

## Prepared Q&A for 2/26/2020 meeting

Questions were submitted to Ms. Pawlishak prior to the meeting and were provided to members for continued discussion during the meeting.

1. Request for detailed breakdowns – not just summary
  - a. Since this is early and staffing isn't finalized, I do not have a full budget binder available to show the breakdowns by subject and building. There is more movement between functions that may occur.
  - b. Something may be provided for the next meeting if we have better ideas of enrollment, staffing vacancies and placements.
2. Explanation of additional funds transfer to cover HS Paving Fund 10 to Fund 33
  - a. Final numbers would be from Dan Breitreutz, and will vary based on estimated contract balance vs any outstanding change orders or use of contingency funds.
  - b. Depending on the timeline of the project completions and when the payments will be made it's possible that part of the transfer will be in 2019-20 (which would need added to the adjusted budget) and part can be worked into the 2020-21 budget.
  - c. Any amount that may need transferred will be drawn down from the Capital Improvements Fund Balance.
3. OPEB Costs (Other Post-Employment Benefits) **(Page 14 of Summary Handout)**
  - a. Increase of 64%, \$396k
  - b. ERI related
    - i. Addition of 25 ERI teachers to OPEB insurance rolls
    - ii. 2 Existing coverage levels decreased (Family to Employee/Spouse)
  - c. Total number of previous OPEB retirees is decreasing
    - i. Other retirement benefits provided \$300/month towards insurance costs
4. Tuition Costs **(Page 15 of Summary Handout)**
  - a. Went up 19% from 19.20 Original Budget, 15% from Adjusted
  - b. In line with 2018.19 ACTUAL
  - c. 2019.20 may be underbudgeted due to increased district enrollment of students in outside placements. Will know more in future months.
  - d. Tuition Costs
    - i. Charter Schools
    - ii. Nonpublic Tuition
      1. Mostly Special Ed placements
      2. Watson Institute
      3. Pressley Ridge
    - iii. Vocational Education
      1. AW Beattie
    - iv. Approved Private Schools
      1. Special Education
      2. Children's Institute
      3. Friendship Academy
    - v. AIU payment withheld from Subsidy = on par with prior actuals
5. Property Services **(Page 15 of Summary Handout)**
  - a. Includes laundry services, repair and maintenance, rentals, copy center/printer lease and construction services.
  - b. Special Education **(Page 5 of Summary Handout)**

- i. Increase due to need of van rental for special education
  - c. Support Services (**Pages 6-9 of Summary Handout**)
    - i. Support Services-Instructional
      - 1. Increase related to Computer Assisted Services and Repair of Tech Equipment (DMS iPad repair budget increased)
    - ii. Support Services-Business
      - 1. This includes the printer/copy center lease (Function 2540)
      - 2. Copier Lease increased slightly effective 19/20 due to reconfiguration of Kerr (HPs replaced with Xerox machines).
      - 3. Usage of copy center steadily increasing which results in higher overage costs (print jobs over allotted contract).
      - 4. Contract expires 4/1/2021. Would need to notify ComDoc/AmCom 30-120 prior if choosing not to renew. If we choose to go out to RFP we would need to do so early in 20/21 school year (and work to get an extension from 4/1-6/30 from ComDoc/AmCom). Admin is currently waiting more information from ComDoc/AmCom.
    - iii. Student Activities (**Page 9 of Summary Handout**)
      - 1. Related to rentals for building level activities such as Prom, Kerrtoberfest, etc. Increase in costs is estimated. May be slight room for savings (\$1k-\$2k).
    - iv. Facilities (**Pages 11-12 of Summary Handout**)
      - 1. This is where capital improvement repairs/maintenance and construction services are coded as it relates to capital improvement plan.
- 6. Areas for Savings?:
  - a. Purchased Professional/Technical Services (**Page 14 of Summary Handout**)
    - i. Most of these falls under contracted/mandated, so while there may be a variance between budget to actual, we must budget with anticipation of being at the high end of mandated and contractual obligations.
      - 1. Admin Services (310)
        - a. Tax Collection Service commissions
          - i. Jordan Tax (O'Hara & Fox Chapel Real Estate, O'Hara LST)
          - ii. PA Del Tax Commissions
          - iii. Keystone Collections (EIT & LST)
      - 2. AIU Services (322)
        - a. Fee structure increased over the past year
        - b. Use of services increased
      - 3. Professional Services – Education (329)
        - a. Substitute Staffing Costs = \$1.4 million (more than 50% of the total 329 account is related to substitute staffing)
        - b. Also includes building items such as author visits, guest composers
        - c. Audubon and Fort Ligonier elementary programs
        - d. Programs costs for Special Ed contracted costs such as hearing, vision, PT/OT services
        - e. MAPS program (counseling)
        - f. Contracted psychologist services
        - g. Other contracted/outsourced professional services (Relating to education)
      - 4. Professional Services – Non-Education (330)

- a. Contracted services not education specific
- b. Legal services
- c. Tax collection services
- d. Auditor services
- e. Dental/doctor services
- 5. Technology Services (348)
  - a. Costs for specific tech programs
    - i. HS PA System
    - ii. Weather alerts
    - iii. Transfinder
    - iv. Server maintenance
    - v. Phone system maintenance
- 6. Safety & Security Services (350)
  - a. Costs eliminated
  - b. Former outsourcing replaced with internal police personnel
- 7. Employee Training and Development (360)
  - a. Costs for registrations for professional development of all staff
  - b. New code per PDE in 2018-19, previously budgeted under 324.
- 8. Other Professional Services (390)
  - a. School Resource Officers
  - b. DARE program
- b. Supplies (610) (**Page 15 of Summary Handout**)
  - i. Includes all classroom materials, sheet music, non-capital equipment items, paper, office supplies, etc
  - ii. Already at a reduction from previous years.
  - iii. I'd be leery to cut more this at this time without needing to change what classroom supplies the district provides and what we would have parents provide, etc.
- c. Staffing
  - i. Staffing still preliminary.
  - ii. Staffing adjustments could off-set the total tax increase that would be needed.
  - iii. Any decision to further look into staffing and schedules can be done at the School Board's direction.