

# Career Portfolio

Last Updated Wednesday, February 04, 2009

The Fox Chapel Area High School Graduation Project is a requirement of all Seniors and consists of three parts: Part one is successful completion of at least 15 of 21 items in the Career Portfolio Binder (see below)

The second part is a reflection paper responding to one of two prompts found in the graduation project handbook.

The final part is an exit interview. Information concerning the reflection paper and exit interview can be found in the following handbook Career Portfolio

The Fox Chapel Area High School Career Portfolio is designed to help students, parent, teachers, counselors, and advisors work together to increase career awareness, explore career options, and plan a quality education that will lead to a satisfying career for every student. The purpose of the portfolio is to collect information about the student which will be useful when making career and educational decisions.

Starting with the class of 2008, each student will be asked to complete 15 of the 21 following career activities prior to graduating. Many of the items completed are built in to your child's class curriculum, the rest are options they can chose on their own. The Career portfolios will be monitored by the students QRT Advisor.

Below is a 'Table of Contents' that lists specific information. Documents that are located online are highlighted.

## Awareness

- Career Inventory - Bridges (9th Grade - Health and Physical Education)
- Career Research (9th Grade - English 9)
- Career Research (10th Grade - Guidance)
- Self- Assessment (10th Grade - Social Studies classes)
- Transcript Awareness/Interpretation (9th Grade - Guidance)
- A.W. Beattie Orientation (10th Grade - Social Studies or English classes)
- Job Shadowing
- Career Speaker

## Planning

- Career Life Plan (9th Grade - QRT)
- Career Life Plan (10th Grade - Guidance)
- Career Interviews
- Post Secondary Testing
- Post Secondary Visits
- Lesson on Interviewing Skills

## Implementation

- Work Experience
- Job/College Application
- Written Resume
- Reference Letter
- Activity Sheet
- Community Service

## Products

- Other Performance Based Products