



**FOX CHAPEL AREA
SCHOOL DISTRICT**

"Excellence is not an act, but a habit." – Aristotle

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June 20, 2019

Ms. Mary Niederberger
1936 Fifth Avenue
Pittsburgh, PA 15219

Dear Ms. Niederberger,

As the Right-To-Know Officer for Fox Chapel Area School District, I give you notice that your request received June 18, 2019, is being reviewed.

I have determined that an extension of time for a response is required under Section 902(a) for one or more of the following reasons:

1. A timely response to the request for access cannot be accomplished due to bona fide staffing limitations; and
2. A legal review is necessary to determine whether certain records are records subject to access under the RTK law.

See RTK Law Section 902(a), Subparagraphs 3, and 4.

A reasonable date when you can expect the pending electronic copies is July 25, 2019, which is 30 days following the 5 business days allowed for the notice under Section 902 of the RTK law.

Sincerely,

David P. McCommons, Ed.D.
Deputy Superintendent, Right-To-Know Officer

DPM:db