

FOX CHAPEL AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Combined Agenda Study Session
and Regular Business Meeting
April 13, 2020 – 7 p.m.
Via Remote Meeting Platform
(Refer to the district website for instructions to connect.)

This meeting may be recorded or broadcast.

Attached Pages

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. GUESTS

IV. STUDENT GOVERNMENT REPRESENTATIVE

V. SUPERINTENDENT'S REPORT

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- Five-Year Capital Projects Plan – Daniel Breitreutz, Director of Ancillary Services
- Video – Indiana Township Police K-9 Ares Retires – Video produced by Community Engagement Specialist Jill Leonard and high school multimedia teacher Ryan Devlin highlighting the retirement of Indiana Township Police K-9 Ares and the efforts of Fairview and Hartwood Elementary schools to thank him and his partner, Officer Scott Palmer, for all they've done for them

VI. SOLICITOR'S REPORT

VII. APPROVAL OF MINUTES

- Approve the minutes of the special meeting dated March 2, 2020; the special meeting dated March 9, 2020; the regular business meeting dated March 9, 2020; and the special meeting dated March 25, 2020.

- * Motion: Moved by _____ and seconded by _____, that the minutes of the special meeting dated March 2, 2020; the minutes of the special meeting dated March 9, 2020; the minutes of the regular business meeting dated March 9, 2020; and the minutes of the special meeting dated March 25, 2020, are approved as written.

Roll Call Vote:

VIII. PUBLIC COMMENTS – If you would like to make a public comment, please connect to the remote meeting platform.

IX. OLD BUSINESS

A. Superintendent Search Update

- B. Response to Public Comments – Kelly Caracciolo made a public comment at the March 2, 2020, agenda study session. Lisa Rendall and Arnold Cook made public comments at the March 9, 2020, regular business meeting. The deputy superintendent responded to these public comments.

X. NEW BUSINESS

- **The deputy superintendent is recommending that action be taken on the following items of business:**

A. Facilities / Transportation (Mrs. Lynch)

No action is requested.

B. Finance (Mr. Hamilton)

1. Disbursements (A) 26

- General fund disbursements (Fund 10) in the amount of \$10,841,315.42 from March 1, 2020, through March 31, 2020, are approved.

2. Finance Report

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- The finance report for February 2020 is acknowledged and filed for audit as attached.

3. Budget Transfers

- The budget transfers for 2019-2020 are approved.

4. Tax Collectors' Depositories

- The depositories listed below for real estate elected tax collectors are approved as recommended by the appropriate elected official. The Board of School Directors must approve the depositories for real estate elected tax collectors annually.

Aspinwall Borough	Dawn Eastley	Farmers National Bank
Blawnox Borough	Casey Cunningham	Standard Bank
Indiana Township	Julie Leventry	PNC Bank
Sharpsburg Borough	Patricia Hyatt	North West Savings Bank

5. Award of Bids – Athletic

- The administration is authorized to award the following bids for the 2020-2021 school year:

Athletic Supplies Bids – Fall and Winter

BSN Sports P.O. Box 49 Jenkintown, PA 19046	\$12,878.31
Century Sports 115 E. McMurray Road McMurray, PA 15317	\$31,241.25
Pyramid School Products 6510 N. 54th Street Tampa, FL 33610	\$5,585.50
Argon Operations, LLC Swimmers Network 4417 State Route 30, Building G Latrobe, PA 15650	\$878.06

Athletic Medical Supplies Bid

Henry Schein
Bid Department E270
135 Duryea Road
Melville, NY 11747 \$4,621.90

- * **Motion:** Moved by _____ and seconded by _____, that Finance items 1, 2, 3, 4, and 5 are approved.

Roll Call Vote:

Finance Information Item:

6. 2020-2021 Allegheny County Schools Health Insurance Consortium Rates – Information

- The Allegheny County Schools Health Insurance Consortium approved rates are effective July 1, 2020, through June 30, 2021. The Community Blue Flex PPO and EPO rate increase is 3.5%. The United Concordia Flex increase is 6%, and the Davis Vision rate increase is 7%.

<u>Monthly Coverage</u>	<u>Individual</u>	<u>Parent/Child</u>	<u>Parent/Children</u>	<u>Employee/Spouse</u>	<u>Family</u>
Community Blue Flex PPO	\$629.77	\$1,411.96	\$1,553.15	\$1,710.81	\$1,778.77
Community Blue Flex EPO	\$588.31	\$1,319.60	\$1,451.54	\$1,598.22	\$1,661.81
United Concordia Flex	\$ 28.87				\$ 94.94
Davis Vision	\$ 5.59				\$ 13.64

C. Instruction (Ms. Dadd)

1. K-8 Second Step Social and Emotional Learning Program

- Approve the K-8 Second Step Social Emotional Learning Program for adoption in the 2020-2021 school year at a cost of \$14,049.00. **The pilot program was previously approved on August 12, 2019.**

- * **Motion:** Moved by _____ and seconded by _____, that Instruction item 1 is approved.

Roll Call Vote:

D. Legislation / Policy (Mr. Goode)

No action is requested.

E. Personnel (Dr. Vyas)

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Appointments

a. Supplemental Contracts – Athletic

- (1) The following athletic supplemental contracts are ratified, effective March 2, 2020:

Eleni M. Brown	Freshman Baseball Assistant Coach – HS	\$2,405
Thomas A. Loughran	Girls Lacrosse 2 nd Assistant Coach – HS	\$3,666

2. Leaves

a. Professional

- (1) Sarah R. Jones, elementary teacher at Fairview Elementary School, is approved for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective May 5, 2020, with return scheduled for October 23, 2020.
- (2) Julie K. Locaitis, English teacher at Dorseyville Middle School, is approved for a one-year educational sabbatical, effective August 13, 2020, with return scheduled for the first day of the 2021-2022 school year.
- (3) Jamie L. McKenzie, elementary teacher at Kerr Elementary School, is ratified for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective March 16, 2020, with return scheduled for May 18, 2020.
- (4) Craig S. Reinhard, guidance counselor at Dorseyville Middle School, is approved for childrearing/adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective April 27, 2020, with return scheduled for May 12, 2020.
- (5) Craig S. Reinhard, guidance counselor at Dorseyville Middle School, is approved for a first-semester educational sabbatical, effective August 13, 2020, with return scheduled for January 18, 2021.
- (6) Theresa A. Thompson, elementary teacher at Kerr Elementary School, is approved for a one-year educational sabbatical, effective August 13, 2020, with return scheduled for the first day of the 2021-2022 school year.

3. Volunteers – Athletic

- a. The following athletic volunteers are ratified:

		<u>Effective Date</u>
Paul W. Dougherty	Unified Track	March 10, 2020
Jaysen A. Zaleski	Boys High School Volleyball	March 2, 2020

- * **Motion:** Moved by _____ and seconded by _____, that Personnel items 1, 2, and 3 are approved.

Roll Call Vote:

F. Operations / Cooperative Services (Mrs. Cooper)

1. Medical Examiner, Athletic Examiner, and Team Physician – Agreement

- Approve the agreement between the Fox Chapel Area School District and Matthew C. Schaffer, M.D., as medical examiner, athletic examiner, and team physician, for the period of two years beginning July 1, 2020, and ending on June 30, 2022, at an annual compensation of \$24,300.00 for the first year and \$24,800.00 for the second year. **This is a renewal of services.**

- * **Motion:** Moved by _____ and seconded by _____, that Operations / Cooperative Services item 1 is approved.

Roll Call Vote:

XI. PUBLIC COMMENTS – If you would like to make a public comment, please connect to the remote meeting platform.

XII. FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

XIII. BOARD COMMENTS

XIV. ADJOURNMENT

* **Motion:** Moved by _____ and seconded by _____,
 that the meeting is adjourned. Time: _____.

Voice Vote:

NOTE: Attachments cited within the agenda have not been included for the public. Anyone interested in reviewing the attachments may do so by contacting the Board Secretary during regular business hours.

SUPERINTENDENT'S REPORT

A. Enrollment and Fire Drills

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B. Information

• Students Alternates to State Forensic Tournament

Six Fox Chapel Area High School students placed in the Pennsylvania High School Speech League's District 2 state championship-qualifying tournament and qualified to serve as alternates. Sophomore **Alaina Kaslewicz** won fifth place in Commentary, seniors **J. Oliver Choo** and **Sina Shaikh** won sixth place in Public Forum Debate, senior **Angelique Uku** placed sixth in Prose Interpretation, junior **Suparna Agrawal** won sixth place in Extemporaneous Speaking, and junior **Anthony Nguyen** placed sixth in Lincoln Douglas Debate. The state tournament was to be held in March at Bloomsburg University, but had to be canceled/postponed.

Approximately 160 students representing 10 public and private high schools from the northern Pittsburgh region competed in the District 2 state-qualifying tournament. The tournament was held February 22, 2020, at Pine-Richland High School.

• Students Place at West Allegheny Forensic Tournament

Five Fox Chapel Area High School students placed at the annual Michael Quinn Memorial Forensic Tournament. In Policy Debate, the team of senior **Rajeev Godse** and junior **Jackson Romero** won second place. The Public Forum Debate team of seniors **J. Oliver Choo** and **Sina Shaikh** was awarded third place. In Lincoln Douglas Debate, sophomore **Siddharth Yende** won fifth place.

The Michael Quinn Memorial Forensic Tournament was held February 15, 2020, at West Allegheny High School. More than 280 students representing 25 public and private high schools from Western Pennsylvania competed at the tournament.

• Dorseyville Students Place in Science Bowl

A team of Dorseyville Middle School students placed third at the 2020 Western Pennsylvania Science Bowl Middle School Competition. The team included eighth graders **Shriya Krishnamurthy**, **Lakshanya Rajaganapathi**, **Parv Tahiliani**, and **Adhitya Thirumala**; and seventh grader **Murugan Ayyanar**. The team was awarded Polaroid Cubes and \$500 for the DMS science department. A total of 31 teams from across Western Pennsylvania competed in the contest.

The Science Bowl, sponsored by the U.S. Department of Energy (DOE) National Energy Technology Laboratory (NETL) in South Park, was held at Community College of Allegheny County-South Campus on February 29.

C. Fox Chapel Area School Board Upcoming Meetings

May 4, 2020

7:00 p.m.	Combined Agenda Study Session and Regular Business Meeting	Dorseyville MS	Auditorium
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June 1, 2020

7:00 p.m.	Agenda Study Session	O'Hara Elementary	Auditorium
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June 8, 2020

7:00 p.m.	Regular Business Meeting	High School	LGI Room
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*Combined Agenda Study Session
and Regular Business Meeting – 4/13/20*

August 10, 2020

7:00 p.m.	Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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September 14, 2020

7:00 p.m.	Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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October 5, 2020

7:00 p.m.	Agenda Study Session	A.W. Beattie Career Center	Student Conference Center
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October 12, 2020

7:00 p.m.	Regular Business Meeting	High School	LGI Room
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November 2, 2020

7:00 p.m.	Agenda Study Session	Kerr Elementary	Multipurpose Room
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November 9, 2020

7:00 p.m.	Regular Business Meeting	High School	LGI Room
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Tuesday, December 1, 2020

7:00 p.m.	Reorganization Meeting Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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FOX CHAPEL AREA SCHOOL DISTRICT

**Fund 10 Financial Report for the Month of:
February, 2020**

REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH RECEIPTS*	FISCAL YEAR TO DATE**
Balance Sheet Receipts			\$ -	\$ 5,967.96	
1000 - Instruction			\$ -	\$ 34,144.15	
2000 - Support Services			\$ -	\$ 2,951.20	
3000 - Non-Instructional			\$ -	\$ 104.00	
4000 - Facilities			\$ -	\$ -	
5000 - Other Financing Uses			\$ -	\$ -	
Total Expenditure Contras			\$ -	\$ 37,199.35	
6000-Local Revenue -	\$ 78,102,415	\$ 78,187,547	\$ 85,132.23	\$ 1,385,367.76	\$ 71,506,862.07
7000-State Revenue -	\$ 19,752,264	\$ 19,986,016	\$ 233,751.60	\$ 1,075,485.86	\$ 8,058,848.92
8000-Federal Revenue -	\$ 786,036	\$ 812,657	\$ 26,621.00	\$ 98,314.85	\$ 283,545.46
9000-Other Financing Sources -	\$ 747,351	\$ 795,945	\$ 48,594.00	\$ -	\$ 710,058.96
TOTAL REVENUES/RECEIPTS	\$ 99,388,066	\$ 99,782,165	\$ 394,099	\$ 2,602,335.78	\$ 80,559,315.41
		<i>Difference</i>		\$ -	

EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH DISBURSEMENTS*	FISCAL YEAR TO DATE**
Balance Sheet Accounts -				\$ 4,909,823.69	
1000-Instruction -	\$ 62,429,919	\$ 62,694,886	\$ 264,966.63	\$ 592,679.07	\$ 58,366,215.02
2000-Support Services -	\$ 30,663,810	\$ 30,937,424	\$ 273,614.27	\$ 867,737.30	\$ 26,333,924.00
3000-NonInstructional Services -	\$ 2,735,782	\$ 2,743,631	\$ 7,848.53	\$ 57,268.82	\$ 2,312,835.37
4000-Facilities (Buildings/Sites) -	\$ 254,100	\$ 430,928	\$ 176,827.76	\$ 11,054.00	\$ 218,403.15
5000-Other Financing Uses -	\$ 5,617,622	\$ 7,116,979	\$ 1,499,356.88	\$ 4,723.03	\$ 7,069,874.89
6000-Local Revenue -			\$ -	\$ 1,561.70	\$ -
7000-State Revenue -			\$ -	\$ -	\$ -
8000-Federal Revenue -			\$ -	\$ -	\$ -
9000-Other Financing Sources -			\$ -	\$ -	\$ -
<i>Budgetary Reserve</i>	\$ 2,101,841	\$ 1,661,257	-\$ 440,583.68	\$ -	\$ -
TOTAL DISBURSEMENTS	\$ 103,803,074	\$ 105,585,104	\$ 1,782,030	\$ 6,444,847.61	\$ 94,301,252.43
<i>Annual Net Change</i>	<i>-\$ 2,313,167</i>	<i>-\$ 4,141,682</i>	<i>-\$ 1,828,515</i>		
		<i>Difference</i>		\$ -	
NET INCREASE (DECREASE) TO G/L CASH (All Cash Accounts)				-\$ 3,842,511.83	as of 3.6.2020

*Current Month Receipts & Disbursements reflect actual money taken in or paid out during the month. They may not necessarily be attributed to the current fiscal year

** Fiscal Year to Date totals reflect actual allocations for 2019-2020 Fiscal Year, including all adjusting entries. **Expenditures include encumbrances.**

Current Month Adjustments:

Revenues Received in PSDLAF	\$1,221,016.66		
Transfers from PNC to PSDLAF	\$0.00		
Revenues Received via Journal	\$16,880.18		
	<u>\$1,237,896.84</u>	\$1,364,438.94	PNC Revenue
Disbursements from PSDLAF	\$858,490.96		
Transfers from PSDLAF to PNC	\$4,000,000.00		
Transfer from OTHER Acct to PNC	\$69,246.63		
Disbursements via Journal	\$0.00		
	<u>\$4,927,737.59</u>	\$1,517,110.02	PNC Disbursements
		\$1,517,110.02	
Plus Prior Month Voided Checks	\$2,573.72	\$2,573.72	
		-\$150,097.36	Net Increase (Decrease) to PNC Cash Accts

PNC CASH ACCOUNTS ONLY

	Combined Starting		Ending Balances		Total PNC
	Balance	General	Tax Acct		
Total CASH Balance	\$6,094,492.50	\$5,064,988.03	\$606,751.76		\$5,671,739.79
Outstanding Checks	\$701,584.79	\$428,929.44	\$0.00		\$428,929.44
Bank Statement Adjustment (+ / -)	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL AVAILABLE CASH BALANCE	\$5,392,907.71	\$4,636,058.59	\$606,751.76		\$5,242,810.35
General Ledger Balance	\$5,350,020.10	\$4,593,170.98	\$606,751.76		\$5,199,922.74
<i>Adjustments*</i>	\$42,887.61	\$42,887.61	\$0.00		\$42,887.61
TOTAL GENERAL LEDGER BALANCE	\$5,392,907.71	\$4,636,058.59	\$606,751.76		\$5,242,810.35
				Net Increase (Decrease) PNC	-\$150,097.36
				Adjusted Net Increase (Decrease)	-\$150,097.36

Fox Chapel Area School District

Enrollment

April 2020

School	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Fairview Elementary School		18	20	20	21	20	18								374
		18	21	20	21	20	18								
		18	21	20	20	21	19								
						20									
Hartwood Elementary School		23	18	21	25	22	21								369
			17	22	25	22	23								
		24	17	22	23	23	21								
Kerr Elementary School	20	18	20	21	21	19	20								419
		17	20	21	17	21	21								
		18	22	20	19	22	20								
		17	25												
O'Hara Elementary School		21	21	20	23	23	23								662
		22	20	19	23	23	23								
		21	19	21	22	21	23								
		22	21	20	22	22	21								
		21	19	19	23	23	22								
		19													
Dorseyville Middle School								317	326	291					934
Fox Chapel Area High School											320	341	323	323	1,307
TOTAL	20	278	320	286	305	322	293	317	326	291	320	341	323	323	4,065

As of March 2020

Elementary Fire Drills had not been conducted prior to mandated school closures.

Includes Kerr Elementary Spanish Immersion (25) and Kerr Pilot Pre-Kindergarten (20) Programs

Fire Drills			
Fairview Elementary School		Minutes	Seconds
Hartwood Elementary School		Minutes	Seconds
Kerr Elementary School		Minutes	Seconds
O'Hara Elementary School		Minutes	Seconds
Dorseyville Middle School	3/9/2020	6 Minutes	51 Seconds
Fox Chapel Area High School	3/6/2020	2 Minutes	30 Seconds