

November 12, 2018

**CALL TO ORDER/ROLL CALL** — The Board of School Directors of the Fox Chapel Area School District held its regular business meeting at Fox Chapel Area High School November 12, 2018. President Terry L. Wirginis called the meeting to order at 7:04 p.m. Also in attendance were Vice President Nancy B. Foster; Treasurer Robert Mauro; Edith L. Cook, Ph.D.; Somer Obernauer Jr.; Lisa M. Rutkowski; Eric C. Schmidt; and Dharmesh Vyas, MD, Ph.D. The Board and public also held a moment of silence to honor the victims of the Tree of Life tragedy.

**GUESTS (November 5, 2018)**

**Employee – Certificate of Recognition** — The Board presented a certificate of recognition to the following employee:

- Fox Chapel Area School District teacher **Alison Francis** was named a grand-prize winner in The Henry Ford's Innovation Nation Teacher Innovator Awards. Francis, who is the facilitator of the district's Creativity and Literacy Program, was one of 10 grand-prize winners from across the nation in this contest that recognizes America's most innovative teachers. There was a total of 10 grand-prize winners and 10 first-place winners in the contest which is open to pre-K-12<sup>th</sup> grade educators from across the nation. Francis was the only winner from Pennsylvania.

The Henry Ford Awards recognize teachers who are using the classroom to inspire innovation, creativity, problem solving, and critical thinking among their students. This is the second year in a row that Francis was named a winner in the program. In 2017, she was named a first-place winner.

The Henry Ford Award winners were selected by a team of judges that chose teachers who demonstrated the habits of an innovator – teachers who inspired their students to challenge the rules and take risks, who demonstrated how to be collaborative and empathetic, and taught the value of learning from failure and staying curious.

As a grand-prize winner, Francis received a week long "Innovation Immersion Experience" at The Henry Ford in Dearborn, Michigan, July 29-August 2, 2018. The experience included round-trip airfare, accommodations, behind-the-scenes tours with curators and archivists, a teaching innovation workshop, and a special recognition ceremony.

The awards are sponsored by The Henry Ford and Litton Entertainment, in conjunction with the Emmy-winning television show "The Henry Ford's Innovation Nation" on CBS as part of the "CBS Dream Team, It's Epic!" Saturday morning block.

**Students – Certificates of Merit** — The Board presented certificates of merit to the following students:

- Fox Chapel Area High School senior **Lexie Schutzman** was named Western Pennsylvania's Most Positive High School Athlete in girls soccer last spring. Lexie received the award at a banquet in June, along with other winners representing a variety of boys and girls sports, at the Seventh Annual C Harper Positive High School Athlete Awards.

Lexie has played sports since she was a small child, but it is her love of soccer, combined with her dedication to helping others, that made her the perfect candidate for the award two years in a row. Lexie has a true passion for helping students with disabilities. Her story of leadership on and off the field is so compelling that it captured the attention of producers from CNN's "Headline News," who create special segments celebrating some of the country's most extraordinary student athletes. Her segment can be viewed at <https://www.cnn.com/videos/tv/2018/05/30/positive-athlete-lexi-schutzman.cnn/video/playlists/cnn-positive-athlete/>.

Most recently, Lexie has served as the president of the high school's Best Buddies club that promotes inclusivity for all. She also serves as a peer helper in the special education life skills classroom, and plays on the high school's Special Olympics Unified Sports Bocce team. Her love of sports also triggered her idea to get special education students more involved with her own high school soccer team.

"We have about four or five kids who serve as ball boys and ball girls at most home games," said Lexie, who had the full support of her coach, Peter Torres. "They warm up with us on the field and just really look forward to being there. One student was so excited about being at the game that the next day he forgot to put his books in his backpack and just brought a soccer ball!"

Her talents on the soccer field also led to a scholarship offer to play on the women's soccer team at NCAA Division II West Chester University after she graduates in 2019.

•The boys' varsity golf team recently won a share of the WPIAL Class AAA Section 4 team title. The team members were seniors **Owen McManus, Gregor Meyer, and Grant Thiele**; juniors **Scott Bitar, Amani D'Ambrosio, Will Livingston, Matthew Mattioli, Brevin Urso, and Arnold Vento**; and sophomore **Aidan Oehrle**. The team's section record was 11 wins and 1 loss.

Additionally, Gregor, Scott, and Aidan all qualified for the PIAA Western Regional Tournament that was held at Tom's Run Golf Course October 15, 2018. Gregor also qualified for the PIAA individual golf championships where he placed fifth. By finishing fifth, Gregor is classified as first team all-state. The PIAAs were held October 22 and 23 at Heritage Hills Golf Resort in York, Pennsylvania.

•The Fox Chapel Area High School Girls' Varsity Golf Team was recently named the WPIAL Class AAA Section 4 team champions. The team included seniors **Nicole Garcia-Tunon, Eva Heidinger, and Jessica Paper**; juniors **Chloe Bennett, Madilyn Harajda, Molly Mozurak, Kyrie Nestel, and Emily Scheffler**; sophomores **Elizabeth Conroy and Erika Litwin**; and freshmen **Nina Busch, Erin Drahnak, Francesca Heidinger, and Grace Rygelski**. The team was 10-0 in section play.

## STUDENT GOVERNMENT REPRESENTATIVE

### SUPERINTENDENT'S REPORT

•**Superintendent Spotlight** — Video produced by Ryan Devlin, high school multimedia teacher, featuring fifth-grade students at Kerr Elementary School who were highlighted in a WQED special "Learning: Getting from Here to There."

•**Enrollment and Fire Drills** — The Board received the enrollment and fire drills report.

### Information

#### •School District ALICE Certified

The Fox Chapel Area School District has been named an "ALICE Certified Organization" and is now one of less than 50 in the nation. The certification means that the district "has successfully met the requirements of the ALICE Training Institute's Certified Organization program, in active shooter response preparedness..." The district has trained ALICE Certified Employees, participated in an Active Shooter Proactive Response Drill, and has a Proactive Response Outline in EOPs (Emergency Operations Plans). The certification is good for the 2018-2019 school year.

ALICE, an active shooter response program, stands for Alert, Lockdown, Inform, Counter, and Evacuate and the ALICE Training Institute is located in Medina, Ohio. Over the past few years, the district has participated in active shooter response drills and other safety instruction related to the ALICE Training Institute.

#### •Students Place at Upper St. Clair Novice Forensic Tournament

Six Fox Chapel Area High School students recently placed at the annual Upper St. Clair Novice Forensic Tournament. The Policy Debate team of sophomore **Mark Puthenpurayil** and freshman **Nathaniel Mueller** won second place. Sixth-place awards went to the team of senior **Jonah Green** and junior **Jonathan Rodrigues** in Public Forum Debate, and sophomore **Suparna Agrawal** in Extemporaneous Speaking. Seventh place was awarded to freshman **Siddharth Yende** in Lincoln Douglas Debate.

The Upper St. Clair Novice Forensic Tournament was held October 27, 2018, at Fort Couch Middle School. More than 240 students from 23 schools from Western Pennsylvania and Eastern Ohio competed at the tournament.

#### •Fox Chapel Area School Board Upcoming Meeting

December 3, 2018 – 7 p.m. – Combined Agenda Study Sess. & Reg. Business Mtg. & Reorg. Mtg. – HS LGI Rm.

## SOLICITOR'S REPORT

**APPROVAL OF MINUTES** — Approved the minutes of the regular business meeting dated October 8, 2018.

## PUBLIC COMMENTS

**NEW BUSINESS** — The superintendent recommended that action be taken on the following items of business:

**New Item** — Approved the superintendent forming a committee to further study school start times.

## Finance

**Disbursements (A)** — The general fund disbursements (Fund 10) in the amount of \$7,318,573.66 from October 1, 2018, through October 31, 2018, were approved.

**Disbursements (B)** — The GO Bond Series 2017 Construction Fund disbursements (Fund 33) in the amount of \$625,802.63 for October 2018 were approved.

**Disbursements (C)** — The athletic capital projects fund disbursements (Fund 32) in the amount of \$2,230.00 for October 2018 were approved.

**Disbursements (D)** — The capital projects fund disbursements (Fund 31) in the amount of \$31,345.00 for October 2018 were approved.

**Finance Report** — The finance report for September 2018 was acknowledged and filed for audit.

**Budget Transfers** — Several budget transfers for 2018-2019 were approved.

**Student Activity Financial Reports** — The first quarter 2018-2019 middle school and high school student activity financial reports were acknowledged and filed for audit.

**AdvanEdge Solutions, Inc. – E-Rate Consulting Services – Agreement** — Approved the agreement with AdvanEdge Solutions, Inc. for E-Rate consulting services for funding year 2019-2020 for Kerr Elementary School at a cost of \$4,996.00.

**Award of Bids** — The administration was authorized to award the following bids for the 2018-2019 school year:

- **Athletic Supplies Bids – Spring** – School Specialty, Bid Department, 140 Marble Drive, Lancaster, PA 17601 – \$2,302.16; Pyramid School Products, 6510 N. 54th Street, Tampa, FL 33610 – \$965.10; Century Sports, 115 E. McMurray Road, McMurray, PA 15317 – \$11,252.49; and MF Athletic, P.O. Box 8090, Cranston, RI 02920 – \$97.00.

## Instruction

**Makeup Days – Kerr Elementary School** — Approved the following makeup days for Kerr Elementary School students: Monday, November 26, 2018; Monday, January 21, 2019; and Monday, February 18, 2019.

**January 2019 Graduates** — The following students are eligible for mid-year graduation, subject to final approval by the high school lead principal: **Catherine Balanquet, Chynnah Bennett, Jacalyn Braun, Jose Caraballo, Brandon Cartlidge, Billie Caruso, Lindsey Cupps, Gabriella DiMatteo, Jaden Gross, Brooke Huber, Megu Kataoka, Brandon Labonte, Alexander Madden, Derek Marasco, Connor Martin, Rachel Perlebach, Angela Tain, Gavin Thomas, Daniel Williams, and Jeremiah Wright.**

## Legislation/Policy

**Policy – Reviewed** — Approved policy No. 249 – Bullying/Cyberbullying with no changes. This policy must be reviewed every three years as required by the Pennsylvania School Code.

**Policies – Revised** — Approved the following revised policies: No. 210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors and No. 810 – Transportation.

## Personnel

*Candidates for employment under this section were approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.*

## Resignations

**Educational Support** — Accepted the following educational support resignation:

- **Robin A. McAnulty**, library clerk at Fairview Elementary School, due to personal reasons, effective November 7, 2018.

**Custodial/Maintenance** — Accepted the following custodial/maintenance resignation:

- **John M. Dean II**, 10-month custodian at Dorseyville Middle School, due to retirement, effective January 3, 2019.

**Nutrition Center** — Accepted the following nutrition center resignation:

- **Jennifer A. Detwiler**, nutrition center employee at Fox Chapel Area High School, due to personal reasons, effective November 1, 2018.

**Supplemental Contracts – Athletic** — Accepted the following athletic supplemental contract resignations:

- **John T. Alerich**, wrestling coach at Dorseyville Middle School, due to personal reasons, effective October 23, 2018.
- **Shane P. Billings**, freshman football head coach at Fox Chapel Area High School, due to personal reasons, effective October 28, 2018.

### Leaves

**Professional** — Approved the following professional leaves:

- **Jennifer A. Armenis**, art teacher at O'Hara Elementary School, for a one-year unpaid leave for international study, effective the first day of the 2019-2020 school term, with return scheduled for the first day of the 2020-2021 school term.
- **Kara K. Cornett**, kindergarten teacher at O'Hara Elementary School, for a second-semester medical sabbatical, effective January 21, 2019, with return scheduled for the first day of the 2019-2020 school term.

### Appointments

**Professional** — Approved the following professional appointment:

- **Stephanie S. Reilly** as a business education/mathematics teacher at Fox Chapel Area High School, effective date to be determined. Salary will be based on Step 8, M+0 with fringe benefits as per the collective bargaining agreement. This position is available due to the retirement of **Randi Leonard**.

**Nutrition Center** — Ratified the following nutrition center appointment:

- **Sandra M. Nowak** as a permanent, part-time (5.5 hours per day) nutrition center employee in the O'Hara Elementary School cafeteria. Hourly salary was set with no fringe benefits, effective November 2, 2018. This position is available due to the resignation of **Rebecca Enciso**.

**Supplemental Contracts – Athletic** — The following athletic supplemental contracts were approved for the remainder of the 2018-2019 school term: **Kaila J. Derry** – Swimming 3rd Assistant Coach – HS, **Rebecca L. Hartrum** – Girls' Lacrosse Head Coach – HS, and **Erik C. Ingram** – Wrestling Assistant Coach – MS.

**School Police Officer** — Approved the hiring of the following school police officer:

- **Brittaney R. Burkhart**, pending court approval, as a school police officer for the Fox Chapel Area School District, effective November 14, 2018, per the employment agreement.

**Ancillary Services** — Approved the hiring of the following ancillary services employee:

- **David C. Twidwell** as the facilities shift supervisor for the Fox Chapel Area School District, effective November 13, 2018, per the employment agreement.

### Change of Status

**Leave Replacement** — Approved the following change of status leave replacement:

- **Kelsey L. Phillips**, first-semester leave replacement elementary teacher at O'Hara Elementary School, for an extension of the leave replacement position through the day after the last day of school for students for the 2018-2019 school term. This position is available due to the medical sabbatical of **Kara Cornett**.

### Western PA Learning Academy

**Specialty Workshop** — The following employees were approved as Western PA Learning Academy specialty workshop facilitators (design and host): **Lesley Cowles**, Ed.D.; **Chad Morley**; and **Donna Rust**. All workshop facilitators will receive 35 percent of the registration fees (minimum enrollment required).

### Operations/Cooperative Services

**AIA Documents B102-2007 and B201-2007 – Thomas & Williamson, LLC – Fairview Elementary School Exterior Doors Replacement Project** — Approved the agreement between the Fox Chapel Area School District and Thomas & Williamson, LLC for engineering and construction management services related to the Fairview Elementary School exterior doors replacement project.

**Change Order – Dorseyville Middle School Alterations Project** — Approved change order GC-011 at a cost of (\$500.00) for the Dorseyville Middle School alterations project pending PDE approval of Plancon Part I. This change order was reviewed and recommended for approval by the Fox Chapel Area School Authority Board.

**Change Orders – O’Hara Elementary School Alterations Project** — Approved change orders GC-024, GC-025, GC-026, and HC-006 at a total cost of \$31,769.30 for the O’Hara Elementary School alterations project pending PDE approval of Plancon Part I. These change orders were reviewed and recommended for approval by the Fox Chapel Area School Authority Board.

**Change Orders – Kerr Elementary School Project** — Approved change orders GC-003 and GC-004 at a total cost of \$40,201.22 for the Kerr Elementary School project pending PDE approval of Plancon Part I. These change orders were reviewed and recommended for approval by the Fox Chapel Area School Authority Board.

**Donation – Kerr Elementary School Nurse’s Office** — Accepted the donation of \$500.00 to the nurse’s office at Kerr Elementary School from the Pittsburgh North Optimist Club for the purchase of clothing for students in need.

**Donation – Black Student Union** — Accepted the donation of \$700.00 to the Black Student Union at Fox Chapel Area High School from Gretchen and William Generett Jr. to be used for a field trip and future events.

**Development Agreement – Township of O’Hara – Kerr Elementary School Project** — Approved the development agreement between the Fox Chapel Area School District and the Township of O’Hara for the Kerr Elementary School final land development plan.

## **FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE**

### **BOARD COMMENTS**

**ADJOURNMENT** — The meeting was adjourned at 7:36 p.m.

*The Fox Chapel Area School District is an equal rights and opportunity school district. The school district does not discriminate on the basis of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, or handicap/disability. The district shall make reasonable accommodations for identified physical and mental impairments that constitute disabilities, consistent with the requirements of federal and state laws and regulations.*

*Additional information pertaining to civil rights, school district policies, and grievance procedures can be obtained by contacting the compliance officers listed below between 8 a.m. and 4 p.m. Monday-Friday. This notice is available from the compliance officers in large print, on audiotape, and in Braille.*

Title IX: David P. McCommons, Ed.D. (412/967-2456)  
Section 504 and ADA: Timothy A. Mahoney (412/967-2435)  
Address: Fox Chapel Area School District, 611 Field Club Road, Pgh., PA 15238