

FOX CHAPEL AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Agenda Study Session
February 3, 2020 – Gym
Hartwood Elementary School

Regular Business Meeting
February 10, 2020 – LGI Room
Fox Chapel Area High School

This meeting may be recorded or broadcast.

Attached Pages

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. GUESTS

IV. STUDENT GOVERNMENT REPRESENTATIVE

V. SUPERINTENDENT'S REPORT

Page 4

•Kerr Elementary School Pennsylvania Department of Education Title I Distinguished School – Daniel DiDesiderio, Ed.D., Director of Student Achievement and Instructional Verification

VI. SOLICITOR'S REPORT

VII. APPROVAL OF MINUTES

- Approve the minutes of the combined agenda study session and regular business meeting dated January 13, 2020.

* Motion: Moved by _____ and seconded by _____,
that the January 13, 2020, minutes are approved as written.

Roll Call Vote:

VIII. PUBLIC COMMENTS – If you would like to make a public comment, please complete the sign-in sheet.

IX. OLD BUSINESS

A. Superintendent Search Update

1. Videoconference Update – Dr. Steve Joel, McPherson & Jacobson, L.L.C. (February 10, 2020)
- 2. Approve payments of \$405.00 and \$495.00 to McPherson & Jacobson, L.L.C. for advertising costs associated with the superintendent search.
- 3. Ratify the superintendent position posting prepared by McPherson & Jacobson, L.L.C.

* Motion: Moved by _____ and seconded by _____,
that items 2 and 3 are approved.

Roll Call Vote:

- B. Response to Public Comments – Lisa Rendall made a public comment at the January 13, 2020, combined agenda study session and regular business meeting. The superintendent responded to Ms. Rendall's public comment, and it is posted on the district website under the School Board section.

X. NEW BUSINESS

- **The superintendent is recommending that action be taken on the following items of business:**

A. Facilities / Transportation (Mrs. Lynch)

No action is requested.

B. Finance (Mr. Hamilton)

1. Disbursements (A)

- General fund disbursements (Fund 10) in the amount of \$8,586,335.58 from January 1, 2020, through January 31, 2020, are approved.

2. Disbursements (B)

- GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$228,940.82 for January 2020 are approved.

3. Disbursements (C)

- Capital projects fund disbursements (Fund 31) in the amount of \$76,287.10 for January 2020 are approved.

4. Finance Report

Page 6

- The finance report for December 2019 is acknowledged and filed for audit as attached.

5. Budget Transfers

- The budget transfers for 2019-2020 are approved.

6. Student Activity Financial Reports

- The second quarter 2019-2020 middle school and high school student activity financial reports are acknowledged and filed for audit.

7. Permission to Advertise – Athletic Supplies

- Authorize the advertisement of bids for the 2020-2021 school year for the following: athletic supplies (fall and winter), athletic supplies (spring), and athletic medical supplies.

8. Exoneration of Tax Collectors

- Approve a motion to exonerate the local tax collectors for Indiana Township, O'Hara Township, Aspinwall Borough, Blawnox Borough, Fox Chapel Borough, and Sharpsburg Borough from further collection on the 2019 school district real estate tax duplicates, and to turn over to PA Del Tax for collection the 2019 real estate tax listings certified as delinquent by the local tax collectors.

9. Resolution 2020-3

- Approve resolution 2020-3 authorizing interim real property taxes for new construction or major improvements to buildings located within the district pursuant to 24 P.S. Section 6-677.1.

* **Motion:** Moved by _____ and seconded by _____
that Finance items 1, 2, 3, 4, 5, 6, 7, 8, and 9 are approved.

Roll Call Vote:

C. Instruction (Ms. Dadd)

1. Contract for Jonah Winter’s Author Visits

- Approve the contract between the Fox Chapel Area School District and Jonah Winter for author visits to O’Hara, Fairview, Hartwood, and Kerr Elementary schools at a total cost of \$4,000.00

* Motion: Moved by _____ and seconded by _____, that Instruction item 1 is approved.

Roll Call Vote:

D. Legislation / Policy (Mr. Goode)

1. Policies – Revised

- Approve the following revised policies:

- No. 150 – Title I – Comparability of Services
- No. 201 – Admission of Students
- No. 204 – Attendance
- No. 208 – Withdrawal from School
- No. 209 – Health Examinations/Screenings
- No. 705 – Facilities and Workplace Safety
- No. 709 – Building Security
- No. 805 – Emergency Preparedness and Response and Attachment 1 (Safe2Say Something Procedures)
- No. 805.1 – Relations With Law Enforcement Agencies

* Motion: Moved by _____ and seconded by _____, that Legislation / Policy item 1 is approved.

Roll Call Vote:

E. Personnel (Dr. Vyas)

F. Operations / Cooperative Services (Mrs. Rutkowski)

1. Special Counsel

- Motion to approve, pursuant to Section 406 of the Public School Code (24 P.S. § 4-406), the engagement of Weiss Burkardt Kramer, LLC, as special counsel to the district for a personnel matter at a cost not to exceed \$5,000.00.

* Motion: Moved by _____ and seconded by _____, that Operations / Cooperative Services item 1 is approved.

Roll Call Vote:

XI. PUBLIC COMMENTS – If you would like to make a public comment, please complete the sign-in sheet.

XII. FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

XIII. BOARD COMMENTS

XIV. ADJOURNMENT

* Motion: Moved by _____ and seconded by _____, that the meeting is adjourned. Time: _____.

Voice Vote:

NOTE: Attachments cited within the agenda have not been included for the public. Anyone interested in reviewing the attachments may do so by contacting the Board Secretary during regular business hours.

SUPERINTENDENT'S REPORT

- A. **Enrollment and Fire Drills** Page 7
- B. **Proposed 2020-2021 School Calendar** Page 8

The proposed 2020-2021 school calendar is attached for review. Copies will be available for the public in the school offices and on the district website. A final recommendation will be made to the Board of School Directors as part of the March 9, 2020, regular business meeting agenda.

C. **Information**

• **Student Receives Honorable Mention Computer Award**

Fox Chapel Area High School junior **Vivian Shao** was named an honorable mention winner of a 2020 National Center for Women & Information Technology (NCWIT) Award for Aspirations in Computing. She is one of 360 young women chosen from across the nation designated as an honorable mention winner.

The NCWIT Award for Aspirations in Computing recognizes high school students in grades nine-12 for their aptitude and aspirations in technology and computing as demonstrated by their computing experience, computing-related activities, leadership experience, tenacity in the face of barriers to access, and plans for post-secondary education.

More than 4,700 students applied for the award from high schools representing all 50 states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, Guam, and all U.S. overseas military bases.

The 2020 winners receive various prizes and the award is sponsored by Apple, Bank of America, Microsoft, and the Motorola Solutions Foundation.

Since 2007, the NCWIT has honored nearly 14,000 students through the Award for Aspirations in Computing.

• **DMS Students Score High on National Math Exam**

Four Dorseyville Middle School (DMS) students scored high on the American Mathematics Contest (AMC) 8 exam. Eighth grader **Joshua Brown** placed first at DMS and scored in the top 5% nationally and earning him an "Honor Roll" certificate. Additionally, seventh grader **Zhana Neumann** placed second at DMS, and eighth grader **Dylan Work** and seventh grader **Jiei Masuda** tied for third place at DMS.

The AMC 8 is a multiple-choice examination in middle school mathematics designed to promote the development and enhancement of problem-solving skills. The AMC 8 is part of the Mathematical Association of America (MAA) American Mathematics Competitions and was administered in November 2019. Students from U.S. and international schools compete for school, regional, and national awards in this contest.

• **Wooster Forensic Tournament Winners**

Four Fox Chapel Area High School students were named winners in the Sharon Althoff Rotary Invitational Speech and Debate Tournament. The Public Forum Debate team of seniors **J. Oliver Choo** and **Sina Shaikh** advanced to the quarterfinal round and finished in the top eight, and the Policy Debate team of senior **Rajeev Godse** and junior **Jackson Romero** also advanced to the quarterfinal round and finished in the top eight.

The competition was held January 17 and 18, 2020, at Wooster High School in Wooster, Ohio. Approximately 750 students from 40 public and private high schools from across Ohio and Pennsylvania participated in the tournament.

• **Students Place at North Allegheny Forensic Tournament**

Three Fox Chapel Area High School students placed at the North Allegheny Invitational Forensic Tournament. Fifth place went to the Public Forum Debate team of seniors **Rajeev Godse** and **Sina Shaikh**. A sixth place award went to junior **Jackson Romero** in Lincoln Douglas Debate.

The North Allegheny Invitational Forensic Tournament was held January 11, 2020, at North Allegheny Intermediate and Senior High schools. More than 400 students representing 26 public and private high schools from Pennsylvania and West Virginia competed at the event.

• **Fox Chapel Area Rotary Forensic Tournament Winners**

Six Fox Chapel Area High School students were named winners in the inaugural Fox Chapel Area Rotary Invitational High School Speech and Debate Tournament. The Policy Debate teams of freshmen **Dawson Krisky** and **Marie Romero** won fourth place, and **Sonny Hur** and **Prajval Sreenivas** won sixth place. In Student Congress, sophomore **Patrick Alexander** won fourth place, and senior **Adam Whysong** won fifth place.

The competition was held January 4, 2020, at Fox Chapel Area High School. Nearly 200 students from 15 area public and private high schools participated in the tournament that was co-sponsored by the Fox Chapel Area Rotary.

• **Students Selected for All-Star Ice Hockey Game**

Two students from the Fox Chapel Ice Hockey Team were chosen to participate in the 2020 Pennsylvania Interscholastic Hockey League (PIHL) Class A all-star game. The students are seniors **Reed Troutman** and **Colby Zmenkowski**. Students from 18 regional high schools were selected to play in the Class A game that was held January 26 at Robert Morris University’s Island Sports Center.

D. Fox Chapel Area School Board Upcoming Meetings

February 10, 2020

7:00 p.m.	Regular Business Meeting	High School	LGI Room
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March 2, 2020

7:00 p.m.	Agenda Study Session	Fairview Elementary	Gym
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March 9, 2020

7:00 p.m.	Regular Business Meeting	High School	LGI Room
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April 13, 2020

7:00 p.m.	Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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May 4, 2020

7:00 p.m.	Combined Agenda Study Session and Regular Business Meeting	Dorseyville MS	Auditorium
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June 1, 2020

7:00 p.m.	Agenda Study Session	O’Hara Elementary	Auditorium
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June 8, 2020

7:00 p.m.	Regular Business Meeting	High School	LGI Room
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FOX CHAPEL AREA SCHOOL DISTRICT

Fund 10 Financial Report for the Month of:
December, 2019

REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH RECEIPTS*	FISCAL YEAR TO DATE**
Balance Sheet Receipts			\$ -	\$ 73,043.68	
1000 - Instruction			\$ -	\$ 27,152.72	
2000 - Support Services			\$ -	\$ 30,773.42	
3000 - Non-Instructional			\$ -	\$ 65.00	
4000 - Facilities			\$ -	\$ -	
5000 - Other Financing Uses			\$ -	\$ -	
Total Expenditure Contras			\$ -	\$ 57,991.14	
6000-Local Revenue -	\$ 78,102,415	\$ 78,201,254	\$ 98,839.05	\$ 2,563,194.22	\$ 68,995,485.20
7000-State Revenue -	\$ 19,752,264	\$ 19,986,016	\$ 233,751.60	\$ 2,459,398.08	\$ 6,642,824.51
8000-Federal Revenue -	\$ 786,036	\$ 812,657	\$ 26,621.00	\$ 97,153.69	\$ 148,453.48
9000-Other Financing Sources -	\$ 747,351	\$ 795,945	\$ 48,594.00	\$ -	\$ 710,058.96
TOTAL REVENUES/RECEIPTS	\$ 99,388,066	\$ 99,795,872	\$ 407,806	\$ 5,250,780.81	\$ 76,496,822.15
		Difference	\$	\$ -	

EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH DISBURSEMENTS*	FISCAL YEAR TO DATE**
Balance Sheet Accounts -				\$ 8,777,476.01	
1000-Instruction -	\$ 62,429,919	\$ 62,615,722	\$ 185,802.71	\$ 324,919.92	\$ 56,800,676.47
2000-Support Services -	\$ 30,663,810	\$ 30,796,854	\$ 133,044.27	\$ 830,579.92	\$ 24,074,951.42
3000-NonInstructional Services -	\$ 2,735,782	\$ 2,892,787	\$ 157,004.79	\$ 58,094.62	\$ 2,257,935.75
4000-Facilities (Buildings/Sites) -	\$ 254,100	\$ 416,382	\$ 162,281.76	\$ 18,456.00	\$ 200,113.15
5000-Other Financing Uses -	\$ 5,617,622	\$ 7,061,979	\$ 1,444,356.88	\$ 968.22	\$ 5,414,807.67
6000-Local Revenue -			\$ -	\$ 697.85	\$ -
7000-State Revenue -			\$ -	\$ -	\$ -
8000-Federal Revenue -			\$ -	\$ -	\$ -
9000-Other Financing Sources -			\$ -	\$ -	\$ -
Budgetary Reserve	\$ 2,101,841	\$ 1,809,602	\$ 292,239.19	\$ -	\$ -
TOTAL DISBURSEMENTS	\$ 103,803,074	\$ 105,593,325	\$ 1,790,251	\$ 10,009,256.10	\$ 88,748,484.46
Annual Net Change	-\$ 2,313,167	-\$ 3,987,852	-\$ 1,674,685		
		Difference	\$	\$ -	

NET INCREASE (DECREASE) TO G/L CASH (All Cash Accounts) - \$ 4,758,475.29 as of 1.8.2020

*Current Month Receipts & Disbursements reflect actual money taken in or paid out during the month. They may not necessarily be attributed to the current fiscal year.
** Fiscal Year to Date totals reflect actual allocations for 2019-2020 Fiscal Year, including all adjusting entries. Expenditures include encumbrances.

Current Month Adjustments:

Revenues Received via PSDLAF	\$2,613,623.21	
Transfers from PNC TO PSDLAF	\$0.00	
Revenues Received via Journal Entry/Non-Cash Acct	\$38,665.95	
	<u>\$2,652,289.16</u>	\$2,598,491.65 PNC Revenue
Disbursements from PSDLAF	\$878,994.79	
Transfers from PSDLAF to PNC	\$11,000,000.00	
Transfer from OTHER Acct to PNC	\$53,244.26	
Disbursements via Journal Entries/non-cash accounts	-\$0.00	
	<u>\$11,932,239.05</u>	-\$1,922,982.95 PNC Disbursements
		<u>-\$1,922,982.95</u>
Plus Prior Month Voided Checks	\$600.00	\$600.00
		\$4,522,074.60 Net Increase (Decrease) to PNC Cash Accts

PNC CASH ACCOUNTS ONLY				
	Combined Starting		Ending Balances	
	Balance	General	Tax Acct	Total PNC
Total CASH Balance	\$3,887,556.11	\$8,002,399.83	\$175,432.09	\$8,177,831.92
Outstanding Checks	\$400,887.27	\$169,088.48	\$0.00	\$169,088.48
Bank Statement Adjustment (+ / -)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL AVAILABLE CASH BALANCE	\$3,486,668.84	\$7,833,311.35	\$175,432.09	\$8,008,743.44
General Ledger Balance	\$3,443,781.23	\$7,790,423.74	\$175,432.09	\$7,965,855.83
Adjustments*	\$42,887.61	\$42,887.61	\$0.00	\$42,887.61
TOTAL GENERAL LEDGER BALANCE	\$3,486,668.84	\$7,833,311.35	\$175,432.09	\$8,008,743.44
			Net Increase (Decrease) PNC	\$4,522,074.60
			Adjusted Net Increase (Decrease)	\$4,522,074.60

Fox Chapel Area School District

**Enrollment
February 2020**

School	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Fairview Elementary School	18	21	21	20	21	20	18								377
	18	21	21	20	21	21	18								
	18	21	21	20	21	21	19								
Hartwood Elementary School	23	18	17	21	25	22	21								370
		17	22	22	25	23	23								
	24	17	22	22	23	23	21								
Kerr Elementary School	20	18	20	21	19	20	19								417
	18	20	20	21	17	20	20								
	18	22	21	21	19	22	20								
	17	25													
O'Hara Elementary School	21	19	19	20	23	23	22								663
	22	19	21	19	23	23	23								
	22	21	21	21	22	22	23								
	21	20	20	20	22	22	21								
	21	21	21	20	23	23	22								
Dorseyville Middle School								318	323	291				932	
Fox Chapel Area High School											322	342	324	344	1,332
TOTAL	20	279	321	288	304	325	290	318	323	291	322	342	324	344	4,091

As of January 2020

Includes Kerr Elementary Spanish Immersion (25) and Kerr Pilot Pre-Kindergarten (20) Programs

Fire Drills			
Fairview Elementary School	1/14/2020	4 Minutes	07 Seconds
Hartwood Elementary School	1/23/2020	3 Minutes	50 Seconds
Kerr Elementary School	1/15/2020	2 Minutes	25 Seconds
O'Hara Elementary School	1/23/2020	2 Minutes	18 Seconds
Dorseyville Middle School	1/2/2020	10 Minutes	0 Seconds
Fox Chapel Area High School	1/16/2020	3 Minutes	30 Seconds

2020-2021 Fox Chapel Area School District Calendar

August 2020				
3	4	5	6	7
I	I	I	P	FC
10	11	12	13	14
P/C	P	P	P	FC
17	18	19	20	21
24	25	26	27	(5) 28
31				

September 2020				
				(10) 4
X	1	2	3	(14) 11
7	8	9	10	(19) 18
14	15	16	17	(24) 25
21	22	23	24	25
X	28	29	30	

October 2020				
				(28) 2
			1	(33) 9
5	6	7	8	(38) 16
12	13	E/+	15	E/C (43) 23
19	20	21	22	R (48) 30
26	27	28	29	

November 2020				
E/CONF	CONF+			(52) 6
2	3	4	5	(57) 13
9	10	11	12	(62) 20
16	17	18	19	20
23	24	E/+(65)	X	X
X		25	26	27
30				

December 2020				
				(69) 4
	1	2	3	(74) 11
7	8	9	10	(79) 18
14	15	16	17	18
21	22	(82) 23	X	X
X	X	X	X	25
28	29	30	31	

January 2021				
				X 1
				(87) 8
4	5	6	7	8
			(91) 14	FC
11	12	13	14	15
P				R (95) 22
18	19	20	21	22
25	26	27	28	(100) 29

February 2021				
				(105) 5
1	2	3	4	(109) P
8	9	10	11	12
X/M				(113) 19
15	16	17	18	(118) 26
22	23	24	25	

March 2021				
				(123) 5
1	2	3	4	(128) 12
8	9	10	11	12
15	16	17	18	E/C (133) 19
22	23	24	25	E/R (138) 26
X	X	X		
29	30	31		

April 2021				
			X	X
			1	2
				(143) 9
5	6	7	8	(148) 16
12	13	14	15	(153) 23
19	20	21	22	(158) 30
26	27	28	29	

May 2021				
				(163) 7
3	4	5	6	(168) 14
10	11	12	13	(173) 21
17	18	19	20	(178) 28
24	25	26	27	28
X				
31				

June 2021				
		K/E		E/C (182)
	1	2	3	4
FC	P/C			R
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

1st Grading Period – October 23 – 43 days
 2nd Grading Period – January 14 – 48 days
 3rd Grading Period – March 19 – 42 days
 4th Grading Period – June 4 – 49 days

November 2 – Elem/Sec Early Dismissal & Parent Teacher Conference Day
 November 3 – Parent Teacher Conference Day (No School for Students)
 June 4 – Last Day for Students = 182 Days (unless makeup days are required)
 June 8 – Last Day for Professional Staff = 195 Days (unless makeup days are required)

First Semester	
8/10-12	New Teacher Induction Days
8/13, 18, 19 & 20	Professional Development Days
8/14 & 21	Full Clerical Days
8/17	Professional Development/Clerical Day
8/24	First Day for Students
9/7	Labor Day
9/28	Fall Break
10/14	Elem/Sec Early Dismissal
10/23	Elem/Sec Early Dismissal & Clerical Day
11/2	Elem/Sec Early Dismissal & Parent Teacher Conference Day
11/3	Parent Teacher Conference Day
11/25	Elem/Sec Early Dismissal
11/26-30	Thanksgiving Break
12/24-1/1	Winter Break

Second Semester	
1/15	Full Clerical Day
1/18	Martin Luther King Jr. Day & Professional Development Day
2/12	Professional Development Day
2/15	Presidents' Day or Makeup Day
3/19	Elem/Sec Early Dismissal & Clerical Day
3/26	Elem/Sec Early Dismissal
3/29-4/2	Spring Break
5/31	Memorial Day
6/2	Kennywood Day & Early Dismissal
6/4	Last Day for Students
	Elem/Sec Early Dismissal & Clerical Day
6/6	Commencement
6/7	Full Clerical Day
6/8	Professional Development/Clerical Day

I New Teacher Induction Day
C Clerical Day
FC Full Clerical Day (No School for Students)
P Professional Development Day (No School for Students)
E Elem/Sec Early Dismissal
X Holiday/Break/No School
+ Act 80 Day
CONF Parent Teacher Conference Day
K Kennywood Day
R Report Cards Available
M Makeup Day (if Necessary)

April 19-May 7 shaded areas indicate PSSA testing windows. January 4-15 and May 17-28 shaded areas indicate Keystone Exams testing windows. Refer to the FCASD website (www.fcasd.edu) for specific grades tested in each time frame. Makeup days, if necessary, will be February 15, 2021, and then added on to the end of the school year, beginning June 7, 2021. Please consult building, website, and the district's activities calendar for building-level early dismissal dates, school activities and other special events.

DRAFT 2/3/2020