

Fox Chapel Area School District

Combined Agenda Study Session
and Regular Business Meeting

April 13, 2020

Finance Report

FOX CHAPEL AREA SCHOOL DISTRICT

**Fund 10 Financial Report for the Month of:
February, 2020**

REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH RECEIPTS*	FISCAL YEAR TO DATE**
Balance Sheet Receipts			\$ -	\$ 5,967.96	
1000 - Instruction			\$ -	\$ 34,144.15	
2000 - Support Services			\$ -	\$ 2,951.20	
3000 - Non-Instructional			\$ -	\$ 104.00	
4000 - Facilities			\$ -	\$ -	
5000 - Other Financing Uses			\$ -	\$ -	
Total Expenditure Contras			\$ -	\$ 37,199.35	
6000-Local Revenue -	\$ 78,102,415	\$ 78,187,547	\$ 85,132.23	\$ 1,385,367.76	\$ 71,506,862.07
7000-State Revenue -	\$ 19,752,264	\$ 19,986,016	\$ 233,751.60	\$ 1,075,485.86	\$ 8,058,848.92
8000-Federal Revenue -	\$ 786,036	\$ 812,657	\$ 26,621.00	\$ 98,314.85	\$ 283,545.46
9000-Other Financing Sources -	\$ 747,351	\$ 795,945	\$ 48,594.00	\$ -	\$ 710,058.96
TOTAL REVENUES/RECEIPTS	\$ 99,388,066	\$ 99,782,165	\$ 394,099	\$ 2,602,335.78	\$ 80,559,315.41
		<i>Difference</i>		\$ -	

EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH DISBURSEMENTS*	FISCAL YEAR TO DATE**
Balance Sheet Accounts -				\$ 4,909,823.69	
1000-Instruction -	\$ 62,429,919	\$ 62,694,886	\$ 264,966.63	\$ 592,679.07	\$ 58,366,215.02
2000-Support Services -	\$ 30,663,810	\$ 30,937,424	\$ 273,614.27	\$ 867,737.30	\$ 26,333,924.00
3000-NonInstructional Services -	\$ 2,735,782	\$ 2,743,631	\$ 7,848.53	\$ 57,268.82	\$ 2,312,835.37
4000-Facilities (Buildings/Sites) -	\$ 254,100	\$ 430,928	\$ 176,827.76	\$ 11,054.00	\$ 218,403.15
5000-Other Financing Uses -	\$ 5,617,622	\$ 7,116,979	\$ 1,499,356.88	\$ 4,723.03	\$ 7,069,874.89
6000-Local Revenue -			\$ -	\$ 1,561.70	\$ -
7000-State Revenue -			\$ -	\$ -	\$ -
8000-Federal Revenue -			\$ -	\$ -	\$ -
9000-Other Financing Sources -			\$ -	\$ -	\$ -
<i>Budgetary Reserve</i>	\$ 2,101,841	\$ 1,661,257	-\$ 440,583.68	\$ -	\$ -
TOTAL DISBURSEMENTS	\$ 103,803,074	\$ 105,585,104	\$ 1,782,030	\$ 6,444,847.61	\$ 94,301,252.43
<i>Annual Net Change</i>	<i>-\$ 2,313,167</i>	<i>-\$ 4,141,682</i>	<i>-\$ 1,828,515</i>		
		<i>Difference</i>		\$ -	
NET INCREASE (DECREASE) TO G/L CASH (All Cash Accounts)				-\$ 3,842,511.83	as of 3.6.2020

*Current Month Receipts & Disbursements reflect actual money taken in or paid out during the month. They may not necessarily be attributed to the current fiscal year

** Fiscal Year to Date totals reflect actual allocations for 2019-2020 Fiscal Year, including all adjusting entries. **Expenditures include encumbrances.**

Current Month Adjustments:

Revenues Received in PSDLAF	\$1,221,016.66		
Transfers from PNC TO PSDLAF	\$0.00		
Revenues Received via Journal	\$16,880.18		
	<u>\$1,237,896.84</u>	\$1,364,438.94	PNC Revenue
Disbursements from PSDLAF	\$858,490.96		
Transfers from PSDLAF to PNC	\$4,000,000.00		
Transfer from OTHER Acct to PNC	\$69,246.63		
Disbursements via Journal	\$0.00		
	<u>\$4,927,737.59</u>	\$1,517,110.02	PNC Disbursements
		\$1,517,110.02	
Plus Prior Month Voided Checks	\$2,573.72	\$2,573.72	
		-\$150,097.36	Net Increase (Decrease) to PNC Cash Accts

PNC CASH ACCOUNTS ONLY

	Combined Starting		Ending Balances		Total PNC
	Balance	General	Tax Acct		
Total CASH Balance	\$6,094,492.50	\$5,064,988.03	\$606,751.76		\$5,671,739.79
Outstanding Checks	\$701,584.79	\$428,929.44	\$0.00		\$428,929.44
Bank Statement Adjustment (+ / -)	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL AVAILABLE CASH BALANCE	\$5,392,907.71	\$4,636,058.59	\$606,751.76		\$5,242,810.35
General Ledger Balance	\$5,350,020.10	\$4,593,170.98	\$606,751.76		\$5,199,922.74
<i>Adjustments*</i>	\$42,887.61	\$42,887.61	\$0.00		\$42,887.61
TOTAL GENERAL LEDGER BALANCE	\$5,392,907.71	\$4,636,058.59	\$606,751.76		\$5,242,810.35
				Net Increase (Decrease) PNC	-\$150,097.36
				Adjusted Net Increase (Decrease)	-\$150,097.36

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Medical Examiner, Athletic Examiner, and Team Physician – Agreement

**AGREEMENT BETWEEN
THE FOX CHAPEL AREA SCHOOL DISTRICT
and
MATTHEW C. SCHAFFER, M.D.
UPMC - ST. MARGRET'S HOSPITAL
815 FREEPORT ROAD
PITTSBURGH, PA 15238**

WHEREAS, the Fox Chapel Area School District (School District) is a Public School District;

WHEREAS, Section 1418 of the Public School Code requires pre-employment medical examinations of certain School District personnel;

WHEREAS, Section 1402 of the Public School Code requires a medical examination and a comprehensive appraisal of the health of every child of school age, upon original entry into school in the Commonwealth, while in sixth grade, and while in eleventh grade.

WHEREAS, Section 511 of the Public School Code authorizes the appropriation of monies for the payment of medical expenses incurred as a result of participation in interscholastic athletics and the Pennsylvania Interscholastic Athletic Association requires all students who wish to participate in an interscholastic sport undergo a comprehensive initial pre-participation physical evaluation by an Authorized Medical Examiner;

WHEREAS, Matthew C. Schaffer, M.D. (Dr. Schaffer) is a medical doctor appropriately credentialed and licensed by the Commonwealth of Pennsylvania to conduct all required medical screenings and examinations and to perform other healthcare related services needed by the School District; and

WHEREAS, the Fox Chapel Area Board of School Directors wishes to appoint Dr. Schaffer to perform other healthcare related services needed by the School District.

NOW THEREFORE, intending to be legally bound, the parties agree as follows:

The term of this contract shall be two (2) years beginning on July 1, 2020 and ending on June 30, 2022. Either party, upon at least sixty days (60) written notice to the other party, may terminate this Agreement for any reason.

The services provided under this Agreement shall be provided in consultation with the Fox Chapel Area School District administration, and in accordance with School District policies, procedures and regulations.

Dr. Schaffer shall perform the following services:

- When requested by the School District, perform a medical examination and comprehensive appraisal, as required by Section 1402(e) of the Public School Code, of the health of every Fox Chapel Area School District student child of school age, (1) upon original entry into school in the Commonwealth, (2) while in sixth grade, and (3) while in eleventh grade.
- Conduct any requested comprehensive initial pre-participation physical evaluation as required for a student's participation in any interscholastic sport, as required by the Pennsylvania Interscholastic Athletic Association (PIAA). It is understood that presently the PIAA requires that each student athlete be examined one time per year, however, Dr. Schaffer shall perform these evaluations three (3) times per year so as to allow student participation in each of the fall, winter and spring sports seasons. These evaluations shall be designated at the time(s) and place(s) as set by the Fox Chapel Area School District Director of Athletics, or his designee, in consultation with Dr. Schaffer.
- Attend all home and away varsity football games so as to provide medical services as needed during all football games. On select games, Dr. Schaffer may arrange for appropriate alternative physician coverage with approval of the athletic department.
- Review, interpret, and consult on ImPact, and other diagnostic testing data, for mild traumatic brain injuries reported or believed to have resulted from student participation in interscholastic athletics.
- Review as requested by School District administration, but at least annually, all School District health policies, procedures and standing orders.
- Consult with school nurses and athletic trainers on an as needed basis regarding all questions pertain to health, healthcare and related policies and procedures.

During any medical examination of a female student Dr. Schaffer shall be accompanied by a female registered nurse, nurse practitioner or physician's assistant. The School District agrees, when any such examination is being conducted on School District premises, to make a school nurse available for this purpose.

Dr. Schaffer acknowledges that federal, state and local statutes pertaining to confidentiality and emancipated minors will, where appropriate, support referral to full-service health institutions for services above and beyond those covered by this agreement.

Dr. Schaffer agrees that medical information obtained from students will only be released with appropriate written consent or as otherwise permitted by law.

For these services, Dr. Schaffer annual compensation shall be as follows:

July 1, 2020 – June 30, 2021 - \$24,300.00;
July 1, 2021 – June 30, 2022 - \$24,800.00;
July 1, 2022 – June 30, 2023 – \$25,300.00 (option year)

Dr. Schaffer shall be paid quarterly on the last day of September, December, March and June.

In addition, Dr. Schaffer shall, when requested, conduct pre-employment examinations of prospective School District employees. These examinations shall meet all criteria required by the Public School Code. These examinations shall be performed in a timely manner. Any fee or service charge for an examination shall be the responsibility of the prospective employee. The School District agrees to reimburse Dr. Schaffer the actual cost of any toxicology screening required in connection with any pre-employment medical examination of a prospective School District employee. The amount of reimbursement shall not exceed \$110.00 per screening. These costs may be invoiced by Dr. Schaffer as incurred and the School District shall make timely payment of any reimbursement due.

At all times, Dr. Schaffer must possess a valid and unrestricted license to practice medicine in the Commonwealth of Pennsylvania. If at any time Dr. Schaffer ceases to possess an unrestricted license to practice medicine in Pennsylvania, Dr. Schaffer must immediately notify the School District in writing by certified mail to the Secretary of the Board of School Directors and this Agreement shall be null and void. If at any time during the term of this Agreement or any subsequent renewal, Dr. Schaffer is made aware of any complaint, investigation or disciplinary proceeding or action bearing on his licensure or fitness to practice medicine, Dr. Schaffer shall immediately notify the School District in writing, by certified mail to the Secretary of the Board of School Directors of the nature of the complaint, investigation or proceeding or action. Failure to provide such notification may be cause for termination of this Agreement.

It is understood and agreed that Dr. Schaffer is an independent contractor and is not an employee of the School District.

However, Dr. Schaffer must at all times to comply with all School District policies, regulations and other such terms and conditions established by the School District with regard to the adherence to Act 153 or child abuse reporting, licensure and clearances required by the Public School Code or other laws that may pertain to public school employees. Dr. Schaffer shall provide the School District with verification of Act 34 Clearance, Act 151 Child Abuse Clearance and an Act 114 Federal Criminal History check.

If at any time, any required clearance is revoked or Dr. Schaffer's becomes the subject of any investigation based on any allegation of suspected child abuse or any other complaint is made or investigation commenced which could result in revocation of any required clearance, Dr. Schaffer shall immediately notify the School District in writing, by certified mail to the Secretary of the Board of School Directors of the nature of the complaint or investigation. Failure to provide such notification may be cause for termination of this Agreement. Dr. Schaffer hereby acknowledges that under Pennsylvania law he is a mandatory reporter of suspected child abuse.

On execution of this Agreement and upon any renewal of it, Dr. Schaffer shall provide the School District with verification of all liability and professional liability coverage in effect. Throughout the term of this Agreement, and any subsequent renewal, Dr Schaffer shall maintain any and all insurance coverage required by the Commonwealth of Pennsylvania for the practice of medicine, including professional liability insurance as required for participation in the Medical Care Availability and Reduction of Error Fund ("Mcare"), created by Act 13 of 2002.

If any time and for any reason, Dr. Schaffer ceases to qualify for professional liability coverage, including that coverage provided by Mcare, he shall immediately notify the School District in writing by certified mail to the Secretary of the Board of School Directors.

Dr. Schaffer agrees to indemnify and hold harmless the School District and any of its elected officials, officers, agents, servants or employees from and against all claims, demands, losses, costs, damages, suits, judgments, penalties, expenses and liabilities of any kind or nature whatsoever, arising directly or indirectly out or in connection with the performance of this Agreement, including but not limited to any claims which may be brought by any third parties by reason of injury to person or property resulting from negligence, carelessness, intentional conduct or otherwise in the performance of his obligations under this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of School District, its agents or employees.

Dr. Schaffer may not subcontract, transfer, or assign any portion of the contract without prior written approval of the School District.

Should any term or specific clause of this Agreement be declared in violation of federal or state law, such term or clause shall be null and void, however the remainder of the Agreement shall remain in full force.

This Agreement shall be construed in accordance with and governed by the laws of the Commonwealth of Pennsylvania. Venue of jurisdiction of any claim or dispute arising out of, related to, or implicating the terms of this Agreement shall

exist exclusively in the Court of Common Pleas of Allegheny County, Pennsylvania.

This Agreement has been the subject of mutual negotiations between the parties with both parties having consulted, or having the opportunity to consult, counsel.

This Agreement shall be construed to have been jointly drafted by the parties.

This Agreement shall not be modified except in writing approved by the Board of School Directors and executed by an authorized officer of the Board.

This writing contains the entire agreement between the parties.

WITNESS the due execution hereof this 13th day of April, 2020.

Attest:

Fox Chapel Area School District:

By: _____
Kathleen Anuszek, Board Secretary

By: _____
Sommer Obernauer, Jr. Board President

Attest:

By: _____
Witness

By: _____
Matthew C. Schaffer, M.D.

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Enrollment and Fire Drills

Fox Chapel Area School District

Enrollment

April 2020

School	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Fairview Elementary School		18	20	20	21	20	18								374
		18	21	20	21	20	18								
		18	21	20	20	21	19								
						20									
Hartwood Elementary School		23	18	21	25	22	21								369
			17	22	25	22	23								
		24	17	22	23	23	21								
Kerr Elementary School	20	18	20	21	21	19	20								419
		17	20	21	17	21	21								
		18	22	20	19	22	20								
		17	25												
O'Hara Elementary School		21	21	20	23	23	23								662
		22	20	19	23	23	23								
		21	19	21	22	21	23								
		22	21	20	22	22	21								
		21	19	19	23	23	22								
		19													
Dorseyville Middle School								317	326	291					934
Fox Chapel Area High School											320	341	323	323	1,307
TOTAL	20	278	320	286	305	322	293	317	326	291	320	341	323	323	4,065

As of March 2020

Elementary Fire Drills had not been conducted prior to mandated school closures.

Includes Kerr Elementary Spanish Immersion (25) and Kerr Pilot Pre-Kindergarten (20) Programs

Fire Drills			
Fairview Elementary School		Minutes	Seconds
Hartwood Elementary School		Minutes	Seconds
Kerr Elementary School		Minutes	Seconds
O'Hara Elementary School		Minutes	Seconds
Dorseyville Middle School	3/9/2020	6 Minutes	51 Seconds
Fox Chapel Area High School	3/6/2020	2 Minutes	30 Seconds