

FOX CHAPEL AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Combined Agenda Study Session
and Regular Business Meeting
December 3, 2019 – LGI Room
Fox Chapel Area High School

This meeting may be recorded or broadcast.

Attached Pages

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. GUESTS

IV. STUDENT GOVERNMENT REPRESENTATIVE

V. SUPERINTENDENT'S REPORT

Page 6

• Superintendent Spotlight – Video produced by Ryan Devlin, high school multimedia teacher, featuring the schoolwide Positive Behavior Interventions and Supports (PBIS) program at Kerr Elementary School. Among the topics that the PBIS program is covering this year is bullying prevention.

VI. SOLICITOR'S REPORT

VII. APPROVAL OF MINUTES

- Approve the minutes of the regular business meeting dated November 11, 2019.

* **Motion:** Moved by _____ and seconded by _____,
that the November 11, 2019, minutes are approved as written.

Roll Call Vote:

VIII. PUBLIC COMMENTS – If you would like to make a public comment, please complete the sign-in sheet upon arrival at the meeting.

IX. NEW BUSINESS

- The superintendent is recommending that action be taken on the following items of business:

A. Facilities / Transportation (TBD)

1. School Bus Driver Approval – 2019-2020 School Year

- Approve the drivers to operate school buses for the Fox Chapel Area School District for the 2019-2020 school year. All drivers' credentials meet the requirements of the commonwealth of Pennsylvania.

* **Motion:** Moved by _____ and seconded by _____,
that Facilities/Transportation item 1 is approved.

Roll Call Vote:

B. Finance (TBD)

1. Disbursements (A)

- General fund disbursements (Fund 10) in the amount of \$7,102,412.28 from November 1, 2019, through November 30, 2019, are approved.

2. Disbursements (B)

- GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$256,513.72 for November 2019 are approved.

3. Disbursements (C)

- Capital projects fund disbursements (Fund 31) in the amount of \$19,532.54 for November 2019 are approved.

4. Finance Report

Page 9

- The finance report for October 2019 is acknowledged and filed for audit as attached.

5. Budget Transfers

- The budget transfers for 2019-2020 are approved.

6. District Auditor Appointment

- Approve a three-year engagement with Hosack, Specht, Muetzel & Wood LLP for the audit of the Fox Chapel Area School District financial statements for fiscal years ending June 30, 2020, 2021, and 2022, at a cost of \$18,200; \$18,700; and \$19,300, respectively. **This is a renewal of services.**

7. OMNI Financial Group, Inc. – Amendments to Services Agreement

- Approve the hardship and eligibility amendments pursuant to the services agreement for the 403(b) retirement plan managed by the OMNI Financial Group, Inc. that was approved March 9, 2015. **These amendments are due to updated IRS regulations.**

- * **Motion:** Moved by _____ and seconded by _____ that Finance items 1, 2, 3, 4, 5, 6, and 7 are approved.

Roll Call Vote:

C. Instruction (TBD)

No action is requested.

D. Legislation / Policy (TBD)

No action is requested.

3. Extra Innings

a. Teachers

- (1) The following are approved as Extra Innings teachers for the 2019-2020 school term at a rate of \$30.00 per hour with a maximum of 65 hours of planning/instruction:

Fairview Elementary School
 Kerri Bacco
 Mary Jo Bisceglia
 Marla Brashear
 Amelia Dickson
 Heather Fontana
 Lindsay Patterson
 Michael Rowe
 Sarah Savitz

Kerr Elementary School
 Stephanie Abriatis
 Lauren Beran
 Terri Kedzierski
 Elizabeth King
 Emily Suchevidh
 Jessica Tomasino
 Monica Walters

Hartwood Elementary School
 Jennifer Billings
 Frances Connolly
 Amy DeMann
 Lynn DePellegrini
 Katherine Frederick

O'Hara Elementary School
 Gabriella Bonelli
 Elizabeth Dames
 Debra Fetterman
 Tracey Planz
 Joshua Randall

b. Instructional Assistants

- (1) The following are approved as Extra Innings instructional assistants for the 2019-2020 school term at a rate of \$20.00 per hour with a maximum of 40 hours:

Fairview Elementary School
 Danielle Czekalski
 Amy Ruane (Substitute)

Kerr Elementary School
 Connie Banachoski

4. Salary Crossovers

- a. The professional employees listed below are eligible to crossover on the salary scale for the 2019-2020 school term based on verification of additional credits earned. This change is retroactive to the beginning of the current school year in accordance with the collective bargaining agreement.

<u>Name</u>	<u>From</u>	<u>To</u>
Amato, Jasmine	M+0	M+15
Douglas, Susan	M+15	M+30
Francis, Alison	M+30	M+45
Masci, Audrey Marie	B+15	B+24
Reilly, Stephanie	M+0	M+15
Schneider, Kelli	M+0	M+15
Sharbaugh, Molly	B+0	M+0
Thiebaud, Ashley	B+24	M+0
Ward, Laura	M+30	PH+0

5. Volunteers – Athletics

- a. The following athletic volunteer is ratified, effective November 18, 2019:

Timothy J. Frank Wrestling – HS

- b. The following athletic volunteer is ratified, effective December 2, 2019:

Ronald P. Frank Wrestling – HS

- * **Motion:** Moved by _____ and seconded by _____
that Personnel items 1, 2, 3, 4, and 5 are approved.

Roll Call Vote:

Personnel Information Item:

6. Tenure – Information

- a. Katelyn A. Werner has completed three years of satisfactory teaching and is eligible for a Professional Employee’s Contract (tenure) effective November 5, 2019.

F. Operations / Cooperative Services (TBD)

1. Change Order – Kerr Elementary School Project

- Approve change order EC-010 at a cost of \$2,629.64 for the Kerr Elementary School project pending PDE approval of Plancon Part I.

2. Speaker Wendy M. Troxel, Ph.D. – Statement of Work Agreement

- Approve the statement of work agreement between the Fox Chapel Area School District and Wendy M. Troxel, Ph.D., plenary speaker, to speak at the Fox Chapel Area School District event on March 17, 2020, on the session titled “You Don’t Snooze, You Lose.”

3. Authority Board Reappointment

- Ratify the reappointment of Richard Ranii to the Fox Chapel Area School Authority Board for a term of five years effective June 1, 2019.

4. Authority Board Appointment

- Approve the appointment of Eric Schmidt to the Fox Chapel Area School Authority Board for a term of five years effective January 1, 2020.

- * **Motion:** Moved by _____ and seconded by _____
that Operations / Cooperative Services items 1, 2, 3, and 4 are approved.

Roll Call Vote:

X. OLD BUSINESS

A. Superintendent Search Update

XI. FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

XII. BOARD COMMENTS

XIII. ADJOURNMENT

- * **Motion:** Moved by _____ and seconded by _____
that the meeting is adjourned. Time: _____.

Voice Vote:

NOTE: Attachments cited within the agenda have not been included for the public. Anyone interested in reviewing the attachments may do so by contacting the Board Secretary during regular business hours.

SUPERINTENDENT'S REPORT

A. Enrollment and Fire Drills

Page 10

B. Information

• Marching Foxes Win First Place in PIMBA Championships

The Fox Chapel Area High School Marching Band won first place at the Pennsylvania Interscholastic Marching Band Association (PIMBA) Championships. The Marching Foxes placed first in Class 2A at the competition which was held October 26, 2019, at Gateway High School. The band earned a combined score of 81.075, earning high honors for music and visual performance.

This year's show, "Conquest," featured the main theme music from HBO's award-winning television series "Game of Thrones," the epic sounds of "Adiemus" by Karl Jenkins, and the music from the motion picture "Gladiator" by Hans Zimmer.

The Fox Chapel Area High School Marching Band is under the student leadership of drum majors senior **Hanna Chen** and junior **Jack Scott**, and band directors **Daryl Lesnik** and **Evan Hertrick**.

• Students Place in Erie Forensic Tournament

Three Fox Chapel Area High School students placed at the annual M & M Forensic Tournament in Erie, Pennsylvania. Junior **Hannah Jahnke** won third place in Dramatic Performance and the team of freshmen **Marie Romero** and **Prajval Sreenivas** won fourth place in Policy Debate.

The tournament, sponsored by Mercyhurst Preparatory School and McDowell High School, was held November 2, 2019, at Penn State Behrend. Approximately 140 students from 11 high schools from across Western Pennsylvania participated in the event.

• Students Place at Upper St. Clair Novice Forensic Tournament

Six Fox Chapel Area High School students placed at the annual Upper St. Clair Novice Forensic Tournament. Sophomores **Alaina Kaslewicz** placed third and **Mona Geroges** placed fifth in Impromptu Speaking. The Policy Debate teams of freshmen **Marie Romero** and **Prajval Sreenivas** placed second and **Sonny Hur** and **Dawson Krisky** placed fourth.

The Upper St. Clair Novice Forensic Tournament was held October 26, 2019, at Fort Couch Middle School. Approximately 170 students from 24 schools from Western Pennsylvania and West Virginia competed at the tournament.

• High School Students Place at UVA Model UN Conference

Three Fox Chapel Area High School students won awards at the 39th Annual University of Virginia High School Model United Nations Conference. Junior **Jackson Romero** was named Outstanding Delegate (second place), and the team of junior **Antoinette Faucher** and sophomore **Omar Shalaby** earned a Verbal Commendation (fourth place).

More than 1,200 students from 60 public and private high schools from several states, including California, Florida, Illinois, Maryland, New York, North Carolina, Pennsylvania, and Virginia, participated in the University of Virginia High School Model UN Conference. The conference was held November 15-17, 2019, at the University of Virginia.

The purpose of the Model UN conferences is to enable students to role-play and simulate the countries in the United Nations. As a part of the conferences, students debate and try to solve global problems from the perspectives of other countries.

• **High School Students Win Awards at Pitt Model UN Conference**

Several Fox Chapel Area High School students won awards at the 23rd Annual University of Pittsburgh High School Model United Nations (UN) Conference. Outstanding Delegate (second place) awards went to seniors **Rajeev Godse, Gavin Hitchens, and Henry Jacques**. Third-place (honorable mention) awards went to seniors **Noah Hertzman, Aaron Santilli, and Ameya Velankar**; junior **Cecilia Rike**; and sophomores **Alaina Kaslewicz and Siddharth Yende**.

Approximately 500 students from 27 public and private high schools from Western Pennsylvania, West Virginia, and Eastern Ohio competed at the annual University of Pittsburgh High School Model UN Conference. The conference was held November 4, 2019, at the University of Pittsburgh.

• **Students Named to All-Star Field Hockey Teams**

Two Fox Chapel Area High School field hockey players were named to all-star field hockey teams. Senior **Sloan Rost** was named to the WPIAL Class AAA Division I first team, and senior **Elise Markel** was named to the second team.

• **Students Named to All-Star Boys Soccer Teams**

Seven Fox Chapel Area High School boys varsity soccer players were named to WPIAL all-star teams. Senior **Zane Ingram** was named a WPIAL Class 4A Player of the Year. Additionally, **Zane**, seniors **Joshua Miller and David Shin**, and sophomore **Eli Yofan** were named to the WPIAL Class 4A boys team. **Zane, Joshua, and junior Clayton Humbert** were named to the WPIAL Class 4A Section 1 all-section first team, **Eli and David** were named to the all-section second team, and senior **Thomas Tsai** and junior **Anthony Shin** received honorable mentions to the all-section team.

• **Students Named to All-Star Girls Soccer Teams**

Four Fox Chapel Area High School girls varsity soccer players were named to WPIAL all-star teams. Junior **Lucy Ream** was named to the WPIAL Class 4A Section 1 first team. Additionally, sophomore **Kaylee Uribe** and freshman **Makayla Mulholland** were named to the second team, and senior **Claudia DeMartino** received an honorable mention to the team.

• **Students Named to All-Star Football Teams**

Ten Fox Chapel Area High School varsity football players were named to WPIAL Class 5A all-star teams. Seniors **Ryan Billings and Shane Susnak** and sophomore **Lorenzo Jenkins** were named to the first team offense, and seniors **Samuel Brown and Alexander Wecht** were named to the first team defense. Seniors **Zakaria Essaouab and Edward Farrell** were named to the second team offense. Named to honorable mention offense was junior **Thomas Golembiewski**, and named to honorable mention defense were senior **Warner Macklin** and sophomore **Caleb Kulikowski**.

• **Student Receives Honorable Mention to All-Star Volleyball Team**

Fox Chapel Area High School senior **Jessica Klein** received an honorable mention to the WPIAL Class 4A Section 1 all-section girls volleyball team. The teams were announced on the Western Pennsylvania Big 56 website October 25, 2019.

C. **Fox Chapel Area School Board Upcoming Meetings**
(pending Board approval at the reorganization meeting)

January 13, 2020

7:00 p.m.	Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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*Combined Agenda Study Session
and Regular Business Meeting – 12/3/19*

February 3, 2020

7:00 p.m. Agenda Study Session Hartwood Elementary Library

February 10, 2020

7:00 p.m. Regular Business Meeting High School LGI Room

March 2, 2020

7:00 p.m. Agenda Study Session Fairview Elementary Gym

March 9, 2020

7:00 p.m. Regular Business Meeting High School LGI Room

April 13, 2020

7:00 p.m. Combined Agenda Study Session
and Regular Business Meeting High School LGI Room

May 4, 2020

7:00 p.m. Combined Agenda Study Session
and Regular Business Meeting Dorseyville MS Auditorium

June 1, 2020

7:00 p.m. Agenda Study Session O'Hara Elementary Auditorium

June 8, 2020

7:00 p.m. Regular Business Meeting High School LGI Room

FOX CHAPEL AREA SCHOOL DISTRICT

Fund 10 Financial Report for the Month of:
October, 2019

REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH RECEIPTS*	FISCAL YEAR TO DATE**
Balance Sheet Receipts			\$ -	\$ 3,301.23	
1000 - Instruction			\$ -	\$ 22,815.56	
2000 - Support Services			\$ -	\$ 371.85	
3000 - Non-Instructional			\$ -	\$ 3,000.00	
4000 - Facilities			\$ -	\$ -	
5000 - Other Financing Uses			\$ -	\$ 54.92	
Total Expenditure Contras			\$ -	\$ 26,242.33	
6000-Local Revenue -	\$ 78,102,415	\$ 78,190,607	\$ 88,191.86	\$ 6,952,573.25	\$ 62,317,663.66
7000-State Revenue -	\$ 19,752,264	\$ 19,986,016	\$ 233,751.60	\$ 1,468,799.92	\$ 4,172,014.81
8000-Federal Revenue -	\$ 786,036	\$ 812,657	\$ 26,621.00	\$ 73,554.26	\$ 14,522.66
9000-Other Financing Sources -	\$ 747,351	\$ 771,546	\$ 24,195.00	\$ 56,264.50	\$ 685,651.71
TOTAL REVENUES/RECEIPTS	\$ 99,388,066	\$ 99,760,825	\$ 372,759	\$ 8,580,735.49	\$ 67,189,852.84
		Difference	\$	\$	

EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH DISBURSEMENTS*	FISCAL YEAR TO DATE**
Balance Sheet Accounts -				\$ 5,007,230.89	
1000-Instruction -	\$ 62,429,919	\$ 62,548,572	\$ 118,653.40	\$ 733,072.93	\$ 12,812,731.79
2000-Support Services -	\$ 30,663,810	\$ 30,778,515	\$ 114,704.57	\$ 1,084,588.56	\$ 9,448,037.70
3000-NonInstructional Services -	\$ 2,735,782	\$ 2,886,392	\$ 150,609.79	\$ 105,892.90	\$ 476,771.09
4000-Facilities (Buildings/Sites) -	\$ 254,100	\$ 346,562	\$ 92,461.55	\$ 1,487.20	\$ 100,579.55
5000-Other Financing Uses -	\$ 5,617,622	\$ 7,000,622	\$ 1,383,000.00	\$ 596,994.96	\$ 5,413,148.66
6000-Local Revenue -			\$ -	\$ 115,341.31	\$ -
7000-State Revenue -			\$ -	\$ -	\$ -
8000-Federal Revenue -			\$ -	\$ -	\$ -
9000-Other Financing Sources -			\$ -	\$ -	\$ -
Budgetary Reserve	\$ 2,101,841	\$ 2,009,379	\$ 92,461.55	\$ -	\$ -
TOTAL DISBURSEMENTS	\$ 103,803,074	\$ 105,570,042	\$ 1,766,968	\$ 7,644,608.75	\$ 28,251,268.79
		Difference	\$	\$	
NET INCREASE (DECREASE) TO G/L CASH (All Cash Accounts)			\$	\$ 936,126.74	as of 11.20.19

*Current Month Receipts & Disbursements reflect actual money taken in or paid out during the month. They may not necessarily be attributed to the current fiscal year.

** Fiscal Year to Date totals reflect actual allocations for 2019-2020 Fiscal Year, including all adjusting entries.

Current Month Adjustments:

Revenues Received in PSDLAF	\$1,600,759.47	
Transfers from PNC TO PSDLAF	\$5,000,000.00	
Revenues Received via Journal Entry/Non-Cash Acct	\$14,501.89	
	\$6,615,261.36	\$1,965,474.13 PNC Revenue
Disbursements from PSDLAF	\$1,411,271.41	
Transfers from PSDLAF to PNC	\$0.00	
Transfer from OTHER Acct to PNC	\$64,791.23	
Disbursements via Journal Entries/non-cash accounts	\$3,229.46	
	\$1,479,292.10	\$6,165,316.65 PNC Disbursements
		\$6,165,316.65
Plus Prior Month Voided Checks	\$8,584.86	\$8,584.86
		-\$4,191,257.66 Net Increase (Decrease) to PNC Cash Accts

PNC CASH ACCOUNTS ONLY

	Combined Starting Balance	General	Ending Balances Tax Acct	Total PNC
Total CASH Balance	\$10,422,212.43	\$3,584,691.90	\$2,536,424.89	\$6,121,116.79
Outstanding Checks	\$639,240.46	\$529,402.48	\$0.00	\$529,402.48
Bank Statement Adjustment (+ / -)	\$1,951,733.16	\$0.00	\$0.00	\$0.00
TOTAL AVAILABLE CASH BALANCE	\$11,734,705.13	\$3,055,289.42	\$2,536,424.89	\$5,591,714.31
General Ledger Balance	\$9,740,084.36	\$3,012,401.81	\$2,536,424.89	\$5,548,826.70
Adjustments*	\$42,887.61	\$42,887.61	\$0.00	\$42,887.61
TOTAL GENERAL LEDGER BALANCE	\$9,782,971.97	\$3,055,289.42	\$2,536,424.89	\$5,591,714.31
			Net Increase (Decrease) PNC	-\$4,191,257.66
			Adjusted Net Increase (Decrease)	-\$4,191,257.66

Fox Chapel Area School District
Enrollment
December 2019

School	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Fairview Elementary School	18	20	20	20	21	20	18								376
	18	21	20	20	21	21	18								
	18	21	20	20	21	21	19								
Hartwood Elementary School	23	18	18	21	25	22	21								367
	23	17	22	22	24	21	23								
	23	17	22	22	24	23	21								
Kerr Elementary School	20	18	20	21	20	19	18								412
	18	18	20	20	17	20	20								
	18	21	21	21	19	22	20								
	17	25													
O'Hara Elementary School	21	20	20	20	23	24	23								672
	22	21	20	20	22	23	22								
	22	21	21	21	22	22	23								
	21	21	20	20	22	24	21								
	21	21	20	20	23	24	22								
Dorseyville Middle School								319	324	293				936	
Fox Chapel Area High School											325	341	322	343	1,331
TOTAL	20	278	322	288	304	326	289	319	324	293	325	341	322	343	4,094

As of November 2019
Includes Kerr Elementary Spanish Immersion (25) and Kerr Pilot Pre-Kindergarten (20) Programs

Fire Drills			
Fairview Elementary School	11/15/19	6 Minutes	26 Seconds
Hartwood Elementary School	11/18/19	4 Minutes	32 Seconds
Kerr Elementary School	11/18/19	2 Minutes	10 Seconds
O'Hara Elementary School	11/4/19	3 Minutes	47 Seconds
Dorseyville Middle School	11/21/19	8 Minutes	0 Seconds
Fox Chapel Area High School	11/21/19	2 Minutes	30 Seconds