selected based on their 2018 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®) scores. Each year, college-bound 11th grade students complete the PSAT/NMSQT. The more than 1.5 million juniors who take the test are automatically enrolled in the National Merit Scholarship Program and approximately 16,000 advance to become Semifinalists and about 34,000 are Commended. The Semifinalists represent less than one percent of the nation's high school seniors and the Commended Students represent the top five percent. A Semifinalist must have an outstanding academic record throughout high school, be endorsed and recommended by a high school official, write an essay, and earn SAT® or ACT® scores that confirm the student's earlier performance on the qualifying test. The Commended Students are recognized for their exceptional academic promise. The Semifinalists now have the opportunity to advance to the Finalist level and compete for some 7,600 National Merit Scholarship® awards worth more than \$31 million to be offered in the spring of 2020.

IV. STUDENT GOVERNMENT REPRESENTATIVE

V. SUPERINTENDENT'S REPORT

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• 2018-2019 Student Achievement Update – Dan DiDesiderio, Ed.D., Director of Student Achievement and Instructional Verification

VI. SOLICITOR'S REPORT

VII. APPROVAL OF MINUTES

- Approve the minutes of the combined agenda study session and regular business meeting dated September 9, 2019, and the minutes of the special meeting dated September 16, 2019.

* **Motion:** Moved by _____ and seconded by _____
that the September 9, 2019, and the September 16, 2019, minutes are approved as written.

Roll Call Vote:

VIII. PUBLIC COMMENTS – If you would like to make a public comment, please complete the sign-in sheet upon arrival at the meeting.

IX. NEW BUSINESS

- **The superintendent is recommending that action be taken on the following items of business:**

A. Facilities / Transportation (Dr. Vyas)

No action is requested.

B. Finance (Mrs. Rutkowski)

1. Disbursements (A)

- General fund disbursements (Fund 10) in the amount of \$12,244,069.97 from September 1, 2019, through September 30, 2019, are approved.

2. Disbursements (B)

- GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$1,300,423.98 for September 2019 are approved.

3. Disbursements (C)

- Capital projects fund disbursements (Fund 31) in the amount of \$1,018,321.70 for September 2019 are approved.

4. Interfund Transfer

- Approve an interfund transfer from Fund 10 (General Fund) to Fund 31 (Capital Projects Fund) in the amount of \$483,000.00 to cover costs related to the parking lot improvements at O'Hara Elementary School and Fox Chapel Area High School, and the exterior doors replacement project at Fairview Elementary School.

5. Finance Report

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- The finance report for August 2019 is acknowledged and filed for audit as attached.

6. Budget Transfers

- The budget transfers for 2019-2020 are approved.

7. AdvanEdge Solutions, Inc. – E-Rate Consulting Services – Agreement

- Approve the agreement with AdvanEdge Solutions, Inc. for E-Rate consulting services for funding year 2020-2021 at a cost of \$8,996.00.

8. Claims Compensation Bureau, LLC – Claim Service Agreement

- Approve the agreement with Claims Compensation Bureau, LLC effective October 15, 2019.

* **Motion:** Moved by _____ and seconded by _____, that Finance items 1, 2, 3, 4, 5, 6, 7, and 8 are approved.

Roll Call Vote:

C. Instruction (Mr. Obernauer)

1. Allegheny Intermediate Unit – Title IIA Non-Public School Agreements

- Approve the agreements between the Fox Chapel Area School District and the Allegheny Intermediate Unit to provide Title IIA professional development services to the following non-public schools for the 2019-2020 school year:

Blessed Trinity Academy
Fox Chapel Country Day School
Shady Side Academy Middle School
Shady Side Academy Senior School

- * Motion: Moved by _____ and seconded by _____
that Instruction item 1 is approved.

Roll Call Vote:

D. Legislation / Policy (Mr. Schmidt)

No action is requested.

E. Personnel (TBD)

F. Operations / Cooperative Services (Mrs. Garbisch)

1. Fox Chapel Area School District Comprehensive Plan

- Approve the district's Comprehensive Plan for the period July 1, 2020, through June 30, 2023. The plan will be submitted to the Pennsylvania Department of Education (PDE) for review through the Comprehensive Plan Portal. **The plan was posted for the 28-day review period both at the administrative offices and a local library (Cooper-Siegel Community Library) per PDE requirements. Additionally, the plan was posted on the district website.**

2. School Board Meetings – Revisions

- a. Approve the change of location for the School Board agenda study session meeting scheduled for November 4, 2019, at Kerr Elementary School to now be held in the LGI Room at Fox Chapel Area High School.
- b. Approve that the December 3, 2019, School Board reorganization meeting will begin at 7:00 p.m., immediately followed by the combined agenda study session and regular business meeting.

3. Change Orders – Kerr Elementary School Project

- Approve change orders GC-025, GC-026, GC-027, FSE-001, CC-002, HC-001, EC-008, EC-009, and TDC-006 at a total cost of \$135,928.89 for the Kerr Elementary School project pending PDE approval of Plancon Part I.

4. Change Orders – O'Hara Elementary School Campus
Parking Lots, Sidewalks, Related Stormwater Drains, and Lighting Improvements

- Approve change orders PC-001, PC-002, and EC-001 at a total cost of \$45,961.57 for the O'Hara Elementary School parking lot improvement project.

5. ALICE Training Institute LLC – Master Subscription Agreement

- Approve the agreement between the Fox Chapel Area School District and the ALICE Training Institute LLC to provide Elearning subscription services for the term November 1, 2019, through June 30, 2022, at a total cost of \$16,110.67.

6. Omnigo Software, LLC – Subscription Services

- Approve the proposal from Omnigo Software, LLC to provide Omnigo Education dispatch and records management system to the Fox Chapel Area School District School Police Officers effective October 14, 2019, through June 15, 2021, at a total cost of \$14,083.00.

7. Award of Contracts

Fox Chapel Area High School Parking Lot Improvement Project

These will be determined after bids are opened on October 10, 2019.

- Approve to award the contracts to the following bidders on the Fox Chapel Area High School parking lot improvement project for paving, underdrainage, and lighting, conditioned upon the contractors completing their post-bid award documents:

To PENDING, for the general construction contract, with a base bid amount of \$PENDING;

To PENDING, for the electrical construction contract, with a base bid amount of \$PENDING.

- * Motion: Moved by _____ and seconded by _____, that Operations / Cooperative Services items 1, 2, 3, 4, 5, 6, and 7 are approved.

Roll Call Vote:

X. FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

XI. BOARD COMMENTS

XII. ADJOURNMENT

- * Motion: Moved by _____ and seconded by _____, that the meeting is adjourned. Time: _____.

Voice Vote:

NOTE: Attachments cited within the agenda have not been included for the public. Anyone interested in reviewing the attachments may do so by contacting the Board Secretary during regular business hours.

SUPERINTENDENT'S REPORT

A. Enrollment and Fire Drills

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B. Information

• High School Receives National Award from Special Olympics

Fox Chapel Area High School has been selected as a 2019 National Banner Unified Champion School by Special Olympics. This prestigious honor is given by the international headquarters of Special Olympics to only a small number of schools that demonstrate a commitment to meaningful inclusion and quality Unified Champion Schools programming.

These designated schools demonstrate a commitment to inclusion by meeting 10 standards of excellence. Those standards are centered around inclusion, acceptance, and respect and were developed by a national panel of leaders from Special Olympics and the education community.

Approximately 125 schools throughout the country were honored with this recognition for 2019, and only two are from Pennsylvania. Fox Chapel Area High School is the first school in Allegheny County to ever receive this designation.

According to an email from the President and CEO of Special Olympics Pennsylvania Matthew Aaron, the recognition is a “testament of what each of you, the coaches, staff, and your students, do in your school community every day. ... Your high school has an enriching and nurturing climate which exudes a sense of collaboration, engagement, and respect for all members of the student body and staff.”

Additionally, in early September, Fox Chapel Area High School was named to the Special Olympics – ESPN Honor Roll for 2019. This is a list of the top 34 schools from across the country, chosen as part of ESPN’s Special Olympics Unified Champion Schools National Recognition Program. According to ESPN, “The aim of Unified Champion Schools is to incorporate Special Olympics sports, leadership and related activities that empower the youth to be the agents of change in their communities. Thus, the focus shifts from the events to that of a whole school movement for inclusion.”

According to Fox Chapel Area School District’s Director of Special Education and Pupil Services Tim Mahoney, the award is a tribute to the entire school community, including students, staff, administrators, and parents.

“I am so incredibly excited and proud of this designation,” he said. “This is another example of how inclusive our students, staff, and community are, and how collaboration enables us to provide the best experiences for our Fox Chapel Area families.”

Of note, Fox Chapel Area is the first school district in Allegheny County to have a Unified Track team which was established during the 2018-2019 school year. The high school also has had a Unified Bocce team since the 2017-2018 school year. These teams include students with and without disabilities and these athletes work side by side in both training and competition.

A special celebration will be held at Fox Chapel Area High School later this fall where the school will be receiving the Unified Champion Schools national banner.

• Fox Chapel Area Students and Graduates Named AP Scholars

A total of 165 current Fox Chapel Area High School students and 2019 graduates have been named Advanced Placement (AP) Scholars by the College Board for demonstrating college-level achievement on the AP examinations taken in May 2019. The College Board recognizes several levels of achievement based on the number of courses and exams. At Fox Chapel Area High School:

—2019 graduates **Vaishavi Agrawal, Daniel Andrud, Abigail Baldauf, Arnav Gupta, Marissa Hardiman, Theresa Heidenreich, Rachel Himmel, Jayanth Kashyap, Elizabeth Kaslewicz, Zachary Lakkis, Tristan McClelland, Mitchell Miles, Ryan Setzenfand, Annika Urban, Ziya Xu, and Chloe Yofan** and 2019-2020 seniors **J. Oliver Choo, Rajeev Godse, Noah Hertzman, Sina Shaikh, and Aaron**

Wu qualified for the National AP Scholar award by earning an average score of 4 or higher on all AP exams taken, and scores of four or higher on eight or more AP exams.

—The following graduates/students qualified for the AP Scholar with Distinction award by earning an average score of 3.5 or higher on all AP exams taken, and scores of 3 or higher on five or more of these exams: 2019 graduates Vaishavi Agrawal, Mattias Ahlers, Daniel Andrud, Margaret Aupke, Abigail Baldauf, Isabella Boleng, Benjamin Cagan, Diana Crookston, Rodrigo Esteves, Kevin Falconett, Luis Fernandez Trevino, Noah Fritsch, Gabriel Fynsk, Flora Gladwin, Jonah Green, Arnav Gupta, Eric Gurklis, Colin Hackwelder, Marissa Hardiman, Sanjana Harish, Megan Hayes, Theresa Heidenreich, Hannah Higgins, Rachel Himmel, Jayanth Kashyap, Elizabeth Kaslewicz, Meredith Kenney, Sarah Khanzada, Trevor Klatt, Zachary Lakkis, Sadie Lorence, Tristan McClelland, Catherine McDonough, Alexandra Meinert, Alyssa Melani, Mitchell Miles, Eric Moore, Jared Nord, Jessica Paper, Olivia Pistella, Nathaniel Roe, Ryan Setzenfand, Grace Stassola, Annika Urban, Gina Wang, Landon Williams, Ziya Xu, Erasmia Yager, and Chloe Yofan and 2019-2020 seniors Jackson Boychuk, Hanna Chen, J. Oliver Choo, Claire Fenton, Rajeev Godse, Hannah Gordon, Evan Gu, Noah Hertzman, Gavin Hitchens, Henry Jacques, Adrien Lagasse, Megan Matthis, Molly Mozurak, Min Nishikawa, Zeynep Ozkaya, Anzu Sekikawa, Sina Shaikh, Jake Sperry, Olivia Tang, Felix Vesper, William Wang, and Aaron Wu.

—The following graduates/students qualified for the AP Scholar with Honor award by earning an average score of at least 3.25 on all AP exams taken, and scores of 3 or higher on four or more of these exams: 2019 graduates Avery Bursick, Hannah Flanders, Anna Folkerts, Margaret Fox, Alaina Kotchey, Zachary Lichtenstein, Connor McAtee, Sabrina McQuarrie, Demi Rymer, Kathryn Schwartzman, Reed Seybolt, and Zachary Yonas and 2019-2020 seniors Abigail Alexander, Paige Asbury, Alyssa Carnevali, Hazel Cline, Gwendolyn Davison, Hannah Drum, Blair Echnat, Rachel Ferris, Alayne Gaghan, Elizabeth Gay, William Generett, Bryn Gerlach, Elizabeth Giuffre, John Klamut, Anna Meyer, Christiana Paljug, Jacob Rendall, Preston Rowe, Aaron Santilli, Benjamin Schwartz, David Shin, Charles Smith, Shane Susnak, Helene Tracey, and Ameya Velankar.

—The following graduates/students qualified for the AP Scholar award by receiving scores of 3 or higher on three or more AP exams: 2019 graduates Sofia Porter Bacon, Emily Ben, Madison Borkovich, Kate Carnevale, Lauren Copeland, Wesley Fravel, Nicole Garcia-Tunon, Matthew Good, Ruth Hartmann, Cara Himmel, Jonathan Hopkins, Eui Il Jung, Ryan Kerr, Michael Kilmer, Hannah Kim, Maria Luciana, Adina Munin, Madeline Richards, Julie Scheffler, Sarena Seeger, Jonathan Simon, Michael Trageser, Reiss Veltri, and Kenyon Weis; 2019-2020 seniors Ethan Alfery, Macey Balk, Amelia Bothe, Marilyn Brach, Mia Catone, Jacob Correnti, Gwendolyn Cullen, Claire Cummings, Samantha Dockey, Oskar Ernharth, Tobias Fennell, Harrison Hamm, Jeffrey Hertzberg, Patrick Kiszka, Ian Lowe, Cameron Mackey-Piccolo, Michael Mendelson, Shando Naini, Pabla Navjot, Thaleia Papapetropoulou, Leda Perdriel-Arons, James Peterson, Karl Pil, Emily Pollock, Michael Prato, Linda Quinlan, Mario Rotunno, Haylee Stringer, Robert Tabor, Thomas Traub, and Thomas Tsai; and 2019-2020 juniors Vinisha Sant and Vivian Shao.

Advanced Placement exams are graded on a 5-point scale, with 5 being the highest. Most of the nation's four-year colleges and universities award credit and/or advanced placement for qualifying exam scores. Every year, AP examinations are offered in a wide variety of subject areas, each consisting of multiple choice and free-response (essay or problem-solving) questions.

• Student Named Among Top 300

Fox Chapel Area High School freshman **Arvind Seshan** was recently named among the Top 300 middle school innovators in the ninth annual Broadcom MASTERS® – the nation's premier Science, Technology, Engineering, and Math (STEM) competition for middle school students.

The Top 300 students (including 16 from Pennsylvania) were selected from 2,348 applicants from 47 states, DC, and two US territories. Entries were evaluated by a panel of distinguished scientists, engineers, and educators and judged on creativity and originality of their science fair project, their ability to engage in analysis of data, and their understanding of STEM principles as they relate to the real world. Arvind was chosen based on his first-place project from the Covestro Pittsburgh Regional Science and Engineering Fair submitted in March 2019 when he was an eighth-grader at Dorseyville Middle School.

“Through the Broadcom MASTERS and the Society’s network of science fairs, we are able to identify and inspire exceptional middle school scientists and engineers from across the country,” said Paula Golden, president of the Broadcom Foundation. “I’m honored to congratulate the Top 300 Broadcom MASTERS who are poised to take on our world’s grand challenges.”

In recognition of their achievements, the Top 300 Broadcom MASTERS received a special prize package. In recognition of the role that teachers play in the success of their students, each designated teacher also received an award.

The Broadcom MASTERS is a program of Society for Science & the Public, and MASTERS stands for Math, Applied Science, Technology and Engineering for Rising Stars.

C. Fox Chapel Area School Board Upcoming Meetings
(pending approval of proposed revisions)

October 14, 2019

7:00 p.m.	Regular Business Meeting	High School	LGI Room
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November 4, 2019

7:00 p.m.	Agenda Study Session	High School	LGI Room
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November 11, 2019

7:00 p.m.	Regular Business Meeting	High School	LGI Room
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Tuesday, December 3, 2019

7:00 p.m.	Reorganization Meeting Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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FOX CHAPEL AREA SCHOOL DISTRICT

Fund 10 Financial Report for the Month of:
August, 2019

REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH RECEIPTS*	FISCAL YEAR TO DATE**
Balance Sheet Receipts			\$ -	\$ 294.38	
1000 - Instruction			\$ -	\$ 31,311.75	
2000 - Support Services			\$ -	\$ 20.91	
3000 - Non-Instructional			\$ -	\$ 600.00	
4000 - Facilities			\$ -	\$ -	
5000 - Other Financing Uses			\$ -	\$ 141.90	
Total Expenditure Contras			\$ -	\$ 32,074.56	
6000-Local Revenue -	\$ 78,102,415	\$ 78,159,358	\$ 56,943.43	\$ 28,506,040.76	\$ 35,195,681.66
7000-State Revenue -	\$ 19,752,264	\$ 19,986,016	\$ 233,751.60	\$ 2,041,454.25	\$ 1,982,880.60
8000-Federal Revenue -	\$ 786,036	\$ 786,036	\$ -	\$ 48,138.54	\$ -
9000-Other Financing Sources -	\$ 747,351	\$ 747,351	\$ -	\$ 332.00	\$ 629,387.21
TOTAL REVENUES/RECEIPTS	\$ 99,388,066	\$ 99,678,761	\$ 290,695	\$ 30,628,334.49	\$ 37,807,949.47
		Difference	\$	\$ -	

EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH DISBURSEMENTS*	FISCAL YEAR TO DATE**
Balance Sheet Accounts -				\$ 3,928,054.81	
1000-Instruction -	\$ 62,429,919	\$ 62,446,438	\$ 16,519.14	\$ 305,899.74	\$ 1,656,358.46
2000-Support Services -	\$ 30,663,810	\$ 30,847,086	\$ 183,276.00	\$ 1,198,139.26	\$ 4,551,459.02
3000-NonInstructional Services -	\$ 2,735,782	\$ 2,743,571	\$ 7,789.18	\$ 64,255.89	\$ 181,886.12
4000-Facilities (Buildings/Sites) -	\$ 254,100	\$ 254,100	\$ -	\$ 116,458.47	\$ 80,473.47
5000-Other Financing Uses -	\$ 5,617,622	\$ 5,617,622	\$ -	\$ 3,403,219.84	\$ 3,945,828.67
6000-Local Revenue -			\$ -	\$ 546.55	\$ -
7000-State Revenue -			\$ -	\$ -	\$ -
8000-Federal Revenue -			\$ -	\$ -	\$ -
9000-Other Financing Sources -			\$ -	\$ -	\$ -
Budgetary Reserve	\$ 2,101,841	\$ 2,101,841	\$ -	\$ -	\$ -
TOTAL DISBURSEMENTS	\$ 103,803,074	\$ 104,010,658	\$ 207,584	\$ 9,016,574.56	\$ 10,416,005.74
		Difference	\$	\$ -	
NET INCREASE (DECREASE) TO G/L CASH (All Cash Accounts)				\$ 21,611,759.93	as of 9.3.19

*Current Month Receipts & Disbursements reflect actual money taken in or paid out during the month. They may not necessarily be attributed to the current fiscal year.
** Fiscal Year to Date totals reflect actual allocations for 2019-2020 Fiscal Year, including all adjusting entries.

Current Month Adjustments:

Revenues Received in PSDLAF	\$2,107,827.19	
Transfers from PNC TO PSDLAF	\$15,000,000.00	
Revenues Received via Journal Entry/Non-Cash Acct	\$15,030.23	
	\$17,122,857.42	\$13,505,477.07 PNC Revenue
Disbursements from PSDLAF	\$877,321.34	
Transfers from PSDLAF to PNC	\$0.00	
Transfer from OTHER Acct to PNC	\$0.00	
Disbursements via Journal Entries/non-cash accounts	\$5,000.00	
	\$882,321.34	\$8,134,253.22 PNC Disbursements
		\$8,134,253.22
Plus Prior Month Voided Checks	\$0.00	\$0.00
		\$5,371,223.85 Net Increase (Decrease) to PNC Cash Accts

PNC CASH ACCOUNTS ONLY					
	Combined Starting	General	Ending Balances Tax Acct	Total PNC	
Total CASH Balance	\$10,070,912.96	\$5,711,596.65	\$9,724,241.65	\$15,435,838.30	
Outstanding Checks	\$592,329.07	\$586,030.56	\$0.00	\$586,030.56	
Bank Statement Adjustment (+ / -)	\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL AVAILABLE CASH BALANCE	\$9,478,583.89	\$5,125,566.09	\$9,724,241.65	\$14,849,807.74	
General Ledger Balance	\$9,435,696.28	\$5,082,678.48	\$9,724,241.65	\$14,806,920.13	
Adjustments*	\$42,887.61	\$42,887.61	\$0.00	\$42,887.61	
TOTAL GENERAL LEDGER BALANCE	\$9,478,583.89	\$5,125,566.09	\$9,724,241.65	\$14,849,807.74	
			Net Increase (Decrease) PNC	\$5,371,223.85	
			Adjusted Net Increase (Decrease)	\$5,371,223.85	

Fox Chapel Area School District
Enrollment
October 2019

School	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Fairview Elementary School	18	19	20	20	21	20	18								374
	17	21	20	21	21	21	18								
	18	21	20	20	21	21	19								
						20									
Hartwood Elementary School	22	18	21	21	25	22	21								365
		16	22	22	24	21	23								
	23	17	22	22	24	23	21								
Kerr Elementary School	20	18	20	21	20	20	18								414
		18	20	20	17	20	20								
		18	20	21	19	22	20								
		17	25												
O'Hara Elementary School	21	20	20	20	23	24	23								672
		22	21	20	23	23	22								
		22	21	21	22	22	22								
		21	21	20	22	24	21								
		20	21	20	24	24	22								
							20								
Dorseyville Middle School								320	326	291					937
Fox Chapel Area High School											325	342	320	341	1,328
TOTAL	20	275	321	288	306	327	288	320	326	291	325	342	320	341	4,090

As of September 2019
Includes Kerr Elementary Spanish Immersion (25) and Kerr Pilot Pre-Kindergarten (20) Programs

Fire Drills	
Fairview Elementary School	9/25/19
Hartwood Elementary School	9/17/19
Kerr Elementary School	9/23/19
O'Hara Elementary School	9/24/19
Dorseyville Middle School	9/18/19
Fox Chapel Area High School	9/5/19

6 Minutes 6 Seconds
3 Minutes 28 Seconds
5 Minutes 0 Seconds
5 Minutes 40 Seconds
5 Minutes 0 Seconds
2 Minutes 20 Seconds